

ADMINISTRATIVE OFFICE
3235 Fernbrook Lane
Plymouth, MN 55447
PH: 763.553.1144 • FAX: 763.553.9326
Email: judie@jass.biz
www.elmcreekwatershed.org

TECHNICAL OFFICE
Hennepin County
Dept. of Environment and Energy
701 Fourth Ave S Suite 700
Minneapolis, MN 55415-1600
PH: 612.596.1171 • FAX: 612.348.8532
Email: Ali.Durgunoglu@co.hennepin.mn

Regular Meeting Minutes February 8, 2017

I. A regular meeting of the Elm Creek Watershed Management Commission was called to order at 11:37 a.m., Wednesday, February 8, 2017, in the Mayor's Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN by Chairman Doug Baines.

Present were: Bill Walraven, Champlin; Doug Baines, Dayton; Joe Trainor, Maple Grove; Elizabeth Weir, Medina; Fred Moore, Plymouth; Kevin Jullie, Rogers; Ali Durgunoglu, James Kujawa and Karen Galles, Hennepin County Dept. of Environment and Energy (HCEE); Rich Brasch, Three Rivers Park District (TRPD); and Judie Anderson, JASS.

Not represented: Corcoran.

Also present: Todd Tuominen, Champlin; Sharon Meister and Brad Martens, Corcoran; Susan Nelson, Wenck Associates, Corcoran; Mark Lahtinen, Maple Grove; Lisa Vertelney and Ben Scharenbroich, Plymouth; and Andrew Simmons, Rogers.

A. Motion by Jullie, second by Walraven to approve the **revised agenda**.* *Motion carried unanimously.*

B. Motion by Walraven, second by Weir to approve the **minutes*** of the January 11, 2017 regular meeting. *Motion carried unanimously.*

C. Motion by Moore, second by Weir to approve the **February Treasurer's Report and Claims*** totaling \$52,044.20. *Motion carried unanimously.*

II. Open Forum.

The members were introduced to **Sharon Meister** who will represent the City of Corcoran as Commissioner beginning at the March meeting. Meister is also a WMWA educator.

The members were also introduced to **Karen Galles**, the new Land and Water Unit Supervisor at HCEE.

III. Action Items.

2016 Work Plan in Review. The members reviewed Staff's February 7, 2017 memo that summarized the work undertaken by the Commission in 2016 to meet the goals, objectives, and projected work plan outlined in the *2015 Annual Report*. Staff will continue to work to complete some missing details, after which it will be incorporated into the *2016 Annual Report*. Motion by Weir, second by Walraven to accept the 2016 Work Plan in Review. *Motion carried unanimously.* A draft 2017 Work Plan will be available at the March meeting.

IV. Watershed Management Plan.

A. The members received Table 4.5* of the Third Generation Plan. It is an updated version of the **Capital Improvement Program (CIP)** as amended on May 11, 2016. Staff has contacted the cities requesting their updates and additions to the CIP. Form *Exhibit A** was also included in the meeting packet for use by the

*in meeting packet

cities in submitting their updates/additions. The Technical Advisory Committee (TAC) will consider projects scheduled for 2017 at their March meeting.

Also included in the meeting packet was a Staff memo* asking members to **prioritize criteria for identifying capital projects**. TAC members will review the responses at their March meeting.

B. Per the amended MN Rule 8410.0105, subp. 9, and 8410.0160, subp. 6, **Local Water Plans must be prepared by metropolitan cities and towns and must become part of their local comprehensive plans. They must be revised essentially once every ten years in alignment with the local comprehensive plan schedule. A municipality has two years prior to its local comprehensive plan being due to adopt its local water plan. The next local comprehensive plans are due December 31, 2018; thus all cities and towns in the seven-country metropolitan area must complete and adopt their local plans between January 1, 2017 and December 31, 2018. Thereafter, add ten years to each of the previous dates. Local water plans may be updated more frequently by a municipality at its discretion.**

Staff will email reminders to the member communities regarding this requirement.

V. Elm Creek Watershedwide TMDL. The Commission is awaiting approval of the TMDL by the Environmental Protection Agency.

VI. Grant Opportunities and Updates.

A. The Board of Water and Soil Resources (BWSR) has approved Clean Water Grant funding for the **Internal Phosphorus Loading Control in Fish Lake project** in the amount of \$200,000. The Commission's share will be \$75,000. The City and Lake Association portions will be determined in April. Motion by Weir, second by Jullie authorizing the Chair to sign the contract agreement and directing Staff to draft a cooperative agreement between the parties. *Motion carried unanimously.*

B. BSWR has also approved Accelerated Implementation Grant funding for the **Rush Creek Headwaters Subwatershed Assessment project** in the amount of \$50,280. The local match will total \$12,570. Motion by Walraven, second by Weir authorizing the Chair to sign the contract agreement and directing Staff to draft a cooperative agreement between the parties. *Motion carried unanimously.*

C. Kujawa noted a project in Dayton that has received a **Hennepin County Good Steward Grant**. The project includes 8,500 SF of streambank restoration work on three adjacent properties along Rush Creek. Restoration will consist of establishing a dense native vegetation buffer to control erosion and enhance the stream corridor for wildlife, aquatic and pollinator habitat.

VII. Education.

A. Two **Metro Blooms workshops*** are scheduled in the Elm Creek watershed in 2017 – April 6 at Champlin City Hall and April 11 at St. Barnabas Lutheran Church in Plymouth. This year's workshops are entitled, "Learn How to Create a Weather Resilient Yard."

B. The City of Plymouth and Fortin Consulting are partnering to host a **"Turfgrass Maintenance and Reduced Environmental Impacts" Workshop** on March 2 at Plymouth City Hall.

C. The **next WMWA meeting** is scheduled for 8:30 a.m., Tuesday, February 14, 2017, at Plymouth City Hall. Commissioners are encouraged to attend.

VIII. New Business.

IX. Communications.

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X. Other Business.

A. Commissioner/Alternate appointments have been received from Champlin, Medina, Plymouth and Rogers.

B. Election of officers will occur at the March 8 meeting. The current officers have been nominated for re-election.

C. The **biennial solicitation of interest proposals** for administrative, legal, technical and wetland consultants was published in the January 17 edition of the *State Register*. Two technical, four wetland, one legal, and one administrative consultant responded to the solicitation. Motion by Moore, second by Walraven to retain the current consultants for the 2017-2018 term. *Motion carried unanimously.* They are HCEE, technical; Barr Engineering, wetland; Campbell Knutson PA, legal; and Judie Anderson's Secretarial Service, Inc., administration.

D. Motion by Weir, second by Jullie to make the following **annual appointments**:

1. Official newspaper – *Osseo-Maple Grove Press*.
2. Official depositories - *US Bank and the 4M Fund*.
3. Deputy Treasurer - *Judie Anderson*.
4. Auditor - *Johnson & Company, Ltd*.

Motion carried unanimously.

E. The following **projects** are discussed in the February Staff Report.* ("W" denotes wetland project.)

1. 2013-046 Woods of Medina, Medina.
2. 2014-015 Rogers Drive Extension, Rogers.
3. 2015-004 Kinghorn Outlet A, Rogers.
4. 2015-006 Veit Building and Parking Lot Addition, Rogers.
5. 2015-013 Wayzata High School, Plymouth.
6. 2015-020 Strehler Estates, Corcoran.
7. 2015-030 Kiddiegarten Child Care Center, Maple Grove.
8. 2016-002 The Markets at Rush Creek, Maple Grove.
9. 2016-004 Park Place Storage Site Plans, Corcoran.
10. 2016-005W Ravinia Wetland Bank, Corcoran.
11. 2016-014 Balsam Apartments, Dayton.
12. 2016-018 Cambridge Park, Maple Grove.
13. 2016-019 Just for Kix, Medina.
14. 2016-021 Diamond View Estates, Dayton.
15. 2016-022 AutoZone, Maple Grove.
16. 2016-026 Faithbrook Church, Dayton.
17. 2016-038 AutoMotorPlex, Medina.
18. 2016-039 Fields at Meadow Ridge, Plymouth.
19. 2016-040 Kinghorn 4th Addition, Rogers.
20. 2016-041 Bartus Subdivision, Plymouth.
21. 2016-045W Brothers Mini Storage Wetland Replacement Plan, Corcoran.
22. 2016-047 Hy-Vee Maple Grove #1, Maple Grove.
23. 2016-049 Medina Senior Living, Medina.
24. 2016-052 The Woods at Rush Creek, Maple Grove.
25. 2017-001 Sundance Road Pond Excavation, Corcoran.

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26. 2017-002 RDO Site Plan, Dayton.
27. 2017-003 Brayburn Trail EAW, Dayton.

F. Adjournment. There being no further business, motion by Jullie, second by Walraven to adjourn. *Motion carried unanimously.* The meeting was adjourned at 12:09 p.m.

Respectfully submitted,



Recording Secretary

JAA:tim

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