

Elm Creek Watershed Management Commission Treasurer's Report

		2021 Budget	Jan 2022	Feb 2022	2021 Budget YTD
EXPENSES					
Administrative		95,000	9,220.07	10,884.05	101,366.52
Grant Writing		650			0.00
Website		2,000	29.40	46.90	978.90
Legal		2,000	77.50	31.00	1,154.75
Audit		5,000			6,000.00
Insurance		3,800			2,599.00
Miscellaneous/Contingency		1,000			0.00
Technical Support - HCEE		12,000		1,685.64	10,000.00
Floodplain Mapping				1,072.50	29,385.25
Project Review Technical		185,000	27,250.00	4,204.50	155,079.75
Other Technical			9,223.75	4,620.00	59,412.55
Project Reviews - Admin Support		12,000	3,009.98	1,219.46	27,806.44
WCA - Admin					340.60
Stream Monitoring USGS		24,000			21,562.00
Stream Monitoring TRPD		7,200	7,200.00		7,200.00
DO Longitudinal Survey		1,000	1,000.00		1,000.00
Rain Gauge		400	29.11	28.42	374.91
Lakes Monitoring - CAMP		760			0.00
Lakes Monitoring - TRPD					0.00
Sentinel Lakes		8,100	8,100.00		8,100.00
Additional Lake		2,500	2,500.00		2,500.00
Aquatic Vegetation Surveys		1,100	1,100.00		1,100.00
Wetland Monitoring (WHEP)		4,000			0.00
Education		2,500	56.25		1,303.86
WMWA General Activities		5,000			3,000.00
WMWA Implementation/Watershed Prep		6,500			1,000.00
Rain Garden Wkshops/Intensive BMPs/Special Proj		3,000			1,000.00
Education Grants		1,000			0.00
Macroinvertebrate Monitoring-River Watch		3,000			0.00
Projects ineligible for ad valorem		0			0.00
Studies / Project ID / SWA		0	5,316.81		7,014.07
Plan Amendment		2,000			641.66
Contribution to 4th Gen Plan		10,000			0.00
<i>Transfer to (from) Capital Projects (see CIP Tr</i>		<i>175,000</i>			<i>129,153.89</i>
<i>Transfer to (from) Cash Sureties (see below)</i>			-	20.16	<i>1,003.00</i>
<i>Transfer to (from) Grants (see below)</i>		<i>125,000</i>	-	-	<i>0.00</i>
<i>To Fund Balance</i>					<i>0.00</i>
TOTAL - Month			74,112.87	23,812.63	580,077.15
TOTAL Paid in 2021, incl late 2020 Expenses		700,510.00	670,274.47	694,087.10	2021 Paid
			2021 Activity	2021 Activity	

Elm Creek Watershed Management Commission Treasurer's Report

		2021 Budget	Jan 2022	Feb 2022	2021 Budget YTD
INCOME					
<i>From Fund Balance</i>					
Project Review Fee		100,000			209,606.65
Refund Project Fee			(16,870.00)		(26,022.25)
Water Monitoring - TRPD Co-op Agmt		5,500			0.00
Member Dues		237,300	237,300.00		237,300.00
Interest/Dividends Earned		15,250	12.73		178.86
<i>Transfer to (from) Capital Projects (see CIP Tr</i>		185,588	939.38		137,309.32
<i>Transfer to (from) Cash Sureties (see below)</i>					0.00
<i>Transfer to (from) Grants (see below)</i>		100,000			189,691.00
Misc Income					0.00
Total - Month			221,382.11	0.00	748,063.58
TOTAL Rec'd 2021, incl late 2020 Income		643,638.00	1,013,303.51	1,013,303.51	2021 Received
			2021 Activity	2021 Activity	
CASH SUMMARY		Balance Fwd			
Checking		0.00			
4M Fund		1,307,408.90	1,650,437.94	1,626,605.15	
Cash on Hand			1,650,437.94	1,626,605.15	
CASH SURETIES		Balance Fwd			Activity 2021
WCA Administrative Escrows		338		(20.16)	-20.16
WCA Monitoring Escrows		8,770			-1,003.00
Total Cash Sureties		9,108	8,104.77	8,084.61	
Deferred Revenue - 2019 WBIF Grant		67,243			
Total Restricted Cash		76,351	77,353.77	77,373.93	
RESTRICTED / ASSIGNED FUNDS		Balance Fwd			
<i>Restricted for CIPs</i>		745,366	-	-	688,630.35
<i>Enc. Studies / Project Identification / SWA</i>		187,134	(5,316.81)	-	180,120.01
Total Restricted / Assigned Funds		932,500	868,750.36	868,750.36	
Claims Presented		General Ledger Account No	Jan 2022	Feb 2022	TOTAL
Campbell Knutson - Legal		521000		31.00	31.00
Connexus - Rain Gauge		551100		28.42	28.42
Hennepin County Treasurer					1,685.64
HCEE - Technical Services		578000		1,685.64	
Stantec (formerly Wenck)					9,897.00
Project Review Technical		578050		4,204.50	
Other Technical		578050		4,620.00	
HUC-8 Review -Floodplain Mapping		580440		1,072.50	
JASS					12,170.57
Administration		511000		7,382.50	
TAC Support		511000		1,585.36	
Annual Reporting/Work Plan		511000		1,812.29	
Website		581000		46.90	
Project Reviews		578100		1,219.46	
HUC-8 -Floodplain Mapping Admin		580430		86.40	
WCA Admin Reimbursable Mayers		240301		20.16	
Cost Share Admin		511000		17.50	
Plan Amendment		541500			
Education		590000			
TOTAL CLAIMS					23,812.63



