

# elm creek Watershed Management Commission

---

ADMINISTRATIVE OFFICE  
3235 Fernbrook Lane  
Plymouth, MN 55447  
PH: 763.553.1144  
email: judie@jass.biz  
www.elmcreekwatershed.org

TECHNICAL OFFICE  
Barr Engineering  
4300 Market Point Drive, Suite 200  
Minneapolis, MN 55435  
PH: 612.834.1060  
email: jherbert@barr.com

## Regular Meeting Minutes November 4, 2020

I. A virtual meeting of the Elm Creek Watershed Management Commission was called to order at 11:33 a.m., Wednesday, November 4, 2020, by Chair Doug Baines.

Present were: Bill Walraven, Champlin; Ken Guenthner, Corcoran; Doug Baines, Dayton; Dan Riggs, Maple Grove; Catherine Cesnik, Plymouth; Joe Waln, Barr Engineering; and Amy Juntunen and Judie Anderson, JASS.

Not represented: Medina and Rogers.

Also present: Kevin Mattson, Corcoran; Derek Asche and Mark Lahtinen, Maple Grove; Ben Scharenbroich, Plymouth; and Andrew Simmons, Rogers.

A. Motion by Guenthner, second by Cesnik to approve the **agenda**.\* *Motion carried unanimously.*

B. Motion by Guenthner, second by Cesnik to approve the consent agenda:

1. **Minutes\*** of the October 14, 2020 regular meeting.
2. **November Treasurer's Report** and **Claims\*** totaling \$267,481.92.

*Motion carried unanimously.*

II. **Open forum.**

III. **Action Items.**

IV. **Old Business.**

V. **New Business.**

A. **2020 Administrative Budget.**

Included in the meeting packet were a memo\* from Anderson regarding the position of the administrative budget through October 27, 2020, and a spreadsheet\* showing the administrative expenses by budget line item. She anticipates that the 2020 administrative budget will likely be overspent by approximately \$2,000 at year-end (the JASS January 2021 invoice). Areas where over-expenditure will likely occur are ordinary monthly expenses, Technical Advisory Committee (TAC) support, annual reporting and work plans, CIPs, and the floodplain mapping project. She assured the Commission that JASS will continue to be as diligent as possible in keeping overruns to a minimum.

---

RULE D - STORMWATER MANAGEMENT  
RULE E - EROSION AND SEDIMENT CONTROL  
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION  
RULE H - BRIDGE AND CULVERT CROSSINGS  
RULE I - BUFFERS

\*indicates enclosure

**CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS**

**B. Floodplain Mapping Project.**

Included in the meeting were two letters regarding this project. The first,\* sent to Nathan Campeau at Barr Engineering, requested Barr to cease work on this project effective immediately and stated that it is the Commission’s intention to resolve the funding issues with the MnDNR before proceeding further with the project. The second letter,\* addressed to Jeff Weiss at MnDNR, requests reimbursement of all eligible costs incurred to date.

**VI. Communications.**

**A. November Staff Report.\*** Staff have been reaching out to the cities to collect the final recordations on the older projects remaining on the report.

**B. October 28 Project Updates.** In her report, Kirsten Barta, Hennepin County, provided an update on the projects the County is working on in the watershed.

1. There is one outstanding buffer case in Corcoran. The County and the Board of Water and Soil Resources (BWSR) will inspect the site next week to confirm compliance.

2. There is a large project taking place west of Jubert Lake in Corcoran that involves multiple components and landowners. Several grassed waterways, a sediment basin, and a water control structure are all in the process of being designed in partnership with the landowners.

3. A second project in Corcoran is currently under review by the city’s WCA consultant to see if it is feasible to move forward.

4. Exclusion fencing and rotational grazing plan are being developed for a landowner in Corcoran to keep horses/goats out of an ephemeral wetland area during wet seasons. Some pasture improvements/refreshing will also be undertaken in the rest of the pasture.

5. Another project just north of Diamond Lake is taking shape to reduce manure runoff downhill into a wetland that feeds directly into the lake in Dayton.

6. Ditch inspections are tentatively scheduled for the middle of November for County Ditches 3 and 16 in Corcoran/Maple Grove. No work may be done on the ditches until they are inspected for baseline condition. Interested residents will be invited to schedule short meetings during the inspection with COVID precautions in place. Barta will include a ditch location map with her next report.

**VII. Education and Public Outreach.** The next **West Metro Water Alliance (WMWA)** meetings are scheduled for Tuesday, November 10, 2020, and Tuesday, December 8, 2020, at 8:30 a.m. These are both virtual meetings. The **Zoom number** is <https://us02web.zoom.us/j/922390839>. Or call in at any of these numbers using **meeting ID: 922 390 839**: (1) +1 301 715 8592 US (Germantown); (2) +1 312 626 6799 US (Chicago); (3) +1 929 205 6099 US (New York); or (4) +1 253 215 8782 US (Tacoma). The **passcode is water**.

