

elm creek Watershed Management Commission

ADMINISTRATIVE OFFICE
3235 Fernbrook Lane • Plymouth, MN 55447
PH: 763.553.1144 • email: judie@jass.biz
www.elmcreekwatershed.org

AGENDA REVISED
Regular Meeting
December 13, 2023

*The meeting packet may be found on the Commission's website: <http://elm creekwatershed.org/minutes--meeting-packets.html>
Plymouth Community Center, 14800 34th Avenue North, Plymouth, MN.*

1. Call Regular Meeting to Order.
 - a. Approve Agenda.*
2. Consent Agenda.
 - a. Minutes last Meeting.*
 - b. Treasurer's Report and Claims.*
3. Open Forum.
4. Action Items.
 - a. Project Reviews.*
5. Old Business.
6. New Business.
7. Communications.
 - a. Staff Report.*
 - b. Hennepin County Staff Report.*
8. Education.
 - a. WMWA - next meeting – January 9, 2024, at 8:30 a.m., via Zoom.
9. Grant Opportunities and Updates.
 - a. **Dayton Ravine Stabilization project.****
10. Project Reviews.

Enclosure	Action	Project No.	Project Name
		2014-015	Rogers Drive Extension, Rogers.
		2015-030	Kiddiegarten Child Care Center, Maple Grove.
		2016-005W	Ravinia Wetland Bank Plan, Corcoran.
		2017-014	Laurel Creek, Rogers.
		2017-050W	Ernie Mayers Wetland/floodplain violation, Corcoran.
		2018-046	Graco, Rogers.
		2020-009	Stetler Barn, Medina.
		2020-017	Meadow View Townhomes, Medina.
		2020-032	Enclave Rogers - Commerce Boulevard, Rogers.
		2020-033	Weston Woods, Medina.
		2021-020	Crew Carwash, Maple Grove.
		2021-029	Tri-Care Grocery / Retail, Maple Grove
		2021-034	BAPS Hindu Temple, Medina.
		2021-036	D & D Service, Corcoran.
		2021-044	Balsam II Apartments, Dayton.

*in meeting packet
**available at meeting or on website

		2021-052	Norbella Senior Living, Rogers.
		2022-006	Hamel Townhomes, Medina.
		2022-011	Arrowhead Drive Turn Lane Expansion, Medina.
		2022-013	Dayton 94 Industrial Site, Dayton.
		2022-016	Rogers Activity Center, Rogers.
		2022-017	City Center Drive, Corcoran.
		2022-018	Big Woods, Rogers.
		2022-020	Skye Meadows Extension, Rogers.
		2022-022	Cook Lake Highlands, Corcoran.
		2022-026	Archway Building, Rogers
		2022-028	Elsie Stephens Park, Dayton.
		2022-038	Tavera North Side, Corcoran.
		2022-040	Kariniemi Meadows, Corcoran.
		2022-043	Meander Park and Boardwalk, Medina.
		2022-049	Connexus Energy Subdivision, Dayton.
		2023-01	Chankahda Trail Reconstruction Phase 2, Plymouth.
		2023-04	Medina Industrial Site, Medina.
		2023-08	Rush Creek Boulevard Interchange, Maple Grove.
		2023-09	Magnifi Financial , Maple Grove.
		2023-10	Rogers New Fire Station.
		2023-11	Sundance Greens 9 th Addition, Dayton.
		2023-13	River Valley Church, Maple Grove.
		2023-14	Bottema Wetland Restoration, Corcoran.
		2023-15	South Fork Rush Creek Restoration at Evanswood, Maple Grove.
		2023-16	Rogers South Community Park
		2023-17	Veit Pit – Sand and Gravel Mine, Rogers.
		2023-018	Brayburn Trails II, Dayton.
		2023-019	23240 County Road 30, Corcoran.
		2023-020	Dunkirk Square, Maple Grove.
		2023-021	Parks Place Memory Care, Plymouth.
		2023-022	Shores of Sylvan Lake, Rogers.
		2023-023	NORSQ, Maple Grove.
		2023-024	Elm Creek Rest Area Sidewalk Reconstruction, Maple Grove.
A	E	2023-025	Rogers Mixed-Use Improvements.
		2023-026	2024 Rogers Elementary School Site Improvements.
A	E	2023-027	500 Hamel Apartments, Medina
		2023-028	Rush Creek Hollow, Maple Grove.
A	E	2023-029	Dayton Field 4 th Addition.
		2023-030	Woodland Hill of Corcoran.

