

elm creek Watershed Management Commission

Request for Plan Review and Approval

Submittal requirements, this form and the fee schedule can be downloaded from: <http://www.elmcreekwatershed.org/project-reviews-overview.html>

Administrative Office

3235 Fernbrook Lane
Plymouth, MN 55447
Ph: 763-553-1144 | Fax: 763-553-9326
Email: judie@jass.biz | beverly@jass.biz

for Commission use only

Project No. _____
Date Received _____
Fee Received _____

Date: _____

Fee Submitted: \$ _____

Please **Print** Clearly

Applicant: _____

Address: _____

City: _____ Zip Code: _____

Phone: () _____ Fax: () _____ Email: _____

Agent: _____

Address: _____

City: _____ Zip Code: _____

Phone: () _____ Fax: () _____ Email: _____

- Rule D – Stormwater
- Rule E – Erosion and Sediment Control
- Rule F – Floodplain Alteration

- Rule G – Wetland Alteration
- Rule H – Bridge & Culvert Crossings
- Rule I – Buffer Strips
- Rule K - Variance

Project Name: _____

Project Location - City or Town: _____ PID#: _____

Total Acres: _____ Acres Disturbed: _____

Acres Impervious Before Development: _____

Acres Impervious After Development (incl. gravel roads and parking areas): _____

Anticipated Project Start Date: _____

Remarks: _____

Applicant's Signature:

Print Name: _____ X _____

In order for a project to be considered by the Commission, a complete application packet must be received in the Commission's administrative office at least TEN BUSINESS DAYS prior to the Commission's next regular meeting. Action by the Commission will be predicated on factors such as completeness of the application documents and complexity of the project, etc. The Commission normally meets on the second Wednesday of the month.

1) Submit this form to the City along with one electronic copy of the required plans and the appropriate fee (check made payable to "Elm Creek Watershed Management Commission"). The City will forward these documents and the fee payment to the Commission.

OR

2) If the City has signed off on this form, it should be submitted to the Commission's administrative office along with one electronic copy of the required plans and the appropriate fee (check made payable to "Elm Creek Watershed Management Commission").

Electronic plans can be uploaded to the Commission's dropbox:
<https://www.dropbox.com/request/dWjt4Ly1dJBLH20txaIT>

The Commission will transmit a letter to the applicant following approval.

AUTHORIZATION – must be completed by City before review can proceed.

Requested by City of _____

Signature _____

Name _____

Title _____

Phone _____

Date _____