**VIII. Grant Opportunities and Project Updates.**

Staff will retransmit information on the Hennepin County Opportunity Grant program following this meeting. The County is accepting applications for projects that protect and restore habitat, improve stormwater management, and reduce erosion and sedimentation. The **Natural Resources Opportunity Grant Program** is a non-competitive grant available to government organizations, non-profit organizations, businesses, and individuals looking to implement projects that preserve and restore the county’s natural

---

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H - BRIDGE AND CULVERT CROSSINGS

RULE I - BUFFERS

\*indicates enclosure

**elm creek Watershed Management Commission**

Regular Meeting Minutes – November 4, 2020

Page 3

resources. Deadline for applications is December 2, 2020. For more information, contact Kris Guentzel at Hennepin County, Kristopher.Guentzel@hennepin.us.

**IX. Other Business.**

**A.** The **projects** listed on the following pages are discussed in the November Staff Report.

*[Walraven arrived 11:42 a.m.]*

**B. Adjournment.** There being no further business, motion by Guenthner, second by Cesnik to adjourn. *Motion carried unanimously.* The meeting was adjourned at 11:43 a.m.

Respectfully submitted,



Judie A. Anderson  
Recording Secretary

JAA:tim

Z:\Elm Creek\Meetings\Meetings 2020\November 4 2020 regular meeting minutes.docx

Item No.	A	E	I RPF	AR	Project No.	Project Name
			RP D			
					W Denotes wetland project	
ah.				AR	2014-015	Rogers Drive Extension, Rogers.
ai.				AR	2015-030	Kiddiegarten Child Care Center, Maple Grove.
aj.			R	AR	2016-002	The Markets at Rush Creek, Maple Grove.
ak.				AR	2016-005W	Ravinia Wetland Bank Plan, Corcoran.
al.			R	AR	2016-047	Hy-Vee North, Maple Grove.
am.				AR	2017-014	Laurel Creek, Rogers.
an.				AR	2017-029	Brayburn Trails, Dayton.
ao.				AR	2017-039	Rush Creek Apartments, Maple Grove.
a.					2017-050W	Ernie Mayers Wetland/floodplain violation, Corcoran.
b.					2018-020	North 101 Storage, Rogers.
ap.			R	AR	2018-026	Windrose, Maple Grove.
c.					2018-046	Graco, Rogers
aq.				AR	2018-048	Faithbrook Church Phase 2, Dayton.
ar.				AR	2019-001	Fernbrook View Apartments, Maple Grove.
as.				AR	2019-002	Parkside Villas, Champlin.
at.				AR	2019-021	Brenly Meadows, Rogers.
d.					2019-024	Boston Scientific, Maple Grove.
au.				AR	2019-027	Havenwood at Maple Grove.
av.				AR	2019-032	OSI Expansion, Medina.
e.					2020-001	Outlot L, Markets at Rush Creek, Maple Grove.
f.					2020-002	Project 100, Maple Grove.
g.					2020-008	Ione Gardens, Dayton.
aw.				AR	2020-009	Stetler Barn, Medina.
h.					2020-015	Dayton Interchange Business Center, Dayton.

RULE D - STORMWATER MANAGEMENT  
RULE E - EROSION AND SEDIMENT CONTROL  
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION  
RULE H - BRIDGE AND CULVERT CROSSINGS  
RULE I - BUFFERS

\*indicates enclosure

**CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS**

**elm creek Watershed Management Commission**

Regular Meeting Minutes – November 4, 2020

Page 4

i.					2020-016	Lennar Terr Road Development (Skye Meadow), Rogers.
j.					2020-017	Meadow View Townhomes, Medina.
k.					2020-022	Elm Road Area Street & Utility Project, Maple Grove.
ax.					2020-023	Ziegler Dayton Site Upgrades, Dayton.
l.					2020-025	Paulsen Farms, Corcoran.
m.			R		2020-026	Rogers HS Addition and Renovation, Rogers.
n.					2020-027	Kariniemi Addition, Corcoran.
o.			R		2020-028	Perl Gardens, Plymouth.
p.					2020-029	Sundance Greens 5th Addition, Dayton.
q.					2020-030	Nelson International, Corcoran.
r.			R		2020-031	EAW Chippewa Road Ext./Weston Woods development, Medina.
s.					2020-032	Enclave Rogers – Commerce Boulevard, Rogers.
t.					2020-033	Weston Woods, Medina.
u.		E	R		2020-034	Erickson Residence, Corcoran.
v.					2020-035	Presteng Residence, Corcoran.

A= Action item E = Enclosure provided I = Informational update will be provided at meeting R PFI - removed pending further information  
R = Will be removed RP= Information will be provided in revised meeting packet..... D = Project is denied AR awaiting recordation

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F – FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H – BRIDGE AND CULVERT CROSSINGS

RULE I – BUFFERS

\*indicates enclosure

**CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS**