

elm creek

Watershed Management Commission

ADMINISTRATIVE OFFICE
3235 Fernbrook Lane
Plymouth, MN 55447

PH: 763.553.1144
email: judie@jass.biz
www.elmcreekwatershed.org

MINUTES Regular Meeting June 8, 2022

I. A meeting of the Elm Creek Watershed Management Commission was called to order at 11:31 a.m., Wednesday, June 8, 2022, in the Mayor's Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN, by Chair Doug Baines.

Present were: Bill Walraven, Champlin; Tom Anderson, Corcoran; Doug Baines, Dayton; Joe Trainor, Maple Grove; Terry Sharp, Medina; Catherine Cesnik, Plymouth; and David Katzner, Rogers.

Also present: Kevin Mattson, Corcoran; Derek Asche, Maple Grove; Ben Scharenbroich, Plymouth; Andrew Simmons, Rogers; Diane Spector and Erik Megow, Stantec; Rebecca Carlson, Resilience Resources; Kevin Ellis, Hennepin County Environmental Services (HCEE); Brian Vlach, Three Rivers Park District (TRPD); James Fallon and Ben Torrison, USGS; and Judie Anderson, JASS.

A. Motion by Walraven, second by Sharp to approve the **revised agenda**.^{*} *Motion carried unanimously.*

B. Motion by Walraven, second by Cesnik to approve the **minutes**^{*} of the May 11, 2022, regular meeting with correction of the typographical error on page 9. *Motion carried unanimously.*

C. Motion by T. Anderson, second by Walraven to approve the June **Treasurer's Report and Claims**^{*} totaling \$32,540.21. *Motion carried unanimously.*

[Trainor arrived 11:36 a.m., Katzner arrived 11:40 a.m.]

II. Open Forum.

James Fallon, USGS (United States Geological Survey) Data Chief, Minnesota portion of Upper Midwest Water Science Center, was in attendance to provide the Commission with updates regarding the USGS' gage instrumentation and future plans. He also introduced **Ben Torrison**, the new Field Office Chief for Mounds View. As part of his presentation Fallon shared publicly available links to the USGS web pages.

III. Action Items.

Fallon described the current WY2021-2023 two-year monitoring program. The total cost is \$84,700, with the Commission's share being \$44,900. Discharge samples will be taken at the gaging station on Elm Creek near Champlin and twelve monthly water quality samples will be collected and analyzed. Motion by Walraven, second by Trainer to approve the October 1, 2021 through September 30, 2023 **Cooperative Agreement with the USGS**. *Motion carried unanimously.*

IV. Project Reviews.

A. **2022-002 Summerwell Townhomes, Maple Grove**.^{*} This project is for construction of a 26-acre site into a residential townhome community. It will create 13-acres of impervious, all of which is net, new impervious. The project triggers Rules D, E, G, and I. In their findings dated June 2, 2022, Staff recommended approval with three conditions: (1) determination of escrow fee balance; (2) receipt of an Operations and Main-

RULE D - STORMWATER MANAGEMENT
RULE E - EROSION AND SEDIMENT CONTROL
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION
RULE H - BRIDGE AND CULVERT CROSSINGS
RULE I - BUFFERS

^{*}indicates enclosure

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS

tenance Plan approved by the City of Maple Grove, and (3) provision of a wetland monitoring plan with four conditions. Motion by Trainor, second by Cesnik to approve project 2022-002 with those conditions. *Motion carried unanimously.*

B. 2022-014 Aster Mill, Rogers.* This project is a 79.4-acre development bound by 129th Avenue to the north, single family homes to the east and west, and a mix of woods and farmland to the south. The applicant is proposing 169 single-family home lots, 77 townhome lots, and private and public roads. The Commission review covers Rules D, E, G and I. A complete plan was received March 25, 2022, and initial comments were sent to the applicant on April 14, 2022. Updated plans and resubmittals were received April 28, 2022. In their findings dated May 27, 2022, Staff recommended approval with two conditions: (1) determination of escrow fee balance; and (2) receipt of an Operations and Maintenance Plan acceptable to the City and the Commission within 90 days of the plat being recorded for all stormwater BMPs on the site that will not be operated and maintained by the City. Motion by Trainor, second by Sharp to approve project 2022-014 with those two conditions. *Motion carried unanimously.*

