

# elm creek Watershed Management Commission

ADMINISTRATIVE OFFICE  
3235 Fernbrook Lane  
Plymouth, MN 55447  
PH: 763.553.1144 • FAX: 763.553.9326  
Email: judie@jass.biz  
www.elmcreekwatershed.org

TECHNICAL OFFICE  
Hennepin County  
Dept. of Environment and Energy  
701 Fourth Ave S Suite 700  
Minneapolis, MN 55415-1600  
PH: 612.348-7338 • FAX: 612.348.8532  
Email: James.Kujawa@hennepin.us

## Minutes Regular Meeting December 12, 2018

I. A regular meeting of the Elm Creek Watershed Management Commission was called to order at 11:33 a.m., Wednesday, December 12, 2018, in the Mayor's Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN, by Chairman Doug Baines.

Present were: Ken Guenther, Corcoran; Doug Baines, Dayton; Scott Mahar, Maple Grove; Elizabeth Weir, Medina; Fred Moore, Plymouth; Kevin Jullie, Rogers; James Kujawa, Jason Swenson, and Kirsten Barta, Hennepin County Dept. of Environment and Energy (HCEE); Jon Hess, Three Rivers Park District (TRPD); Jeff Weiss, Barr Engineering; and Judie Anderson, JASS.

Not represented: Champlin.

Also present: Todd Tuominen, Champlin; Kevin Mattson and Jon Bottema, Corcoran; Mark Lahtinen, Maple Grove; Catherine Cesnik and Ben Scharenbroich, Plymouth; and John Seifert, Rogers;

A. Motion by Guenther, second by Jullie to approve the **revised agenda**.\* *Motion carried unanimously.*

B. Motion by Moore, second by Guenther to approve the **minutes**\* of the November 14, 2018, regular meeting. *Motion carried unanimously.*

C. Motion by Moore, second by Guenther to approve the December **Treasurer's Report and Claims**\* totaling \$10,185.23. *Motion carried unanimously.*

II. **Open Forum.**

III. **Action Items.**

A. **Resolution 2018-04 Initiating Termination of the ... Commission as the Local Government Unit ....**\* Motion by Weir, second by Jullie to table approval of the resolution to the January meeting in order to insert language into the resolution pertaining to the administration of outstanding projects and naming the responsible parties for payment of fees and costs. *Motion carried unanimously.*

B. Motion by Moore, second by Weir to approve the **non waiver of monetary limits on municipal tort liability form**.\* *Motion carried unanimously.*

C. **Champlin Local Plan.** Staff received the draft Champlin Surface Water Management Plan on November 29, 2018. Staff has begun their review, but had not completed it at the time of the meeting. Staff has found minor issues on its initial review and will have comments for the City's consideration. Staff also noted it has not yet received Met Council's comments on the plan. Motion

by Weir, second by Moore to table approval of the Champlin plan to the January meeting pending satisfactory responses to Staff's review and comments and to comments from the Met Council when they are received. *Motion carried unanimously.*

**IV. Old Business.**

Included in the meeting packet was a memo from Barta describing the criteria\* for the **Subwatershed Assessment Cost Share Application** along with an application form.\* Completed applications should be emailed to Barta no later than January 15, 2019. Staff will transmit these documents to the cities in Word format.

**V. New Business.**

**VI. Water Quality.**

Lucius Jonett, Wenck Associates, reported that the City of Plymouth project to complete **streambank stabilization work on Elm Creek from Highway 55 to Wayzata High School\*** has been bid. A contract has been awarded and executed with Sunram Construction. Approximately 30 trees will be marked and removed beginning tomorrow, with stabilization work to be substantially completed by early March 2019. Follow-up vegetation work will continue through mid-June.

**VII. Grant Opportunities and Updates.**

**A. FEMA Floodplain Mapping.** Preparation of the Hydrologic Model (HEC-HMS) utilizing mapping information from GIS is progressing. Model outputs will be shared at future meetings as they become available.

**B.** A copy of the official public notice of request for bids for the **Fish Lake Alum Treatment II** was included in the packet. Bids will be opened on January 3, 2019.

**C. Clean Water Fund Grants.** Staff applied for a Clean Water Fund grant from BWSR to implement the recently completed **North Fork Rush Creek SWA**. \$142,110.00 was requested from the state, with a required match of 25%. At the December 19, 2019 Board meeting BWSR staff will recommend approval of this application in the full amount requested. The Rural Conservationist will take the lead on recruiting and implementing projects.

**VIII. Education and Public Outreach - West Metro Water Alliance (WMWA).\***

**A. WaterLinks.** Subscribe to *WaterLinks* at [westmetrowateralliance.org/contact.html](http://westmetrowateralliance.org/contact.html).

**B.** The fourth-grade educators are very busy with Watershed PREP classes. WMWA is fine-tuning the adult programs and enhancing the fourth-grade elements. Included in the meeting packet is an email\* from Cathy Malone, 4/5 Inquiry educator at Dayton Elementary School. She praised the efforts of Sharon Meister, one of the Watershed PREP educators, and the Watershed PREP program.

**C.** The **next WMWA meeting** is scheduled for 8:30 a.m., Tuesday, January 8, 2019, at Plymouth City Hall.

**IX. Communications.**

**X. Other Business.**

**A.** The following **projects** are discussed in the December Staff Report.\* ("W" denotes wetland project.)

1. 2013-046 Woods of Medina, Medina.
2. 2014-015 Rogers Drive Extension, Rogers.
3. 2015-004 Kinghorn Outlet A, Rogers.
4. 2015-030 Kiddiegarten Child Care Center, Maple Grove.
5. 2016-002 The Markets at Rush Creek, Maple Grove.
6. 2016-005W Ravinia Wetland Bank, Corcoran.
7. 2016-040 Kinghorn 4th Addition, Rogers.
8. 2016-047 Hy-Vee Maple Grove #1, Maple Grove.
9. 2016-052 The Woods at Rush Creek, Maple Grove.
10. 2017-014 Laurel Creek, Rogers.
11. 2017-016 Territorial Woods, Maple Grove.
12. 2017-017 Mary Queen of Peace Catholic Church, Rogers
13. 2017-019 Medina Senior Living Community, Medina.
14. 2017-021 Hindu Society of MN Staff Housing, Maple Grove.
15. 2017-029 Brayburn Trails, Dayton.
16. 2017-034 Plymouth Memory Care, Plymouth.
17. 2017-037 L-80 Lift Station MCES, Corcoran.
18. 2017-038 Bass Lake Estates, Corcoran.
19. 2017-039 Rush Creek Apartments, Maple Grove.
20. 2017-050W Ernie Mayer Wetland/floodplain violation, Corcoran.
21. 2018-001 Rush Creek Commons, Maple Grove.
22. 2018-004 Rush Creek Restoration Project, Maple Grove.
23. 2018-005 Sundance Greens, Dayton.
24. 2018-014 Refuge at Rush Creek, Corcoran.
25. 2018-018 Summers Edge Phase III, Plymouth.
26. 2018-020 North 101 Storage, Rogers.
27. 2018-021 113th Lane Extension, Brockton Lane/CSAH101 Intersection, Rogers.
28. 2018-026 Windrose, Maple Grove.
29. 2018-027 CR202 Bridge, Dayton.
30. 2018-028 Tricare Third Addition, Maple Grove.
31. 2018-032 Encore Development, Corcoran.
32. 2018-033 Cloquet Island Estates, Dayton.
33. 2018-035 Edgewater East, Maple Grove.
34. 2018-038 Vincent Woods, Rogers.
35. 2018-043 Bee Hive Homes, Maple Grove.
36. 2018-044 OSI Phase II, Medina.
37. 2018-045 Weinard Ditch Cleaning, Corcoran.
38. 2018-046 Graco Expansion, Rogers.
39. 2018-047W Old Settlers Road Wetland Delineation, Corcoran.
40. 2018-048 Faithbrook Church, Phase 2, Dayton.

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41. 2018-049 Pheasant Ridge 2nd Addition, Corcoran.
42. 2018-050 Janice Little Bridge Replacement, Corcoran
43. 2018-051 23405 CR10 Wetland Delineation, Corcoran.
44. 2018-056 Rogers Tennis Courts, Rogers.
45. 2018-053 Elm Creek Restoration, Champlin.
46. 2018-054W Cease and Desist Order, 9120 Trail Haven Road, Corcoran.

**B.** Topics for the **next Technical Advisory Committee meeting**, February 13, 2019, will include 1) potential SWAs and 2) CIPs.

**C. Adjournment.** There being no further business, the meeting was adjourned at 12:20 p.m.

Respectfully submitted,



Judie A. Anderson  
Recording Secretary

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