Hennepin County
Public Works

Department of Environment and Energy
701 Fourth Avenue South, Suite 700
Minneapolis, Minnesota 55415-1842

612-348-3777, Phone
612-348-8532, Fax
hennepin.us/environment

Bill To:

Elm Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Invoice

Date

2/2/22

Contract
A2110724

Description	Total Amount Due
<p>2021 Invoice 2 (October 1 – December 31, 2021)</p> <p>Task 2: Public Inquiries and Conservation Promotion</p> <ul style="list-style-type: none"> • Total Rush Creek staff time costs incurred (Q4): \$12,423.56 • Total Rush Creek staff time costs incurred (YTD): • Total Other Task 2 staff time incurred: \$0 • Task 2 NTE: \$10,000 • Task 2 Previously Billed: \$8,314.36 • Amount Remaining: \$1,685.64 <p>Task 3: Rush Creek Project Implementation</p> <ul style="list-style-type: none"> • Total project costs incurred: \$34,475.00 • ECWMC share of costs incurred: \$8,618.75 • Task 3 NTE: 106,050 • Amount Remaining: \$106,050 <p><i>(To be invoiced upon technical certification of the BMP project.)</i></p>	<p>\$1,685.64</p>
	<p>AMOUNT DUE \$1,685.64</p>

Make check payable to: Hennepin County Treasurer

Invoice (please include as reference on payments): 1000178787

Remit to: Hennepin County Accounts Receivable
300 South 6th Street
Mail Code 129
Minneapolis, MN 55487

Direct questions to: Karen Galles 612-235-0712

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Elm Creek Watershed Management Commission
c/o Judie A. Anderson, Exec. Secty.
3235 Fernbrook Lane
Plymouth MN 55447

Page: 1
December 31, 2021
Account # 1448G

SUMMARY STATEMENT

PREVIOUS BALANCE	FEES	EXPENSES	CREDITS	PAYMENTS	BALANCE
1448-0000 RE: GENERAL MATTERS					
	SERVICES RENDERED TO DATE:				
186.00	31.00	0.00	0.00	-108.50	<u>\$108.50</u>

Less 1/12/22 pmt - 77.50

TOTAL DUE \$ 31.00

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

CAMPBELL KNUTSON
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Attorneys at Law
Federal Tax I.D. #41-1562130
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860 Blue Gentian Road, Suite 290
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Page: 1
December 31, 2021
Account # 1448-0000G
234

RE: GENERAL MATTERS
SERVICES RENDERED TO DATE:

			HOURS	
12/10/2021	JJJ	Emails Judie re: wetland replacement location, prioritizations.	<u>0.20</u>	<u>31.00</u>
		AMOUNT DUE	0.20	31.00
		TOTAL CURRENT WORK		31.00
		PREVIOUS BALANCE		\$186.00
12/14/2021		Payment - thank you		-108.50
		TOTAL AMOUNT DUE		<u>\$108.50</u>

Less 1/12/22 pmt - 77.50

TOTAL DUE \$ 31.00

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Account Number:
481113-238425
 ELM CREEK WATERSHED MGMT ORG

Monthly Statement

Service Address
 ELM CREEK RD
 DAYTON MN

Total Amount Due	Due Date
\$28.42	February 13, 2022

Billing Summary **Billing Date: Jan 17, 2022**

Previous Balance	\$29.11
Payments - Thank You!	\$29.11
Balance Forward	\$0.00
New Charges	\$28.42
Total Amount Due	\$28.42

