

Elm Creek Watershed Management Commission 2018 Treasurer's Report

		2018 Budget	Nov 2018	Dec 2018	2018 Budget YTD
EXPENSES					
Administrative		90,000	7,373.56	7,066.95	78,320.22
Watershed-wide TMDL Admin		2,500			0.00
Grant Writing		4,000			0.00
Website		6,000	55.00	62.30	1,863.50
Legal		2,000			271.00
Audit		5,000			4,500.00
Insurance		3,900			2,993.00
Miscellaneous/Contingency		1,000			0.00
Project Reviews	HCEE	95,000	25,704.98		76,147.63
Project Reviews	Consult	12,000	10,538.00	1,242.00	29,937.35
Project Reviews	Admin	14,000	1,440.36	935.74	13,059.10
WCA-Technical	HCEE	17,750	3,805.13		12,633.29
WCA	Legal	500	294.50	388.50	683.00
WCA	Admin	1,500	526.68	133.54	3,203.53
Floodplain Mapping	Admin				201.74
Floodplain Mapping	Technical		1,591.06		1,591.06
Stream Monitoring		24,900			21,660.00
Extensive Stream Monitoring		7,600			0.00
DO Longitudinal Survey		1,000			0.00
TMDL Follow-up - TRPD		5,000			0.00
Rain Gauge		250	16.78	16.77	191.78
Rain Gauge Network		100			0.00
Lakes Monitoring - CAMP		720	550.00		550.00
Lakes Monitoring - TRPD					
Sentinel Lakes		3,300			0.00
Additional Lake		825			0.00
Aquatic Vegetation Surveys		1,100			0.00
Wetland Monitoring (WHEP)		4,000			0.00
Education		4,000	48.75	2.09	2,158.78
WMWA General Activities		4,000			2,000.00
WMWA Educators/Watershed Prep		4,500			2,250.00
WMWA Special Projects		2,000			1,000.00
Rain Garden Workshops		2,000			0.00
Education Grants		2,000			0.00
Macroinvertebrate Monitoring-River Watch		3,000			0.00
Projects ineligible for ad valorem		50,000			0.00
Studies / Project ID / SWA		35,000	64.18	309.86	3,402.03
Plan Amendments		2,000	190.91		1,388.13
Local Plan Review		8,000			0.00
<i>Transfer to (from) Encumbered Funds (see below)</i>					0.00
<i>Transfer to (from) Capital Projects (see CIP Tr</i>		490,000			323,544.81
<i>Transfer to (from) Cash Sureties (see below)</i>					120,570.60
<i>Transfer to (from) Grants (see below)</i>			67.23	27.48	27,603.12
<i>To Fund Balance</i>					0.00
TOTAL - Month			52,267.12	10,185.23	731,723.67
TOTAL Paid in 2018, incl 2017 Expenses		910,445.00	775,857.98	786,043.21	2018 Paid

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		2018 Budget	Nov 2018	Dec 2018	2018 Budget YTD
INCOME					
<i>From Fund Balance</i>					
Project Review Fee		80,000	150.00		79,355.00
Return Project Fee					(6,600.00)
Water Monitoring - TRPD Co-op Agmt		6,500			0.00
WCA Fees		10,000	350.00		3,450.00
Return WCA Fee					0.00
Reimbursement for WCA Expense					2,733.00
WCA Escrow Earned					0.00
Member Dues		225,000			225,000.00
Interest/Dividends Earned		1,000	1,747.53		16,088.46
Transfer to (from) Capital Projects (see CIP Tr		490,000			241,115.37
Transfer to (from) Grants (see below)			67,243.00	-	167,855.00
Misc Income					0.00
Total - Month			69,490.53	0.00	728,996.83
TOTAL Funds Rec'd in 2018, incl 2017 Inco		812,500.00	739,259.23	739,259.23	2018 Received
CASH SUMMARY					
		Balance Fwd			
Checking		-9,220.00			
4M Fund		1,118,838.76	1,118,020.01	1,107,834.78	
Cash on Hand			1,118,020.01	1,107,834.78	
CASH SURETIES HELD					
		Balance Fwd			Activity 2018
WCA Escrows Received		150,570.60			45,000.00
WCA Escrow Reduced		0.00			-120,570.60
Total Cash Sureties Held		150,570.60	30,000.00	30,000.00	
RESTRICTED / ENCUMBERED FUNDS					
		Balance Fwd			
Restricted for CIPs		129,049			129,048.57
Enc. Studies / Project Identification / SWA		62,832			62,831.80
Assigned Extensive Stream Monitoring		1,000			0.00
Total Restricted / Encumbered Funds		191,880	190,880.37	190,880.37	
			Nov 2018	Dec 2018	2018 Budget YTD
GRANTS					
Fish Lake CWLA					
Revenue					80,000.00
Expense			67.23	27.48	316.91
Balance			(67.23)	(27.48)	79,683.09
Rush Creek SWA					
Revenue					20,612.00
Expense					27,286.21
Balance			-	-	(6,674.21)
BWSR Watershed-based Funding					
Revenue			67,243.00		67,243.00
Expense					-
Balance			67,243.00	-	67,243.00
TOTAL GRANTS					
Revenue			67,243.00	-	167,855.00
Expense			67.23	27.48	27,603.12
Balance			67,175.77	(27.48)	140,251.88