C. 2022-015 County Road 47 Phase 1 Reconstruction, Plymouth.* Hennepin County and the City of Plymouth are proposing to reconstruct approximately four miles of County Road (CR) 47 over the next few years. Phase 1 of the project extends from CSAH 101 to approximately 300 feet east of Lawndale Lane North. Improvements include reconstruction of CR 47 into a two-lane urban roadway, new trails, utility updates, and stormwater management BMPs. Commission review covers Rules D, E, and H. A complete application was received on April 4, 2022, and updated plans and submittals were received April 27, 2022. In their findings dated June 1, 2022, Staff recommended approval pending reconciliation of the fee escrow. Motion by Katzner, second by Trainor to approve Staff’s recommendation. *Motion carried unanimously.*

D. 2022-017 City Center Drive, Corcoran.* This site is approximately 30 acres, adjacent to and east of CR 116. Corcoran is proposing to provide infrastructure and a regional stormwater system for the ultimate development of this area. This plan proposed to grade and construct City Center Drive, 79th Place, CR 116 turn lanes, the proposed St. Therese Senior housing facility, and a linear city park and trail along CR 116. Staff recommended the Commission approve this project per the four recommendations in their findings dated May 31, 2022. Motion by T. Anderson, second by Sharp to approve Staff’s recommendation. *Motion carried unanimously.*

E. 2022-018 Big Woods, Rogers.* This site is approximately 72.1 acres, with 61.0 acres of disturbance. The project will create 207 residential lots and include 23.6 acres of impervious surface after development. The Commission review covers Rules D, E, and I. A complete application was received April 15, 2022. Initial comments were sent to the applicant on April 25, 2022, and resubmittals were received on April 28, 2022. In findings dated June 1, 2022, Staff recommended approval with three conditions: (1) reconciliation of the escrow fee balance; (2) receipt of a wetland alteration plan approved by the WCA LGU [the City]; and (3) approval of an operations and maintenance plan approved by the City. Motion by Trainor, second by Walraven to approve Staff’s recommendation. *Motion carried unanimously.*

F. 2022-019 Grass Lake Preserve, Rogers.* This is two parcels that are 38.45 acres in size, located east of Brockton Road (CR 13) approximately halfway between North and South Diamond Lake Roads. The applicant is proposing 120 twin homes and six single-family detached homes with corresponding utilities, and streets. In their revised findings dated June 2, 2022, Staff recommended approval of this project with five conditions: (1) reconciliation of the escrow fee balance; (2) final SWPPP plan submittal prior to grading; (3) receipt of a wetland alteration plan approved by the WCA LGU [the City] and MNDNR [if applicable]; (4) additional sump manholes at CBMHs 205 and 210; and (5) long term operation and maintenance plan on the

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F – FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H – BRIDGE AND CULVERT CROSSINGS

RULE I – BUFFERS

*indicates enclosure

stormwater facilities approved by the City. Motion by Trainor, second by Walraven to approve Staff's recommendations. *Motion carried unanimously.*

G. 2022-020 Sky Meadows Extension, Rogers.* This is a development on a 45.3 acre parcel which will disturb 44.1 acres and result in 14.1 acres of impervious surface. The impervious surface includes 129 lots and associated streets. The Commission review covers Rules D, E, G, and I. In their finding dated June 1, 2022, Staff recommended approval of this project with three conditions: (1) final escrow balance reconciliations; (2) approved wetland mitigation plan for the proposed disturbance of Wetlands A and B; and (3) an operation and maintenance plan approved by the City. Motion by Trainor, second by Walraven to approve Staff's recommendations. *Motion carried unanimously.*

H 2022-021 Dayton 94 EAW.* The Dayton 94 project is a proposed warehouse on an existing 25-acre agricultural site. The project includes the construction of a 333,750 SF warehouse/office building located off County Road 81 (CSAH 81) near the intersection of Troy Lane. Staff reviewed the EAW and provided comments in their June 2, 2022, memo. No action is required by the Commission.