11. Other Business.

a. **MN Campaign & Finance.***

12. Adjournment.

Z:\Elm Creek\Meetings\Meetings 2023\12 Regular Meeting Agenda.docx

*in meeting packet

**available at meeting or on website

To: Elm Creek WMO Commissioners
Elm Creek TAC

From: Erik Megow, PE

Date: December 13, 2023

Subject: City Cost Share Program

Recommended Commission Action	Approve awarding \$50,000 from the City Cost Share program to the City of Dayton for the Dayton River Road Ravine Stabilization Project.
--	--

The City of Dayton has twice previously applied for Hennepin County grants to help fund the proposed Dayton River Road Ravine Stabilization project, with matching funding from the Commission’s City Cost Share program. Both times the project came close to but was not awarded funding. However, the City last week was notified that the County was willing to partially fund the application for \$32,000 using leftover funds. The City would still like to pursue this project.

You will recall that this project would repair and stabilize a shallow ravine conveying runoff from a culvert under Dayton River Road along a flow path between the properties at 16630/16750 Dayton River Road (see Figure 1) to the Mississippi River. In the Dayton City Engineer’s and Commission Engineer’s opinions the replacement and extension of this culvert as part of the County’s CSAH 12 project had the potential to increase erosion and sedimentation into the Mississippi River. This would be exacerbated as development in the area continues and as precipitation depths and intensities increase in the future. We estimate that currently the ravine delivers an excess of 2.6 tons sediment and 2.2 lbs TP to the River each year, and that amount will likely increase each year as conditions deteriorate.

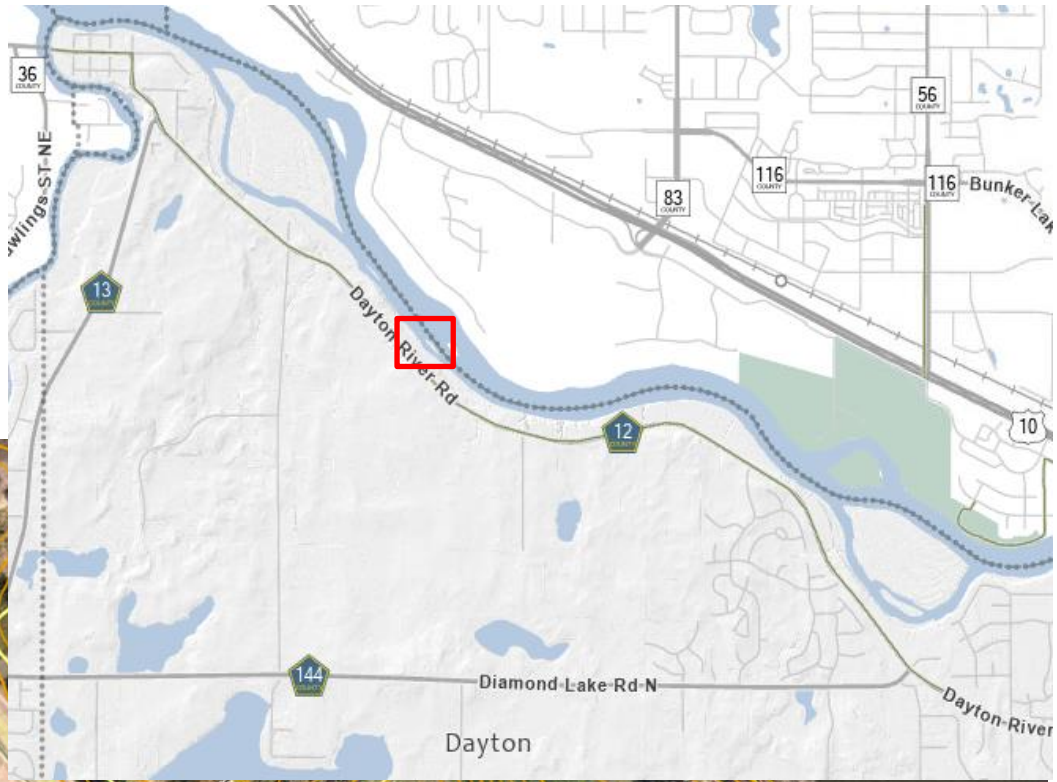
A year ago the estimated cost of this stabilization project was \$75,000. The City had previously applied for a \$25,000 Good Steward grant, matched by \$50,000 from the Commission, and when that was not funded applied for \$37,500 from the Opportunity Grant program, matched by \$37,500 from the Commission. That, too, was not funded until the recent offer of \$32,000. We have reviewed the and adjusted the unit costs and now estimate the project cost to be about \$82,000.

The County is offering \$5,500 less than the original request, or from \$32,000 Hennepin County and \$50,000 from other sources. (Note the City paid for survey and preliminary design and would provide contract management and some coordination with the property owners, the cost of which is not included here.) Since the Commission previously authorized City Cost Share of \$37,500, the City of Dayton requests the Commission to amend that action to award the \$50,000 maximum cost-share allowed. This would cover the \$5,500 gap and the cost increase since the \$75,000 cost estimate was developed over a year ago.

The current City Cost Share Program balance is \$100,000 and there are no other city cost share requests for that money pending. Staff recommends approval.

(Right)
Project
location

(Below)
Culvert and
direction of
flow





30% design showing stabilized channel and rock grade control structures

Table 1. Engineer's Opinion of Probable Cost, 30% Design.

Stantec Opinion of Probable Cost for 16630 Dayton River Road Ravine Stabilization					
Bid Components					
No	Item	Unit	Quantity	Unit Price	Cost
1	Mobilization & Demobilization	LS	1	\$7,500	\$7,500
2	Traffic Control	LS	1	\$2,500	\$2,500
3	Temporary Rock Construction Entrance - Maintained	EA	1	\$2,000	\$2,000
4	Clear Trees	EA	5	\$750	\$3,750
5	Silt fence, Type MS - Maintained	LF	125	\$3	\$375
6	Flotation Silt Curtain Type Still Water - Maintained	LF	40	\$50	\$2,000
7	Sediment Control Log Type Straw (or Bioroll) - Maintained	LF	200	\$5	\$1,000
8	Erosion Control Blanket Category 20	SY	325	\$3	\$975
9	Coir Erosion Control Mat	SY	325	\$6	\$1,950
10	Random Riprap Class II	TON	295	\$125	\$36,875
11	Geotextile Fabric, Type V Non-Woven	SY	615	\$5	\$3,075
12	Native Seeding	AC	0.3	\$2,500	\$750

Subtotal	\$62,750
10% Contingency	\$6,250
Construction Subtotal	\$69,000
Engineering, Permitting & Admin	\$13,000
Total	\$82,000



MINNESOTA

CAMPAIGN FINANCE BOARD

December 8, 2023

Judie Anderson
Elm Creek Watershed Mgmt Commission
3235 Fernbrook Ln
Plymouth, MN 55447

From: Campaign Finance and Public Disclosure Board

Subject: Statement of interest requirements for your agency's public officials

You are receiving this notice because you are the contact person for an agency that has members or employees who are public officials. All public officials who served in 2023 must review, update, and certify their statement of economic interest in January 2024. The Board is asking for your help in reminding the public officials in your agency of the annual requirement. In doing so, please keep these things in mind:

- A public official who served in 2023 must review and certify the statement **even if they left the public official position during 2023, or if nothing on it has changed.** Please be sure that the public officials who left your agency during the year are aware of the filing requirement.
- The annual certification must be filed **after January 1, 2024, but no later than January 29, 2024.** A public official who does not file a certification by the deadline will be subject to the imposition of late filing fees and a potential civil penalty.
- The Board will send letters directly to all public officials in late December notifying them of the filing requirement, and giving them the information necessary to file online. Paper copies of the statement may be printed from the Board's website by any official unable to file online.
- Officials who left your agency may have listed the agency address as their mailing address. Please either forward our letters to them or provide their current mailing address to the Board.
- **Changes have been made to the reporting requirements. Please see the enclosed memorandum for more details.**

If you are not sure who in your agency is considered a public official, you can view the list of the public officials in your agency by entering your agency's name into the search box at <https://cfb.mn.gov/reports-and-data/officials-financial-disclosure/agency/>.

If you need to correct any inaccuracies on the list for your agency, or if you have questions about the reporting requirements in general, please contact Greta Johnson at greta.johnson@state.mn.us or 651-539-1183.

Thank you in advance for your assistance.



MINNESOTA CAMPAIGN FINANCE BOARD

Date: December 8, 2023

To: Soil and Water Conservation Districts, Watershed Districts, and Watershed Management Organizations

From: Erika Ross, Programs Administrator

Telephone: 651-539-1187

Re: Changes to the Economic Interest Statement disclosure requirements

Effective January 1, 2024, the disclosure requirements for statements of economic interest filed by public officials, and local officials in a metropolitan governmental unit, will change to include the following:

1. The disclosure of associated businesses from which the official's spouse received more than \$250 in compensation in any month during the reporting period.
2. The disclosure of real property in Minnesota held individually or jointly by the official's spouse at any time during the reporting period.
3. The disclosure of any contract, professional license, or lease issued to the official or their spouse, or to a business in which the official, or their spouse, has at least 25% ownership interest by the government agency on which the official serves.

The associated businesses, property holdings, and disclosure of contracts and licenses held by the spouse are not reported separately from the interests of the public official, or identified as being held by the spouse instead of the public official.

Effective January 1, 2024, members of a Soil and Water Conservation District, Watershed District, or Watershed Management Organization, will no longer be required to disclose the following on their statements of economic interest:

1. The business or professional activity category of each business from which the official received more than \$250 in any month during the reporting period, if the official has an ownership interest of 25% or more in the business.
2. The business or professional activity category of each business which the official received compensation of more than \$2,500 in the past 12 months as an independent contractor.
3. Honoraria worth more than \$250 received during the reporting period.
4. Businesses whose securities are valued at more than \$10,000 that the official held individually or jointly at any time during the reporting period.