Elm Creek Watershed Management Commission 2018 Treasurer's Report

Claims Presented	General Ledger Account No	November	December	TOTAL
Campbell Knutson - Legal	521000			388.50
Legal - WCA	579200		388.50	
Connexus - Rain Gauge	551100		16.77	16.77
Barr Engineering - Proj Rev Consultant	578050		1,242.00	1,242.00
JASS				8,537.96
Administration	511000		6,748.31	
TAC Support	511000		318.64	
Annual Report	511000			
Website	581000		62.30	
Project Reviews	578100		935.74	
WCA	579000		133.54	
WCA Admin Reimbursed	579000			
Plan Amendment	541500			
Education	590000		2.09	
CIPs General	563001		309.86	
CIP 2016-02 Miss Shoreline Repair	563006			
Grant Opportunities	511000			
Grant - Fish Lake CWLA	584001		27.48	
Grant - Rush Creek SWA	584002			
Floodplain Mapping Admin	580430			
TOTAL CLAIMS				10,185.23

**Elm Creek Watershed Management Commission
2018 Treasurer's Report - Capital Improvement Project Tracking**

CIPs	Amount	%age	TOTAL 2014	TOTAL 2015	TOTAL 2016	TOTAL 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	DEC 2018	TOTAL 2018	TOTAL ALL YEARS
2014-01 Medina Tower Drive	68,750	52.380																		
Revenue			-	68,916.44	(37.13)	(15.52)							(25.88)						(25.88)	68,837.91
Expense			1,989.80	-	-	-													-	1,989.80
Balance			(1,989.80)	68,916.44	(37.13)	(15.52)							(25.88)						(25.88)	66,848.11
2014-02 Champlin Mill Pond Dam	62,500	47.620																		
Revenue			-	62,653.69	(33.75)	(14.11)							(23.52)						(23.52)	62,582.31
Expense			1,631.81	-	-	-			75.00										75.00	1,706.81
Payment to City									60,793.19										60,793.19	60,793.19
Balance (unexpended funds)			(1,631.81)	62,653.69	(33.75)	(14.11)			(60,868.19)				(23.52)						(60,891.71)	82.31
2015-01 Plymouth Elm Creek Restorati	250,000.00	100.000																		
Revenue			-	-	249,866.05	1,273.36														251,139.41
Expense				2,606.17	280.99	-														2,887.16
First Half Payment					122,112.84	-														122,112.84
Second Half Partial Payment					123,163.52	-														123,163.52
Final Payment						1,836.48														1,836.48
Balance (unexpended funds)				(2,606.17)	4,308.70	(563.12)														1,139.41
2016-01 Fox Creek Phase 2 Bank Stabi	80,312.00	16.296																		
Revenue			-	-	-	80,353.26							(122.29)						(122.29)	80,230.97
Expense						106.32													-	106.32
Balance						(106.32)							(122.29)						(122.29)	80,124.65
2016-02 Miss River Shore Repair/Stabil	75,000.00	15.219																		
Revenue			-	-	-	75,042.75							(114.21)						(114.21)	74,928.54
Expense						106.32										75.00			75.00	181.32
Payment to City																74,747.22			74,747.22	74,747.22
Balance						(106.32)							(114.21)			(74,822.22)			(74,936.43)	-
2016-03 EC Dam at Mill Pond	187,500.00	38.047																		
Revenue			-	-	-	187,604.39							(104.39)						(104.39)	187,500.00
Expense						106.32				75.00									75.00	181.32
Payment to City									187,318.68										187,318.68	187,318.68
Balance (unexpended funds)						(106.32)			(187,393.68)				(104.39)						(187,498.07)	-
2016-04 Rush Creek Main Stem Restor	75,000.00	15.219																		
Revenue			-	-	-	75,042.75							(114.21)						(114.21)	74,928.54
Expense						106.32													-	106.32
Balance						(106.32)							(114.21)						(114.21)	74,822.22
2016-05 Fish Lake Alum Trmt Phase 1	75,000.00	15.219																		
Revenue			-	-	-	75,042.75							(114.21)						(114.21)	74,928.54
Expense						106.32													-	106.32
Balance						(106.32)							(114.21)						(114.21)	74,822.22

**Elm Creek Watershed Management Commission
2018 Treasurer's Report - Capital Improvement Project Tracking**

CIPs		Amount	%age	TOTAL 2014	TOTAL 2015	TOTAL 2016	TOTAL 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	DEC 2018	TOTAL 2018	TOTAL ALL YEARS	
2017-01	Fox Creek Phase 3 Streambank	112,500.00	25.714																			
	Revenue				-	-	-							62,159.50						62,159.50	62,159.50	
	Expense				-	-	135.85													-	135.85	
	Balance				-	-	(135.85)							62,159.50						62,159.50	62,023.65	
2017-03	Mill Pond Fishery & Habitat Re	250,000.00	57.143																			
	Revenue				-	-	-							138,134.11						138,134.11	138,134.11	
	Expense				-	-	135.86													-	135.86	
	Balance				-	-	(135.86)							138,134.11						138,134.11	137,998.25	
2017-04	Rain Garden at Independence	75,000.00	17.143																			
	Revenue				-	-	-							41,440.47						41,440.47	41,440.47	
	Expense				-	-	135.85													-	135.85	
	Balance				-	-	(135.85)							41,440.47						41,440.47	41,304.62	
2018-01	Rush Creek Ph 3 Main Stem S	75,000.00																				
	Revenue				-	-	-													-	-	
	Expense				-	-	-									115.18				115.18	115.18	
	Balance				-	-	-							-		(115.18)				(115.18)	(115.18)	
2018-02	Elm Creek Reach D Stream Re	212,500.00																				
	Revenue				-	-	-													-	-	
	Expense				-	-	-									115.18				115.18	115.18	
	Balance				-	-	-							-		(115.18)				(115.18)	(115.18)	
2018-03	Elm Creek Phase III Stream Re	100,000.00																				
	Revenue				-	-	-													-	-	
	Expense				-	-	-									115.18				115.18	115.18	
	Balance				-	-	-							-		(115.18)				(115.18)	(115.18)	
2018-04	Downs Road Trail Rain Garde	75,000.00																				
	Revenue				-	-	-													-	-	
	Expense				-	-	-									115.18				115.18	115.18	
	Balance				-	-	-							-		(115.18)				(115.18)	(115.18)	
TOTAL CIP																						
	Revenue			-	131,570.13	249,795.17	494,329.63	-	-	-	-	-	-	241,115.37	-	-	-	-	-	241,115.37	1,116,810.30	
	Expense			3,621.61	2,606.17	812.59	407.56	-	-	-	150.00	-	-	-	-	460.72	75.00	-	-	685.72	8,133.65	
	Payments					245,276.36	1,836.48	-	-	-	248,111.87	-	-	-	-	-	74,747.22	-	-	322,859.09	569,971.93	
	Balance			(3,621.61)	128,963.96	3,706.22	492,085.59	-	-	-	(248,261.87)	-	-	241,115.37	-	(460.72)	(74,822.22)	-	-	(82,429.44)	538,704.72	

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Elm Creek Watershed Management Commission
c/o Judie A. Anderson, Exec. Secty.
3235 Fernbrook Lane
Plymouth MN 55447

Page: 1
November 30, 2018
Account # 1448-000G
208

RE: GENERAL MATTERS
SERVICES RENDERED TO DATE:

			HOURS	
11/02/2018	JJJ	Emails and telephone call Jim re: WCA application.	0.20	31.00
11/05/2018	JJJ	Emails Jim re: Mayers application, processing.	0.50	77.50
11/08/2018	JJJ	Emails Jim re: notice to applicant.	0.20	31.00
11/13/2018	JJJ	Emails Judie re: Corcoran LGU service termination.	0.20	31.00
11/19/2018	JJJ	Emails Judie, review LGU and past resolutions/actions re: Corcoran LGU services.	0.40	62.00
11/20/2018	JJJ	Follow-up emails Judie re: resolution for Corcoran WCA service termination.	0.40	62.00
	JMO	Review e-mail and attachments; begin draft of Resolution Terminating LGU Services to Corcoran.	0.50	45.00
11/21/2018	JMO	Make attorney revisions to Resolution Terminating LGU Services and e-mail same to Judie.	0.20	18.00
11/27/2018	JJJ	Emails Judie re: Corcoran LGU matter.	0.20	31.00
		AMOUNT DUE	2.80	388.50
		TOTAL CURRENT WORK		388.50
		PREVIOUS BALANCE		\$294.50
11/19/2018		Payment - thank you		-294.50
		TOTAL AMOUNT DUE		<u>\$388.50</u>

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Elm Creek Watershed Management Commission
 c/o Judie A. Anderson, Exec. Secty.
 3235 Fernbrook Lane
 Plymouth MN 55447

Page: 1
 November 30, 2018
 Account # 1448G

SUMMARY STATEMENT

PREVIOUS BALANCE	FEES	EXPENSES	CREDITS	PAYMENTS	BALANCE
1448-000 RE: GENERAL MATTERS					
SERVICES RENDERED TO DATE:					
294.50	388.50	0.00	0.00	-294.50	<u>\$388.50</u>

Amounts due over 30 days will be subject to a finance charge of
 .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Account Number:
481113-238425

ELM CREEK WATERSHED MGMT ORG

Monthly Statement

Service Address
ELM CREEK RD
DAYTON MN

Total Amount Due	Due Date
\$33.55	December 13, 2018

Billing Summary

Billing Date: Nov 16, 2018

Previous Balance \$16.78
 Balance Forward \$16.78
 New Charges \$16.77

Total Amount Due **\$33.55**
 Payment must be received on or before December 13, 2018

pd
ck 2901

Message Center

Your Account Has a Prior Balance

Please pay the Balance Forward amount owed immediately to avoid possible disconnection. To make an electronic payment 24 hours a day call 800-240-4199. A \$3.95 service fee will apply. Member Services 763-323-2650.

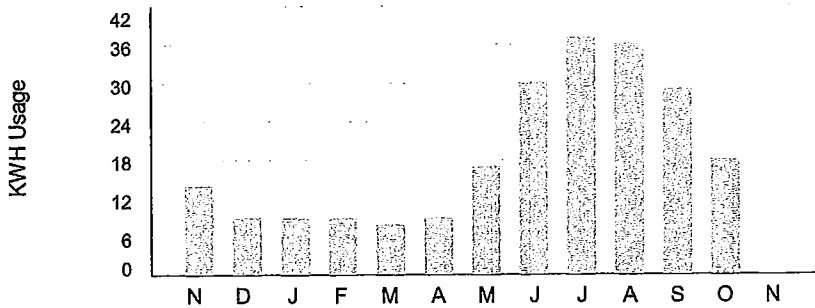
More Wi-Fi thermostat options

Choose one that works best for you. Take advantage of our FREE Wi-Fi PowerNap® Air Conditioning thermostat offer, or get a \$125 rebate for a qualifying thermostat of your choice. For more information, go to connexusenergy.com.

Holiday office hours

Our office will be closed on November 22 & 23, December 24 & 25, and January 1, 2019. In the event of a power outage, please call 763.323.2660 or report your outage online at connexusenergy.com.

Energy Comparison Previous Months' Usage Current Month's Usage



How to contact us

Member Services / Moving - 763-323-2650
 Outages and Emergencies - 763-323-2660
 Hearing/Speech Impaired Call - 711 or 800-627-3529
 Email: info@connexusenergy.com
www.connexusenergy.com
 Gopher State One Call - 811
 14601 Ramsey Boulevard, Ramsey, MN 55303

▼ Please detach at perforation and return this portion with a check or money order made payable to Connexus Energy ▼

TRA3-D-007795/007744 AGWBMK S1-ET-M1-C00002 1



Account Number: 481113-238425
 Total Amount Due ~~\$33.55~~ \$16.77
 Payment Due By December 13, 2018

007795 1 AB 0.405 003784/007795/007744 028 02 AGWBMK
 ELM CREEK WATERSHED MGMT ORG
 3235 FERNBROOK LN N
 PLYMOUTH MN 55447-5325



Connexus Energy
 PO Box 1808
 Minneapolis, MN 55480-1808



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Ms. Judie Anderson
Elm Creek Watershed Management
JASS-Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

December 03, 2018
Invoice No: 23270F55.03 - 97

Total this Invoice	\$1,242.00
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Regarding: Development Reviews

This invoice is for professional services related to Elm Creek Watershed Management Commission project reviews, which included the following tasks:

Task 169 – Pulte Homes

- Review of project for compliance with ECWMC standards
- Complete draft findings
- Present findings at October ECWMC meeting

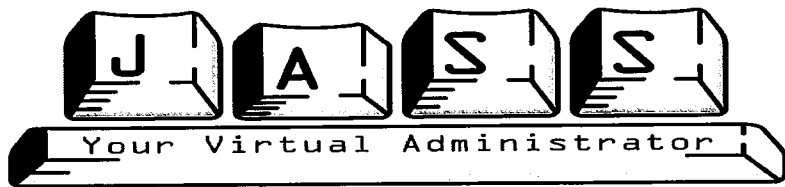
Professional Services from October 06, 2018 to November 02, 2018

Job:	JOB3	Project Review
Task:	169	2018-032 Pulte Homes

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Weiss, Jeffrey	9.00	130.00	1,170.00	
Support Personnel I				
Nypan, Nyssa	.80	90.00	72.00	
	9.80		1,242.00	
Subtotal Labor				1,242.00
		Task Subtotal		\$1,242.00
		Job Subtotal		\$1,242.00
		Total this Invoice		\$1,242.00

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Jeff Weiss Phone: 952-832-2706 or E-Mail: jweiss@barr.com.



3235 Fernbrook Lane
 Plymouth MN 55447

Elm Creek Watershed Management Commission
 3235 Fernbrook Lane
 Plymouth, MN 55447

10-Dec-18

Total by
 Project Area

Administrative	7.50	55.00	412.50	
Administrative	67.88	60.00	4,072.80	
Admin - Offsite	4.06	65.00	263.90	
Office Support	5.75	200.00	1,150.00	
Storage Unit	1.00	138.74	138.74	
Data Processing/File Mgmt	0.25	55.00	13.75	
File Management	2.00	60.00	120.00	
Admin - Reimbursable Expense	576.62	1.00	576.62	6,748.310
Admin - TAC support	2.54	60.00	152.40	
Admin - TAC support offsite	2.50	65.00	162.50	
TAC Support - Reimbursable Expense	3.74	1.00	3.74	318.640
Website	0.50	55.00	27.50	
Website	0.58	60.00	34.80	
Website - Reimbursable Expense		1.00	0.00	
Web Domain, hosting thru June 2020		1.00	0.00	62.300
Project Reviews - Secre		55.00	0.00	
Project Reviews - Admin	12.58	60.00	754.80	
Project Reviews - Reimbursable Expense	180.94	1.00	180.94	935.740
WCA - Secre		55.00	0.00	
WCA - Admin	0.17	60.00	10.20	
WCA - Reimbursable Expense	123.34	1.00	123.34	133.540
Education - Secretarial		55.00	0.00	
Education - Admin		60.00	0.00	
Education - Admin Offsite		65.00	0.00	
Education - Reimbursable Expense	2.09	1.00	2.09	2.090
CIPs - General - Secretarial		55.00	0.00	
CIPs - Administrative	4.29	60.00	257.40	
CIPs- Offsite Admin		65.00	0.00	
CIPs - reimbursables	52.46	1.00	52.46	309.860
Fish Lake CWLA - Admin		55.00	0.00	
Fish Lake CWLA - Admin		60.00	0.00	
Fish Lake CWLA - Reimbursables	27.48	1.00	27.48	27.480
Invoice Total				8,537.960