I. 2022-022 Cook Lake Highlands, Corcoran/Maple Grove.* This is a 53.58-acre development comprised of four existing parcels in the cities of Corcoran and Maple Grove. The western parcel in Corcoran totaling 27.3 acres is under consideration for this review. The adjacent Cook Lake Edgewater development, 2021-031, was approved in October 2021. The site is located along the north side of County Road 10 (Bass Lake Road) just west of the County Road 101 crossing and southwest of Cook Lake. The applicant is proposing to create a detached residential rental community with 59 units creating 10.4 acres of new impervious areas in Maple Grove, and 8.1 acres of new impervious in Corcoran, a total of 18.5 acres. The applicant reports incorporation of some impervious that is planned for the future expansion of County Road 10 as well. This phase of the project will disturb 18.6 acres. A stormwater pond with bio-filtration bench and a smaller filtration basin are proposed for the Corcoran portion of the site. In their findings dated June 1, 2022, Staff recommended approval with six conditions. Motion by T. Anderson, second by Trainor to grant this approval. *Motion carried unanimously.*

J. 2022-024 Bridge No. 27J70 on 101st Avenue, Maple Grove.* The City of Maple Grove intends to replace the existing double timber box culvert on the South Fork of Rush Creek within the previously permitted Evanswood project (#2021-050). The applicant indicates the existing timber box culvert is not structurally sound. The proposed replacement is a single 9x16' reinforced concrete pipe (RCP) box culvert as the final condition with one foot of inside substrate to support habitat connectivity. Delays to sourcing the RCP Box culvert require an interim crossing to support construction in the area. This permit also covers the interim installation. The project disturbs 1.33 acres with no existing impervious and adds 0.014 acres of new impervious. The interim crossing will consist of three buried round 48" CMPs and a temporary roadway as overflow. The planned installation of the temporary crossing is scheduled for June 2022; the contractor estimates the final replacement should occur in October 2022. Use of the interim crossing will be limited to contractors prior to the final installation of the 16'x9' box culvert. Staff recommends approval of the replacement and the interim condition with four stipulations as stated in their findings dated May 27, 2022, and revised May 31, 2022. Motion by Katzner, second by Trainor to approve Staff's recommendations. *Motion carried unanimously.*

K. 2022-029 Hayden Hills Park, Dayton.* This is an existing 6.5-acre vacant park property located in the Hayden Hills development about one-half mile south of Dayton City Hall near Deerwood Lane at 132nd Avenue. The city proposes to grade and construct a baseball field, open play areas, ice skating area, a basketball court, pickleball court, playground, putting green and connection trails into the existing trail system. This site's

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H - BRIDGE AND CULVERT CROSSINGS

RULE I - BUFFERS

*indicates enclosure

stormwater (Rule D) was designed into the Hayden Hills development that was previously approved by the Commission. In their findings dated May 27, 2022, Staff recommends approval pending reconciliation of the escrow fees. Motion by Walraven, second by Trainor to approve Staff’s recommendations. *Motion carried unanimously.*

V. Old Business.

- A** The **PRAP subcommittee** did not meet in May.
- B.** Volunteers are needed for **CAMP monitoring.**

VI. New Business.

A. 2023 Operating Budget.* According to the Joint Powers Agreement, the Commission must on or before June 15 of each year adopt a budget for the coming year. The budget must be transmitted along with notice of the apportionment of costs to each city by July 1. Member cities then have until August 15 to comment on or raise objections to the budget. If no objections are submitted, the budget proceeds as adopted. If objections are submitted in writing, the Commission must hold a public hearing to consider modifying the budget or proceeding with no change.

The Budget Committee has met twice to review the preliminary 2023 budget. The preliminary budget was emailed to the Commissioners and TAC for their review on May 23, 2022. The 2023 budget as proposed is a continuation of the programs and activities undertaken in 2022, with some slight modifications.

The overall proposed 2023 operating budget is a significant increase over the proposed 2022 budget, almost entirely due to the expected increase in project review work, which will be offset by the associated project review fees. However, some budget modifications are also proposed:

The budget includes a proposed increase in the contract amount with Hennepin County to provide outreach and technical services, largely to agricultural and large-lot residential property owners but generally and across the watershed. The requested increase to \$20,000 compared to the approved 2022 contract amount of \$17,000 is offset by the elimination of the Wetland Health Evaluation Program, for which the Commission had been budgeting \$4,000 annually.

The budget includes a proposed \$1,275 increase from Three Rivers Park District for lake and stream monitoring to reflect increased hourly rates. The hourly rate is still significantly less than the cost to TRPD to provide this service. The budget also includes a \$4,500 allowance to undertake stream biological monitoring if so desired.

The Budget Committee continues to review the adequacy of the project review fees to recapture the cost of administering the new fee structure. No adjustment is proposed at this time. There will always be some project review related expenses that are not recoverable through review fees.

Some adjustments have been made to individual line items based on past experience and based on the increasing cost of doing business.

One source of revenue that has in the past helped to subsidize member assessments is investment interest. A combination of higher interest rates and a significant fund balance resulted in several thousand dollars of interest income in past years. As projects have been completed and the Commission has paid out levy and grant funds for those projects, the drop in interest rates has sharply reduced interest earnings.

The 2023 budget as proposed shows a 5.4% increase in member city assessments. The Commission has not increased those assessments since 2020. Inflation has increased costs by 13.1% since the

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F – FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H – BRIDGE AND CULVERT CROSSINGS

RULE I – BUFFERS

*indicates enclosure

elm creek Watershed Management Commission

Regular Meeting Minutes – June 8, 2022

Page 5

assessments were last increased, and the annual inflation rate is currently around 5.8%. It should be noted that even with this increase, the operating budget would continue to be subsidized by contributions from cash reserves. The Budget Committee is separately contemplating a proposed cash reserves policy, including a summary of the reserve balance and use of the reserves to subsidize operations over the past five years.

Proposed 2023 Operating Budget

	Category	Approved 2021 Budget	2021 Pre-Audit	Approved 2022 Budget	Proposed 2023 Budget
EXPENSES					
GENERAL OPERATING EXPENSES					
	Administrative	95,000	101,366	95,000	100,000
	Grant Writing	650	0	500	0
	Website	2,000	979	3,000	2,000
	Legal Services	2,000	2,000	2,000	2,000
	Audit	5,000	6,000	6,500	6,500
	Insurance	3,800	2,599	3,800	4,000
	Tech support - HCEE	12,000	10,000	12,000	20,000
	Contingency	1,000	-	1,000	0
	Subtotal General Operating Expenses	\$121,450	\$122,099	\$123,300	\$134,500
	Education - City/Citizen Programs	2,500	1,304	2,500	2,000
	West Metro Water Alliance				
	WMWA General Admin	5,000	3,000	5,000	5,000
	WMWA Implement/ Watershed PREP	6,500	1,000	4,500	4,500
	Workshops/BMPs/Special Projects	3,000	1,000	2,000	2,000
	Education Grants	1,000	0	0	0
	Macroinvertebrate Monitoring-River Watch	3,000	0	3,000	0
	Subtotal Education	\$21,000	\$6,304	\$17,000	\$13,500
WATERSHED MANAGEMENT PLAN					
	Plan Amendments	2,000	642	2,000	2,000
	Contribution to 4th Generation Plan	10,000	10,000	12,500	12,500
	Subtotal Watershed Management Plan	\$12,000	\$10,642	\$14,500	\$14,500
WATER MONITORING PROGRAMS					
<i>Stream Monitoring</i>					
	USGS	24,000	21,562	24,000	24,000
	TRPD	7,200	7,200	9,345	10,020
	Biological Monitoring				4,500
	DO Longitudinal Survey	1,000	1,000	1,200	2,400
	Partnership Biomonitoring - Comm share				2,000
	Gauging Station - Elec Bill	400	375	420	440
	Subtotal Stream Monitoring	\$32,600	\$30,137	\$34,965	\$43,360
<i>Lake Monitoring</i>					
	CAMP	760	0	840	840
	TRPD				
	Sentinel Lakes	8,100	8,100	8,460	10,412
	Additional Lake	2,500	2,500	1,352	
	Aquatic Vegetation Surveys	1,100	1,100	1,300	1,365
	Subtotal Lake Monitoring	\$12,460	\$11,700	\$11,952	\$12,617
	Wetland Monitoring - WHEP	4,000	0	4,000	0
	Subtotal Other Monitoring	\$4,000	\$0	\$4,000	\$0
	Subtotal Monitoring Expense	\$49,060	\$41,837	\$50,917	\$56,477

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H - BRIDGE AND CULVERT CROSSINGS

RULE I - BUFFERS

*indicates enclosure

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS

elm creek Watershed Management Commission

Regular Meeting Minutes – June 8, 2022

Page 6

Category	Approved 2021 Budget	2021 Pre-Audit	Approved 2022 Budget	Proposed 2023 Budget
PROJECT REVIEWS and WETLAND CONSERVATION ACT (WCA)				
Technical - project reviews	185,000	155,080	107,500	184,000
Technical Support - Other		59,413	77,500	70,000
Administrative Support	12,000	27,806	15,000	16,000
WCA Expense /Surety	0	1,003	0	0
WCA Expense – Admin/Legal	0	341	0	0
Subtotal Project Review / WCA Expenses	\$197,000	\$243,643	\$200,000	\$270,000
SPECIAL PROJECTS, STUDIES, SWAs				
Special Projects, Studies, SWAs -	\$ 0	\$7,014	\$0	\$0
TOTAL GEN OPERATING EXP	\$400,510	\$431,539	\$405,717	\$488,477
CIPS, GRANTS				
CIPs	175,000	129,154	291,638	291,638
CIPs - General			3,000	3,000
Grants	125,000		125,000	125,000
Floodplain modeling	0	29,385	0	0
Rush Creek SWA Implementation	0		106,050	106,050
Subtotal CIPs, Grants, Special Projects	\$300,000	\$158,539	\$525,688	\$525,688
TOTAL EXPENSES	\$700,510	\$5	\$9	\$1
REVENUE				
GENERAL OPERATING REVENUE				
Membership Dues	237,300	237,300	237,300	250,000
Interest Income	15,000	179	5,000	500
Dividend Income	250		250	250
TRPD Cooperative Agreement	5,500	5,230	6,000	6,500
Subtotal General Operating Revenue	\$258,050	\$242,709	\$248,550	\$257,250
PROJECT REVIEW and WCA REVENUE				
Project Review Fees	100,000	200,756	107,500	184,000
Contingency			10,750	
Nonrefundable Admin			15,000	16,000
Nonrefundable Tech			16,125	17,000
Subtotal Project Review / WCA Revenue	\$100,000	\$200,756	\$149,375	\$217,000
SPECIAL PROJECTS, STUDIES, SWAs REVENUE				
Special Projects, Studies, SWAs	0	0	0	0
TOTAL GEN OPERATING REVENUE	\$358,050	\$443,465	\$397,925	\$474,250
OPERATING SURPLUS OR DEFICIT	\$42,460	\$11,926	\$7,792	\$(14,227)
CIPS, GRANTS REVENUE				
CIPs	18	13	29	29
Grants	10	18	12	12
Rush Creek SWA Implementation			79	79
from Assigned Fund Balance			26	26
Subtotal CIPs, Grants	\$2	\$3	\$5	\$5
PROJECT SURPLUS OR DEFICIT	\$(14,412)	\$169,401	\$(3,000)	\$(3,000)
TOTAL REVENUES	\$643,638	\$771,405	\$920,613	\$996,938
(To) From Unrestricted Cash Reserves	\$56,872	\$(181,327)	\$10,792	\$17,227
TOTAL SURPLUS OR DEFICIT	\$0	\$0	\$0	\$0

RULE D - STORMWATER MANAGEMENT
 RULE E - EROSION AND SEDIMENT CONTROL
 RULE F – FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION
 RULE H – BRIDGE AND CULVERT CROSSINGS
 RULE I – BUFFERS

*indicates enclosure

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS

Motion by Walraven, second by Trainor to approve the 2023 operating budget as proposed, with member assessments totaling \$250,000.00. *Motion carried unanimously.*

B. Motion by Walraven, second by Sharp to accept the **2021 Audit Report*** pending review and comments received by the Administrator by June 28, 2022. *Motion carried unanimously.*

VII. Communications.

A. Staff Report.* Staff reports provide updates on the development projects currently under review by Staff or awaiting final recordations. The projects listed in the table beginning on page 10 of these minutes are discussed in the June report.

