Regular Meeting Minutes
November 13, 2019

I. A regular meeting of the Elm Creek Watershed Management Commission was called to order at 11:32 a.m., Wednesday, November 13, 2019, in the Mayor’s Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN, by Chairman Doug Baines.

Present were: Gerry Butcher, Champlin; Ken Guenthner, Corcoran; Doug Baines, Dayton; Joe Trainor, Maple Grove; Terry Sharp, Medina; Fred Moore, Plymouth; James Kujawa and Kirsten Barta, Hennepin County Dept. of Environment and Energy (HCEE); Amy Timm, Three Rivers Park District (TRPD); Jeff Weiss and Heather Hlavaty, Barr Engineering; and Judie Anderson, JASS.

Also present: Todd Tuominen, Champlin; Kevin Mattson, Corcoran; Derek Asche and Mark Lahtinen, Maple Grove; Catherine Cesnik, Ben Scharenbroich and Amy Riegel, Plymouth; and Andrew Simmons, Rogers.

A. Motion by Moore, second by Butcher to approve the revised agenda.* Motion carried unanimously.

B. Motion by Guenthner, second by Sharp to approve the minutes* of the October 9, 2019 meeting. Motion carried unanimously.

C. Motion by Moore, second by Guenthner to approve the November Treasurer’s Report and Claims* totaling $22,196.26. Motion carried unanimously.

II. Open Forum.

III. Action Items. (project reviews have been re-ordered so as to be sequential)

Guenthner iterated his concern that project reviews are not available for Commissioner viewing until the time of the meeting.

A. Project Review 2019-026 Interstate Power Systems, Rogers.* This project consists of constructing a 1.06-acre building to house a semi-truck mechanical shop and 6.06 acres of parking and driveways. The total new impervious area will be approximately 7.11 acres. Stormwater management is being proposed by multiple detention ponds. The project is being reviewed for conformance with Rules D, E, G, and I. In their findings dated November 12, 2019, Staff recommended approval of the project with two conditions: (1) final submittal of existing conditions pollutant loading and (2) recording of an O&M plan for onsite BMPs. Motion by Guenthner, second by Trainor to approve Staff’s recommendation. Motion carried unanimously.

B. Project Review 2019-027 Havenwood at Maple Grove.* This is a 5.6-acre site located at the northwestern intersection of Bass Lake Road (CR10) and Troy Lane (CR101). The site is proposed to be subdivided into two lots. The southerly lot will be 4.5-acres with a 150-unit senior living facility. The remaining outlot (~1.3 acres) is anticipated to be a daycare facility. The project will create 3.53 acres of new impervious area. It triggers review of the site plans for conformance to Rules D and E. In their findings dated October 17, 2019, Staff recommends approval...
contingent upon the irrigation pond and system having an operation and maintenance plan approved by the City and
the Commission and recorded on the title for this property. A copy of the recorded document must be provided to the
Commission. Motion by Moore, second by Guenthner to approve Staff’s recommendation. Motion carried unanimously.

C. Project Review 2019-028 Howell Meadows, Maple Grove.* This is a 5.3-acre site located east of
Brockton Lane (CR 101) at 64th Avenue. It is a remnant piece of property surrounded by the Fieldstone development
on the north, south and east with the City of Corcoran and the Ravinia Development across Brockton Lane to the
west. The site is proposed to be subdivided into ten residential lots. The project will create a total of 1.505 acres of
new impervious areas. This site plan triggers the Commission’s review for conformance with Rules D, E and I. In their
findings dated November 6, 2019, Staff recommends approval contingent upon LGU (the City) approval of WCA
wetland impacts/replacement plans. Motion by Moore, second by Guenthner to approve Staff’s recommendation.
Motion carried unanimously.

D. 2019-029 South Prominence, Maple Grove. This is a 12-acre site located on the north side of
Fieldstone Boulevard near 63rd Avenue. It consists of two large-lot residential parcels proposed to be developed into
21 residential lots. This a remnant piece of property surrounded by the Fieldstone development on the north, south
and west sides and the Prominence Woods project (2005-024) on the east side of this parcel. The South Prominence
site includes a four (4) lot area that is already platted (the Prominence Woods development), two areas that will be
ghost-platted into eight (8) lots in the future and this site plan, which is 13 lots. The project will create a total of 2.5
acres of new impervious areas on the ghost-platted (8 lots) and South Prominence (13 lots) parcels. This site plan
triggers the Commission’s review for conformance to Rules D, E and I. In their findings dated November 13, 2019,
Staff recommended approval with three conditions: (1) LGU approval of WCA wetland impacts/replacement plans;
(2) Iron-enhanced filter basin details must be provided with the plan and approved by the City and the Commission;
and (3) City approval of the discharge increase to the North. Motion by Moore, second by Butcher to approve Staff’s
recommendation. Motion carried unanimously.

E. Watershed-Based Funding Grant. This grant, in the amount of $134,486, was awarded by the Board
of Water and Soil Resources (BSWR) for Phase IV of the Elm Creek Stream Restoration Project in Champlin. Included
in the meeting packet are a Professional Services Agreement* between the City of Champlin and the Commission
along with Attachment One* describing the CIP project and Attachment Two,* the signed BWSR grant agreement.
Motion by Moore, second by Butcher to authorize the Chair to execute the agreement. Motion carried unanimously.

F. Professional Services Agreement with Barr Engineering.* Motion by Guenthner, second by Sharp
to approve the agreement retaining Barr Engineering to evaluate development plans for compliance with the
Commission’s Third Generation Watershed Management Plan pending (1) approval of naming James Kujawa as a
subcontractor to Barr and (2) determination that the insurance coverage cited in paragraph 13 of the agreement
extends to Kujawa as said subcontractor. Motion carried unanimously.

G. League of Minnesota Cities Insurance Trust.* Motion by Moore, second by Butcher to not waive
the monetary limits on municipal tort liability insurance. Motion carried unanimously.

IV. Old Business.

A. Staff are continuing to put together the Commissioner Handbooks. Currently they are reviewing
the Commission’s Joint Powers Agreement (JPA) and Rules. A draft of those documents will be available at the
December or January meeting. After approval by the Commission the JPA must be ratified by all of the member cities.

B. Barta reminded the cities that Subwatershed Assessment (SWA) Cost Share Applications are
V. New Business.

VI. Water Quality.

VII. Education and Public Outreach.

A. Cities were reminded that the Minnesota Pollution Control Agency (MPCA) is in the process of reissuing the municipal separate storm sewer system (MS4) general permit. The agency has created a proposed new permit and is asking for public comments on the draft by 4:30 p.m., Saturday, January 11, 2020. New activities and progress on TMDLs have been added to the permit. Visit https://www.pca.state.mn.us/water/reissuing-municipal-stormwater-general-permit to learn more. Education and public outreach are an integral part of the MS4 permit.

B. Website. Members are reviewing the WMWA website to refresh and update content. Any input is appreciated. westmetrowateralliance.org/

C. WMWA also discussed the Lawns to Legumes Program bwsr.state.mn.us/lawns-legumes-program-your-yard-can-bee-change. BWSR received a $900,000+ grant from the Environment and Natural Resources Trust Fund and plans to offer several subprograms, including grants to watersheds/cities/nonprofits for “demonstration neighborhoods;” how-to workshops across the state; and small grants to individual property owners. Amy Juntunen, JASS, and Diane Spector, Wenck Associates, attended a train-the-trainer workshop on November 8, 2019 to learn more about this developing program.

D. The next WMWA meeting will be Tuesday, December 10, 2019 at Plymouth City Hall.

VIII. Communications.

IX. Grant Opportunities and Project Updates.

A. The second alum treatment for Fish Lake was completed August 5-8. Brian Vlach, TRPD, will report on the alum treatment data at the December meeting.

B. Barta reported on the projects funded as part of the North Fork Rush Creek SWA grant program. The weather has impeded progress by the subcontractors undertaking the work but a couple of projects will be going in next week.

C. Barta also reported that buffer reviews have been completed for Corcoran, Rogers, and Medina. Buffers in Champlin, Dayton, Maple Grove and Plymouth will be reviewed in 2020.

D. The deadline for applications for the Hennepin County Opportunity Grants is November 22.

X. Other Business.

A. The projects listed on the following page are discussed in the November Staff Report.

B. Adjournment. There being no further business, the meeting was adjourned at 12:49 p.m.

Respectfully submitted,

Judie A. Anderson, Recording Secretary

JAA:tim
## Item No. A E | RP|D | AR | Project No. | Project Name
---|---|---|---|---|---
ag | AR | | 2013-046 | Woods of Medina, Medina. 
ah. | AR | | 2014-015 | Rogers Drive Extension, Rogers. 
a. | | | 2015-004 | Kinghorn Outlet A, Rogers. 
ai. | AR | | 2015-030 | Kiddiegarten Child Care Center, Maple Grove. 
aj. | AR | | 2016-002 | The Markets at Rush Creek, Maple Grove. 
ak. | AR | | 2016-005W | Ravinia Wetland Bank Plan, Corcoran. 
c. | | | 2016-047 | Hy-Vee North, Maple Grove. 
al. | AR | | 2017-014 | Laurel Creek, Rogers. 
am. | AR | | 2017-017 | Mary Queen of Peace Catholic Church, Rogers. 
an. | AR | | 2017-029 | Brayburn Trails, Dayton. 
d. | | | 2017-039 | Rush Creek Apartments, Maple Grove. 
e. | | | 2017-050W | Ernie Mayers Wetland/floodplain violation, Corcoran. 
ao. | AR | | 2018-018 | Summers Edge Phase II, Plymouth. 
f. | | | 2018-020 | North 101 Storage, Rogers. 
ap. | AR | | 2018-026 | Windrose, Maple Grove. 
aq. | AR | | 2018-028 | Tricare Third Addition, Maple Grove. 
ar. | AR | | 2018-038 | Vincent Woods of Rogers. 
as. | AR | | 2018-044 | OSI Phase II, Medina. 
g. | | | 2018-046 | Graco, Rogers 
at. | AR | | 2018-048 | Faithbrook Church Phase 2, Dayton. 
h. | | | 2019-001 | Fernbrook View apartments, Maple Grove. 
i. | | | 2019-016 | Rogers Retail Development, Rogers. 
av. | | | 2019-021 | Brenly Meadows, Rogers. 
aw. | | | 2019-022 | Comlink Midwest, Corcoran. 
ax. | | | 2019-023 | 99th Avenue Apartments, Maple Grove. 
j. | | | 2019-024 | Boston Scientific, Maple Grove. 
k. | | | 2019-025 | Dayton Parkway Interchange, Dayton. 
m. | A E | | 2019-027 | Havenwood at Maple Grove. 
o. | A E | | 2019-029 | South Prominence, Maple Grove.

A= Action item  E = Enclosure provided  I = Informational update will be provided at meeting  RP|D - removed pending further information  R = Will be removed  RP= Information will be provided in revised meeting packet..... D = Project is denied  AR awaiting recordation