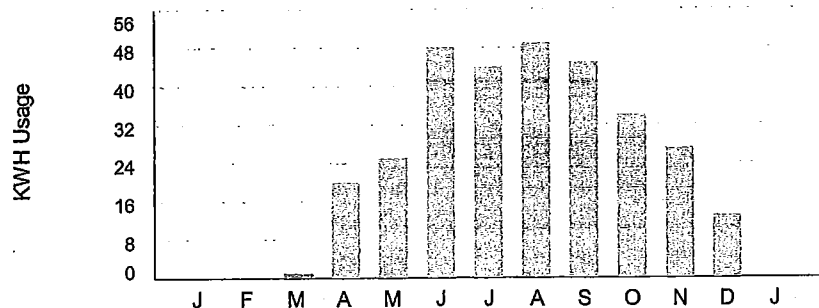
Payment must be received on or before February 13, 2022

Message Center

Five in a Row

Starting the year off with good news for our members. With the efforts of employees, members, and a bit of growth, 2022 will be the fifth consecutive year of no rate increase.

Energy Comparison ■ Previous Months' Usage ■ Current Month's Usage



How to contact us

Member Services / Moving - 763-323-2650
 Outages and Emergencies - 763-323-2660
 Hearing/Speech Impaired Call - 711 or 800-627-3529
 Email: info@connexusenergy.com
 www.connexusenergy.com
 Gopher State One Call - 811
 14601 Ramsey Boulevard, Ramsey, MN 55303

▼ Please detach at perforation and return this portion with a check or money order made payable to Connexus Energy ▼

TRA3-D-000128/000274 VG0Q2R S1-ET-MI-C00001 1



Account Number: 481113-238425
Total Amount Due \$28.42
Payment Due By February 13, 2022

000128 1 MB 0.482 000128/000128/000274 002 02 VG0Q2R
 ELM CREEK WATERSHED MGMT ORG
 3235 FERNBROOK LN N
 PLYMOUTH MN 55447-5325



Connexus Energy
 PO Box 1808
 Minneapolis, MN 55480-1808

00002842 0004811130238425 000000 00000 000000000000 0000002



INVOICE

Invoice Number 1878901
Invoice Date January 21, 2022
Purchase Order --
Customer Number 167501
Project Number 227702779

Bill To

Elm Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Elm Creek Watershed 2021 Technical Services		
Project Manager	Spector, Diane F	Contract Upset	199,523.00
Current Invoice Total (USD)	9,897.00	Amount Billed to Date	156,973.00
		For Period Ending	December 31, 2021

Update rates, Email invoices to Judie Anderson judie@jass.biz

Top Task 300 **Meetings**
Low Task 300 **Meetings**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Mullen, Ross S	0.25	165.00	41.25
Spector, Diane F	0.25	200.00	50.00
Matthiesen, Edward Armin (Ed)	2.25	205.00	461.25
Subtotal Professional Services	<u>2.75</u>		<u>552.50</u>

Low Task Subtotal **Meetings** 552.50

Top Task Subtotal **Meetings** 552.50

Top Task 500 **Project Review**
Low Task 500.044 **Balsam II Apartments**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Mullen, Ross S	1.00	165.00	165.00
Subtotal Professional Services	<u>1.00</u>		<u>165.00</u>

Low Task Subtotal **Balsam II Apartments** 165.00

Low Task 500.046 **Len Busch Roses**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Truong, Kaitlen Nguyen (Kaitlin)	3.50	128.00	448.00
Mullen, Ross S	2.75	165.00	453.75

Invoice Number	1878901
Invoice Date	January 21, 2022
Purchase Order	--
Customer Number	167501
Project Number	227702779

Subtotal Professional Services	6.25	901.75
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Low Task Subtotal	Len Busch Roses	901.75
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Low Task	500.050	Evanswood
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Mullen, Ross S	3.25	165.00	536.25
Subtotal Professional Services	3.25		536.25

Low Task Subtotal	Evanswood	536.25
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Low Task	500.052	Norbella Senior Living
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Wochenske, Jordan	2.00	115.00	230.00
Mullen, Ross S	1.50	165.00	247.50
Subtotal Professional Services	3.50		477.50

Low Task Subtotal	Norbella Senior Living	477.50
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Low Task	500.053	Town as Fox Creek
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Truong, Kaitlin Nguyen (Kaitlin)	3.00	128.00	384.00
Mullen, Ross S	0.25	165.00	41.25
Subtotal Professional Services	3.25		425.25

Low Task Subtotal	Town as Fox Creek	425.25
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Low Task	500.055	Morningside Estates 6th Addition
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Fesenmaier, Mark Gregory	9.00	65.00	585.00
Mullen, Ross S	6.75	165.00	1,113.75
Subtotal Professional Services	15.75		1,698.75

Low Task Subtotal	Morningside Estates 6th Addition	1,698.75
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INVOICE

Invoice Number	1878901
Invoice Date	January 21, 2022
Purchase Order	--
Customer Number	167501
Project Number	227702779

Top Task Subtotal	Project Review	4,204.50
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Top Task	600	Other Services
Low Task	600.000	Other Services

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Mullen, Ross S	8.00	165.00	1,320.00
	Subtotal Professional Services	<u>8.00</u>		<u>1,320.00</u>

Low Task Subtotal	Other Services	1,320.00
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Low Task	600.001	HUC-8 Review
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Mullen, Ross S	6.50	165.00	1,072.50
	Subtotal Professional Services	<u>6.50</u>		<u>1,072.50</u>

Low Task Subtotal	HUC-8 Review	1,072.50
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Low Task	600.002	Hennepin County Structural Services
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Professional Services

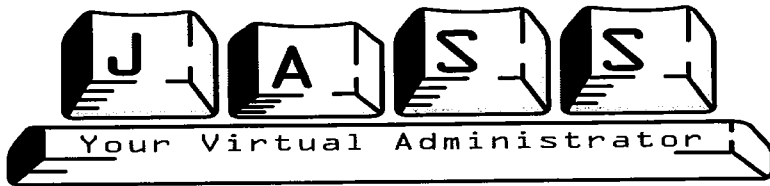
Category/Employee		Current Hours	Rate	Current Amount
	Fesenmaier, Mark Gregory	26.00	65.00	1,690.00
	Mullen, Ross S	0.50	165.00	82.50
	Eickenberg, Paul Thomas	5.00	195.00	975.00
	Subtotal Professional Services	<u>31.50</u>		<u>2,747.50</u>

Low Task Subtotal	Hennepin County Structural Services	2,747.50
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Top Task Subtotal	Other Services	5,140.00
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Total Fees & Disbursements	<u>9,897.00</u>
INVOICE TOTAL (USD)	9,897.00

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Elm Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

2-Feb-22

Total by
Project Area

Administrative	0.500	65.00	32.50	
Administrative	59.000	70.00	4,130.00	
Administrative - PRAP	0.380	70.00	26.60	
Admin - virtual	2.080	75.00	156.00	
Office Support	12.00	200.00	2,400.00	
Storage Unit	1.00	146.64	146.64	
Data Processing/File Mgmt	1.00	65.00	65.00	
Drop Box Subscription		129.88	0.00	
Archiving		65.00	0.00	
Admin - Reimbursable Expense	425.76	1.00	425.76	7,382.500
Admin - TAC support		65.00	0.00	
Admin - TAC support	18.24	70.00	1,276.80	
Admin - TAC support virtual	3.55	75.00	266.25	
TAC Support - Reimbursable Expense	42.31	1.00	42.31	1,585.360
Website		65.00	0.00	
Website	0.67	70.00	46.90	
Website - Zoom		1.00	0.00	
Website - Reimbursable Expense		1.00	0.00	
Web Domain, hosting		1.00	0.00	46.900
Annual Reporting/Work Plans		65.00	0.00	
Annual Reporting/Work Plans	2.30	70.00	161.00	
2021 Work Plan	23.38	70.00	1,636.60	
Annual Reporting/Work Plan - Reimbursable Expense	14.69	1.00	14.69	1,812.290
Project Reviews - Secre		65.00	0.00	
Project Reviews - Admin	14.87	70.00	1,040.90	
Project Reviews - Admin Specific	1.75	70.00	122.50	
Project Reviews - Admin - File Mgmt		65.00	0.00	
Project Reviews - Reimbursable Expense	56.06	1.00	56.06	1,096.960
Floodplain Mapping - Admin	1.22	70.00	85.40	
Floodplain Mapping - reimbursable		1.25	0.00	
WCA - Reimbursable Expense	1.00	1.00	1.00	86.400
WCA - Admin - reimbursable Mayers	0.25	70.00	17.50	
WCA - Reimbursable Expense -Mayers	2.66	1.00	2.66	20.160
Project Reviews - Admin - Specific	1.75	70.00	122.50	
Project Reviews - Admin - Specific - reimbursables		1.00	0.00	122.500
Cost Share - admin		65.00	0.00	
Cost Share - administrative	0.25	70.00	17.50	
Cost Share - reimbursable expense		1.00	0.00	17.500

Invoice Total

12,170.570