B. Hennepin County Staff Report.*

1. Project Updates.

a. Jubert Lake Agricultural BMPs. The landowner has signed the contract for Phase 1A projects. Hennepin County staff are currently coordinating with the landowner to address erosion and destabilization surrounding recently completed waterway. Staff are also working with the landowner to coordinate potential WASCOD that will be moved from the adjoining property and the connection with a wetland restoration in Phase 1B. Work on 1A projects will be completed in Fall 2022.

b. 13861 129th Avenue N., Dayton. The landowner has completed concrete pad, and footings. Currently awaiting amended plans from Houston Engineering for the 20' x 20' manure bunker with roof structure. Once those are approved and received by the County, they will be sent to the landowner to be utilized for final construction.

c. 22835 County Road 10, Corcoran. The State cost share contract was executed. Landowner has started construction on livestock exclusionary fencing. This will keep up to 20 head of cattle out of a wetland and stream areas on the property. Inspection of the fence will be performed when the fence has been completed.

d. 9945 Sundance Road. The landowners decided to construct fence on their own. However, in addition to gutters, and pasture waterers for livestock, landowner is interested in adding a manure bunker to the property. Plans for the 20' x 20' bunker will be forwarded to the landowner when approved and received by Hennepin County. Project is still in need of technical signature. Construction for this project is expected to begin in late Spring or early Summer 2022.

e. 9310 Bechtold Road. Drainage area and localized flow of water were delineated. Houston Engineering requested a list of data to be collected on-site. Hennepin County is currently engaged in field work to collect elevation, tile outlet locations, as well as take pictures of current conditions.

2. Re-use and Recycle building materials. When it's time to remodel or demolish a building, many materials have the potential to be reused or recycled. In fact, about 85% of the materials in a typical demolition project could be salvaged for reuse and kept out of the landfills through practices like deconstruction and structural moves. In addition, incorporating used building materials into remodeling projects helps "close the loop" by giving materials new life and avoids the impacts of new materials. The County has funding assistance available for the following projects that reuse and recycle building materials:

a. Residential deconstruction grants: Funding for residential properties built prior to 1970 to deconstruct building materials and salvage them for reuse.

RULE D - STORMWATER MANAGEMENT
RULE E - EROSION AND SEDIMENT CONTROL
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION
RULE H - BRIDGE AND CULVERT CROSSINGS
RULE I - BUFFERS

*indicates enclosure

b. **Commercial deconstruction grants:** Funding for commercial properties, including multifamily apartment buildings over four units, to deconstruct building materials for reuse.

c. **Structural move grants:** Funding to physically relocate a building to another location, avoiding demolition waste and preserving the cultural and historical integrity of the building.

d. **Used building material installation grants:** A new grant to “close the loop” by funding remodeling, renovation, and new construction projects that incorporate used building materials into project designs.

For more information, contact Olivia Cashman at olivia.cashman@hennepin.us

3. Get free help with your broken stuff and learn valuable repair skills. **Fix-It Clinics** offer free, guided assistance from volunteers with repair skills to disassemble, troubleshoot, and fix small household appliances, clothing, electronics, mobile devices and more. Fix-It Clinics teach valuable troubleshooting and basic repair skills, build community connections and reduce the number of repairable items that are thrown in the trash. Clinics are held on the second Saturday of every month and no pre-registration is required. hennepin.us/fixitclinic.

VIII. Education and Public Outreach.

The West Metro Water Alliance (WMWA) will meet via Zoom at 8:30 a.m., June 14, 2022.

IX. Grant Opportunities and Project Updates.

The Watershed-Based Implementation Funding (WBIF) committee met for its third convene meeting on May 23, 2022. At that meeting, the group continued reviewing priority actions for possible funding and has developed preliminary recommendations. Staff’s June 1, 2022, memo* serves as update and solicitation of feedback so the members’ work can be finalized at what will likely be the fourth and final meeting in July.

A. Education and Outreach. Members have discussed previously the ongoing work between WMWA and its partner watersheds and Hennepin County to define and fund an education and outreach coordinator. The proposal is for a two-year limited duration Hennepin County position that would be dedicated half time to WMWA/funding partners activities and half time to more general County environmental education and outreach activities. The exact duties of this position are still being worked out, as are the details about an implementation budget that would be used to fund activities such as workshops, small grants for installing practices, supplies, etc.

Bassett Creek, one of the WMWA partners, is still mulling over the proposal and has not yet voted to commit funds. It is anticipated it will take another month or two to fully flesh out and finalize the proposal. However, at this time all the parties believe it has advanced enough that it will likely proceed, and the convene group feels comfortable with an allocation of \$30,000 toward this priority. BWSR is willing to contract those funds directly with Hennepin County, which would minimize the time and resources necessary to prepare the workplan and administer the grant. The County financial contribution would meet the 10% minimum match requirement.

B. SWA Implementation. Hennepin County staff have worked with the Commission to implement BMPs identified in the Rush Creek Headwaters Subwatershed Assessment (SWA) and other related agricultural and rural BMPs funded in part by a Clean Water Fund grant. The County proposed two

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H - BRIDGE AND CULVERT CROSSINGS

RULE I - BUFFERS

*indicates enclosure

priority areas for additional SWA implementation: (1) Phase 2 of the Rush Creek Headwaters SWA implementation, and (2) implementation in the Diamond Creek SWA drainage area. Staff believe they have the capacity to design and oversee implementation of about \$175,000 of BMPs by the end of 2025.

C. Additional Project Identification. The third priority area would be the completion of some combination of additional SWAs and stream assessments to identify both watershed BMPs and stream repair and stabilization needs. The convene group expects to allocate the balance of the WBIF funding, which considering the other priorities would be \$92,774, to this priority. Corcoran is interested in pursuing the South Fork Rush Creek SWA and Dayton is interested in considering further study of the feasibility of re-meandering a portion of Diamond Creek as identified in the Diamond Creek SWA.

D. Process. The amount allocated to the Elm Creek Watershed Area is **\$297,774**, which will become available July 1, 2022, and expire December 31, 2025. Funding must be focused on prioritized and targeted cost-effective actions with *measurable water quality results*.

Funding Priority	Amount WBIF	Source of 10% Match	Grantee
Education & outreach coordinator	\$30,000	WMWA budget for E & O, County \$ contribution	HCEE
County outreach/cost-share	175,000	County staff time and \$, landowner in-kind and \$, ECWMC CIP cost share	ECWMC or HCEE*
SWA/stream assessments	92,774	Capital budget for SWAs	ECWMC
TOTAL	\$297,774		

*Note that historically this has been administered through the Commission. The County would work with landowners to pay costs then invoice at the end of the year. The monthly staff report is an opportunity for the Commission and County to communicate and coordinate on priorities and progress

X. Other Business.

XI. Adjournment. There being no further business, motion by Walraven, second by Trainor to adjourn. *Motion carried unanimously.* The meeting was adjourned at 1:40 p.m.

Respectfully submitted,



Judie A. Anderson
Recording Secretary

JAA:tim

Z:\Elm Creek\Meetings\Meetings 2022\June 8 2022 Regular meeting minutes.docx

elm creek Watershed Management Commission

Regular Meeting Minutes – June 8, 2022

Page 10

Item No.	E	A	I RPFI	AR	Project No.	Project Name
			RP DD			
					W=wetland project	
ca.				AR	2014-015	Rogers Drive Extension, Rogers.
cb.				AR	2015-030	Kiddiegarten Child Care Center, Maple Grove.
cc.				AR	2016-005W	Ravinia Wetland Bank Plan, Corcoran.
cd.				AR	2017-014	Laurel Creek, Rogers.
ce.				AR	2017-029	Brayburn Trails, Dayton.
a.					2017-050W	Ernie Mayers Wetland/floodplain violation, Corcoran.
cf.				AR	2018-046	Graco, Rogers.
cg.				AR	2018-048	Faithbrook Church Phase 2, Dayton.
ch..				AR	2019-021	Brenly Meadows, Rogers.
ci.				AR	2019-026	Interstate Power Systems, Rogers.
cj.				AR	2019-027	Havenwood at Maple Grove.
ck.				AR	2020-008	Ione Gardens, Dayton.
cl.				AR	2020-009	Stetler Barn, Medina.
cm.				AR	2020-017	Meadow View Townhomes, Medina.
cn.				AR	2020-023	Ziegler Dayton Site Upgrades, Dayton.
co.				AR	2020-032	Enclave Rogers - Commerce Boulevard, Rogers.
cp.				AR	2020-033	Weston Woods, Medina.
cq.				AR	2020-036	Balsam Pointe, Dayton.
cr.				AR	2021-007	Birchwood 2nd Addition, Rogers
cs.				AR	2021-016	Territorial Lofts, Rogers.
ct.				AR	2021-020	Crew Carwash, Maple Grove.
cu.				AR	2021-021	Territorial Triangle, Dayton.
cv.				AR	2021-023	Maple Grove Medial Office Building (MOB).
cw.				AR	2021-024	Riverwalk, Dayton
b.					2021-025	Hackamore Road Reconstruction, Medina/Corcoran.
c.					2021-026	Prairie Creek Subdivision, Medina.
cx.					2021-027	Xcel Energy Elm Creek Substation, Maple Grove
d.					2021-028	The Cubes at French Lake, Dayton
e.					2021-029	Tri-Care Grocery / Retail, Maple Grove
f.					2021-031	Cook Lake Edgewater, Maple Grove
g.					2021-034	BAPS Hindu Temple, Medina.
cy.					2021-035	Mister Car Wash - Rogers
cz.					2021-036	D & D Service, Corcoran.
h.					2021-037	Marsh Pointe, Medina.
i.					2021-038	Bellwether 6th/Amberly, Corcoran.
j.					2021-039	1-94 Logistics Center, Rogers.
da.					2021-040	Napa Auto, Corcoran.
db.					2021-041	Carlson Ridge, Plymouth.
k.					2021-043	Northwood Community Church Maple Grove.
l.					2021-044	Balsam II Apartments, Dayton.
m.					2021-046	Len Busch Roses, Plymouth

RULE D - STORMWATER MANAGEMENT

RULE E - EROSION AND SEDIMENT CONTROL

RULE F – FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION

RULE H – BRIDGE AND CULVERT CROSSINGS

RULE I – BUFFERS

*indicates enclosure

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS

elm creek Watershed Management Commission

Regular Meeting Minutes – June 8, 2022

Page 11

n.				2021-047	CR 10 Box Culvert Replacement, Corcoran
o.				2021-048	Bellwether - Newman West, Corcoran
p.				2021-049	Dayton Interchange Business Center, Dayton.
q.				2021-050	Evanswood, Maple Grove.
r.				2021-051	Fields of Nanterre Drainage Improvements, Plymouth.
s.				2021-052	Norbella Senior Living, Rogers.
t.				2021-053	Towns at Fox Creek, Rogers.
u.				2021-054	Stotts Family Farm Grassed Waterways, Corcoran.
v.				2021-055	Morningside Estates 6 th Addition, Champlin.
w.				2022-001	Dayton Field 2nd Addition, Dayton.
x.				2022-002	Summerwell, Maple Grove.
y.				2022-003	Fox Briar Ridge East, Maple Grove.
z.				2022-004	Loram-Scannell Medina Industrial EAW, Medina.
aa.				2202-005	Bellwether 7th, Corcoran.
ab				2022-006	Hamel Townhomes, Medina.
ac				2022-007	Weston Commons 2nd, Maple Grove.
ad.				2022-008	Bechtold Farm, Corcoran.
ae.				2022-009	Dunkirk Lane Development, Plymouth.
af.				2022-010	Unity Tool Building Addition, Dayton.
ag				2022-011	Arrowhead Drive turn Lane expansion,
ah				2022-012	Graco Building 2, Dayton.
ai.				2022-013	Dayton 94 Industrial Site, Dayton.
aj.				2022-014	Aster Mill, Rogers.
ak				2022-015	County Road 47 Phase I Reconstruction, Plymouth.
al.				2022-016	Rogers Activity Center, Rogers.
am.				2022-017	City Center Drive, Corcoran.
an.				2022-018	Big Woods, Rogers.
ao.				2022-019	Grass Lake Preserve, Dayton.
ap,				2022-020	Skye Meadows Extension, Rogers.
aq.				2022-021	Dayton 94 EAW
ar.				2022-022	Cook Lake Highlands, Corcoran.
as.				2022-023	Asguard, Rogers.
at.	A	E		2022-024	Bridge No. 27J70, Maple Grove.
au.				2022-025	Harvest View, Rogers.
av				2022-026	Archway Building, Rogers
aw.				2022-027	Edison at Maple Grove Apartments.
ax.				2022-028	Elsie Stephens Park, Dayton. Still being reviewed
ay				2022-029	Hayden Hills Park, Dayton.
az.				2022-030	Garages Too, Corcoran.

= Action item E = Enclosure provided I = Informational update will be provided at meeting RPF - removed pending further information
R = Will be removed RP= Information will be provided in revised meeting packet..... D = Project is denied AR awaiting recordation

RULE D - STORMWATER MANAGEMENT
RULE E - EROSION AND SEDIMENT CONTROL
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION
RULE H - BRIDGE AND CULVERT CROSSINGS
RULE I - BUFFERS

*indicates enclosure

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS