

Elm Creek Watershed Management Commission 2017 Treasurer's Report

		2017 Budget	July 2017	Aug 2017	Sept 2017	2017 Budget YTD
EXPENSES						
Administrative		90,000	8,344.10	6,960.46	6,107.38	60,325.99
Watershed-wide TMDL 2016						
Grant Writing		5,000				0.00
Website		6,000	184.35	174.35	104.60	1,172.65
Legal		2,000				0.00
Audit		5,000		4,500.00		4,500.00
Insurance		3,800				2,842.00
Miscellaneous/Contingency		2,000				0.00
Project Reviews	HCEE	98,000		22,878.39		47,402.41
Project Reviews	Consult	15,000	1,501.40		2,650.00	5,059.40
Project Reviews	Admin	11,000	2,248.04	1,173.96	991.69	9,511.50
WCA-Technical	HCEE	12,000		3,402.84		5,306.62
WCA	Legal	500				439.96
WCA	Admin	2,000	186.64	199.64	137.22	1,197.27
Stream Monitoring		24,177				0.00
Extensive Stream Monitoring		7,000				0.00
DO Longitudinal Survey		500				0.00
Source Assessment		2,000				0.00
TMDL Follow-up - TRPD, Admin		10,000	305.25	305.25		610.50
Rain Gauge		220	19.26	19.41	17.27	136.38
Rain Gauge Network		100				0.00
Lakes Monitoring - CAMP		1,200				0.00
Lakes Monitoring - TRPD						
Sentinel Lakes		2,470				0.00
Additional Lake		618				0.00
Aquatic Vegetation Surveys		1,029				0.00
Wetland Monitoring (WHEP)		4,000				0.00
Education		4,000	70.63	80.67	4.50	2,266.73
WMWA General Activities		4,000				3,750.00
WMWA Educators/Watershed Prep		4,500				4,500.00
WMWA Special Projects		1,500				1,500.00
Rain Garden Workshops		2,000	2,294.25			2,294.25
Education Grants		2,000				0.00
Macroinvertebrate Monitoring-River Watch		6,000				0.00
Projects ineligible for ad valorem		50,000				0.00
Studies / Project ID / SWA		35,000	1.22	187.88	809.09	2,782.47
Plan Amendments		5,000	168.96	110.98	205.48	1,370.34
Local Plan Review		2,000				0.00
<i>Transfer to (from) Encumbered Funds (see below)</i>						0.00
<i>Transfer to (from) Capital Projects (see CIP Tracking)</i>						407.56
<i>Transfer to (from) Cash Sureties (see below)</i>						0.00
<i>Transfer to (from) Grants (see below)</i>						7,112.33
<i>To Fund Balance</i>						0.00
TOTAL - Month			15,584.22	40,972.53	15,691.83	164,509.54
TOTAL Paid in 2017, incl 2016 Expenses		421,614.00	150,652.80	191,625.33	207,317.16	2017 Paid

Elm Creek Watershed Management Commission 2017 Treasurer's Report

		2017 Budget	July 2017	Aug 2017	Sept 2017	2017 Budget YTD
INCOME						
<i>From Fund Balance</i>						
Project Review Fee		100,000	4,800.00	5,274.00		56,934.00
Return Project Fee						(1,800.00)
Water Monitoring - TRPD Co-op Agmt		6,500				0.00
WCA Fees		8,000	300.00	150.00		5,450.00
Return WCA Fee						(2,550.00)
Reimbursement for WCA Expense				600.00		600.00
Member Dues		219,700	58,227.65			219,700.00
Interest/Dividends Earned		100	650.20	695.83		3,021.54
<i>Transfer to (from) Capital Projects (see CIP Tracking)</i>			255,605.67			255,605.67
<i>Transfer to (from) Grants (see below)</i>			-	-	-	
Misc Income						0.00
Total - Month			319,583.52	6,719.83	0.00	536,961.21
TOTAL Funds Rec'd in 2017, incl 2016 Income		334,300.00	656,976.97	663,696.80	663,696.80	2017 Received
CASH SUMMARY		Balance Fwd				
Checking						
4M Fund		570,930.25	1,107,254.42	1,073,001.72	1,057,309.89	
Cash on Hand			1,107,254.42	1,073,001.72	1,057,309.89	
CASH SURETIES HELD		Balance Fwd				Activity 2017
WCA Escrows Received		46,000.00				30,000.00
WCA Escrow Reduced		0.00				0.00
Total Cash Sureties Held		46,000.00	76,000.00	76,000.00	76,000.00	
RESTRICTED / ENCUMBERED FUNDS		Balance Fwd				
<i>Restricted for CIPs</i>		129,049				129,027.39
<i>Enc. Studies / Project Identification / SWA</i>		62,832				62,831.80
<i>Assigned Extensive Stream Monitoring</i>		1,000				1,000.00
Total Restricted / Encumbered Funds		191,880	191,859.19	191,859.19	191,859.19	
			July 2017	Aug 2017	Sept 2017	2017 Budget YTD
GRANTS						
Fish Lake CWLA		200,000				
Revenue						100,000.00
Expense			260.12	225.00	272.56	2,098.32
Balance			(260.12)	(225.00)	(272.56)	97,901.68
Rush Creek SWA		50,280				
Revenue						25,140.00
Expense				753.70	3,984.48	5,031.01
Balance			-	(753.70)	(3,984.48)	20,108.99
TOTAL GRANTS						
Revenue			-	-	-	125,140.00
Expense			260.12	978.70	4,257.04	7,129.33
Balance			(260.12)	(978.70)	(4,257.04)	118,010.67

Elm Creek Watershed Management Commission 2017 Treasurer's Report

Claims Presented	General Ledger Account No	July	August	September	TOTAL
Campbell Knutson - Legal	521000				145.00
Legal - Fish Lake Grant	584001			145.00	
Connexus - Rain Gauge	551100			17.27	17.27
Barr Engineering - Proj Rev Consultant	578050			2,650.00	2,650.00
ECM Publishers					407.56
Hearing Notice Fox Creek Ph 3 Stabilization	563010			135.85	
Hearing Notice Mill Pond Fishery & Habitat Res	563011			135.86	
Hearing Notice Rain Garden at Independence	563012			135.85	
Wenck					3,667.40
Grant - Rush Creek SWA	584002			3,667.40	
JASS					8,804.60
Administration	511000			5,979.23	
TAC Support	511000				
Annual Report	511000			128.15	
Website	581000			104.60	
Project Reviews	578100			991.69	
WCA	579000			137.22	
Plan Amendment	541500			205.48	
Education	590000			4.50	
Elm Creek TMDL	580800				
CIPs General	563001			809.09	
CIPs Medina Tower Drive	563002				
CIPs Champlin Mill Pond Dam	563003				
CIPs Plymouth EC Restoration	563004				
CIPs Fish Lake Alum Trmt Ph 1	563009				
Grant Opportunities	511000				
Grant - Fish Lake CWLA	584001			127.56	
Grant - Rush Creek SWA	584002			317.08	
TOTAL CLAIMS					15,691.83

**Elm Creek Watershed Management Commission
2017 Treasurer's Report - Capital Improvement Project Tracking**

CIPs	Amount	%age	TOTAL 2014	TOTAL 2015	TOTAL 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEP 2017	TOTAL ALL YEARS
Ad Valorem 2014 - Medina Tower Drive	68,750	52.380													
Revenue			-	68,916.44	(37.13)							(30.00)			68,849.31
Expense			1,989.80	-	-										1,989.80
Balance			(1,989.80)	68,916.44	(37.13)							(30.00)			66,859.51
Ad Valorem 2014 - Champlin Mill Pond Dam	62,500	47.620													
Revenue			-	62,653.69	(33.75)							(27.26)			62,592.68
Expense			1,631.81	-	-										1,631.81
Balance			(1,631.81)	62,653.69	(33.75)							(27.26)			60,960.87
Ad Valorem 2015 - Plymouth Elm Creek Restoration	250,000.00	100.000													
Revenue			-	249,866.05								1,343.22			251,209.27
Expense				2,606.17	280.99										2,887.16
First Half Payment					122,112.84										122,112.84
Second Half Partial Payment					123,163.52										123,163.52
Balance				(2,606.17)	4,308.70							1,343.22			3,045.75
Ad Valorem 2016 - Fox Creek Phase 2 Bank Stabiliz	80,312.00	16.296													
Revenue			-	-	-							41,443.93			41,443.93
Expense			-	106.32	-										106.32
Balance			-	(106.32)	-	-	-	-	-	-	-	41,443.93	-	-	41,337.61
Ad Valorem 2016 - Miss Rvr Shore Repair/Stabilizat	75,000.00	15.219													
Revenue			-	-	-							38,704.92			38,704.92
Expense			-	106.32	-										106.32
Balance			-	(106.32)	-	-	-	-	-	-	-	38,704.92	-	-	38,598.60
Ad Valorem 2016 - EC Dam at Mill Pond	187,500.00	38.047													
Revenue			-	-	-							96,761.02			96,761.02
Expense			-	106.32	-										106.32
Balance			-	(106.32)	-	-	-	-	-	-	-	96,761.02	-	-	96,654.70
Ad Valorem 2016 - Rush Creek Main Stem Restorat	75,000.00	15.219													
Revenue			-	-	-							38,704.92			38,704.92
Expense			-	106.32	-										106.32
Balance			-	(106.32)	-	-	-	-	-	-	-	38,704.92	-	-	38,598.60
Ad Valorem 2016 - Fish Lake Alum Trmt Phase 1	75,000.00	15.219													
Revenue			-	-	-							38,704.92			38,704.92
Expense			-	106.32	-			21.18							127.50
Balance			-	(106.32)	-	-	-	(21.18)	-	-	-	38,704.92	-	-	38,577.42
2017-01 Fox Creek Streambank Stabilization Phase	112,500.00	25.714													
Revenue			-	-	-										-
Expense			-	-	-									135.85	135.85
Balance			-	-	-	-	-	-	-	-	-	-	-	(135.85)	(135.85)
2017-03 Mill Pond Fishery & Habitat Restoration	250,000.00	57.143													
Revenue			-	-	-										-
Expense			-	-	-									135.86	135.86
Balance			-	-	-	-	-	-	-	-	-	-	-	(135.86)	(135.86)
2017-04 Rain Garden at Independence Ave	75,000.00	17.143													
Revenue			-	-	-										-
Expense			-	-	-									135.85	135.85
Balance			-	-	-	-	-	-	-	-	-	-	-	(135.85)	(135.85)
TOTAL CIP															
Revenue			-	131,570.13	249,795.17	-	-	-	-	-	-	255,605.67	-	-	636,970.97
Expense			3,621.61	2,606.17	812.59	-	-	21.18	-	-	-	-	-	407.56	7,469.11
Payments					(245,276.36)										(245,276.36)
Balance			(3,621.61)	128,963.96	3,706.22	-	-	(21.18)	-	-	-	255,605.67	-	(407.56)	384,225.50

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Elm Creek Watershed Management Commission
 c/o Judie A. Anderson, Exec. Secty.
 3235 Fernbrook Lane
 Plymouth MN 55447

Page: 1
 August 31, 2017
 Account # 1448-000G
 203

RE: GENERAL MATTERS
 SERVICES RENDERED TO DATE:

			HOURS	
08/08/2017	JJJ	Emails Judie, Brian Vlach re: Alum treatment contracts, review and respond, follow-ups re: execution of contracts.	1.00	145.00
		AMOUNT DUE	1.00	145.00
		TOTAL CURRENT WORK		145.00
		PREVIOUS BALANCE		\$217.50
07/17/2017		Payment - thank you		-217.50
		TOTAL AMOUNT DUE		<u>\$145.00</u>

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

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 3235 Fernbrook Lane
 Plymouth MN 55447

Page: 1
 August 31, 2017
 Account # 1448G

SUMMARY STATEMENT

PREVIOUS BALANCE	FEES	EXPENSES	CREDITS	PAYMENTS	BALANCE
1448-000 RE: GENERAL MATTERS					
SERVICES RENDERED TO DATE:					
217.50	145.00	0.00	0.00	-217.50	<u>\$145.00</u>

Amounts due over 30 days will be subject to a finance charge of
 .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Account Number:
481113-238425

ELM CREEK WATERSHED MGMT ORG

Monthly Statement

Service Address
ELM CREEK RD
DAYTON MN

Total Amount Due	Due Date
\$17.27	September 13, 2017

Billing Summary Billing Date: Aug 17, 2017

Previous Balance	\$19.41
Payments - Thank You!	\$19.41
Balance Forward	\$0.00
New Charges	\$17.27

Message Center

Here is your Cash Back

Your Cash Back credit is included on this statement. You're getting Cash Back because you're a member of our cooperative. The amount is based on your annual electric purchases. For more information about our Cash Back program, visit us at connexusenergy.com.

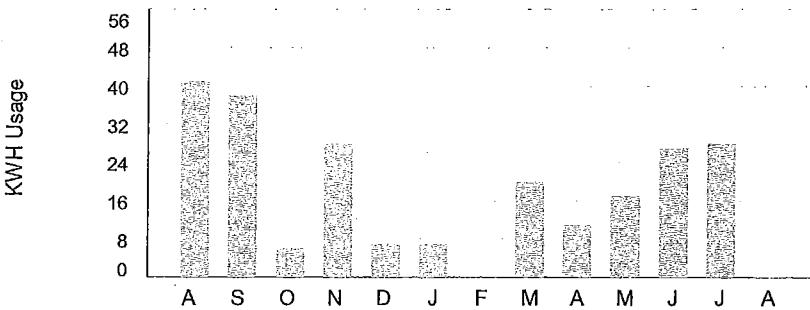
\$3 off at Bunker Beach

Cool off this summer at Bunker Beach. Connexus members get \$3 off admission to the waterpark through Labor Day. Print your coupons at connexusenergy.com.

Total Amount Due **\$17.27**

Payment must be received on or before September 13, 2017

Energy Comparison ■ Previous Months' Usage ■ Current Month's Usage



How to contact us

Member Services / Moving - 763-323-2650
 Outages and Emergencies - 763-323-2660
 Hearing/Speech Impaired Call - 711 or 800-627-3529
 Email: info@connexusenergy.com
www.connexusenergy.com
 Gopher State One Call - 811
 14601 Ramsey Boulevard, Ramsey, MN 55303

▼ Please detach at perforation and return this portion with a check or money order made payable to Connexus Energy ▼

TRA3-D-008616/001024 AGUWW4 S1-ET-M1-C00003



Account Number: **481113-238425**

Total Amount Due **\$17.27**

Payment Due By **September 13, 2017**

008616 1 AB 0.400 000529/008616/001024 031 01 AGUWW4
 ELM CREEK WATERSHED MGMT ORG
 3235 FERNBROOK LN N
 PLYMOUTH MN 55447-5325



Connexus Energy
 PO Box 1808
 Minneapolis, MN 55480-1808

00001727 0004811130238425 000000 00000 000000000000 0000006



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Ms. Judie Anderson
 Elm Creek Watershed Management
 JASS-Watershed Administrators
 3235 Fernbrook Lane
 Plymouth, MN 55447

August 14, 2017
 Invoice No: 23270F55.03 - 81

Total this Invoice	\$2,650.00
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Regarding: Development Reviews

Task 157 – Wayzata High School (2015-013)

- Finalize discussions with City and engineer regarding modifications to the drainage system at Wayzata High School

Task 164 – CSAH 81/101 Reconstruction (2017-022)

- Review the project submittal for compliance
- Present findings at the July ECWMC meeting

Professional Services from June 5, 2017 to July 14, 2017

Job:	JOB3	Project Review
Task:	157	Wayzata High School

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III Weiss, Jeffrey	7.50	125.00	937.50
	7.50		937.50
Subtotal Labor			937.50
		Task Subtotal	\$937.50

Task:	164	CSAH 81/101 Reconstruction
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Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III Weiss, Jeffrey	13.70	125.00	1,712.50
	13.70		1,712.50
Subtotal Labor			1,712.50
		Task Subtotal	\$1,712.50
		Job Subtotal	\$2,650.00
		Total this Invoice	\$2,650.00

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Jeff Weiss Phone: 952-832-2706 or E-Mail: jweiss@barr.com.

Billing Backup

Monday, August 14, 2017

Barr Engineering Co. Invoice 81 Dated 8/14/2017 4:25:31 PM

Job: JOB3 Project Review
 Task: 157 Wayzata High School

Labor Charges

		Hours	Rate		Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
JDW 3 - Weiss, Jeffrey	6/5/2017	1.50	125.00		187.50
JDW 3 - Weiss, Jeffrey	6/8/2017	3.00	125.00		375.00
JDW 3 - Weiss, Jeffrey	6/14/2017	3.00	125.00		375.00
attend monthly meeting					
		7.50			937.50
Subtotal Labor					937.50
Task Subtotal					\$937.50

Task: 164 CSAH 81/101 Reconstruction

Labor Charges

		Hours	Rate		Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
JDW 3 - Weiss, Jeffrey	7/3/2017	1.10	125.00		137.50
JDW 3 - Weiss, Jeffrey	7/5/2017	1.20	125.00		150.00
JDW 3 - Weiss, Jeffrey	7/6/2017	3.80	125.00		475.00
JDW 3 - Weiss, Jeffrey	7/11/2017	3.10	125.00		387.50
follow up with WSB, presentation prep					
JDW 3 - Weiss, Jeffrey	7/12/2017	4.50	125.00		562.50
TAC and regular meeting					
		13.70			1,712.50
Subtotal Labor					1,712.50
Task Subtotal					\$1,712.50
Job Subtotal					\$2,650.00
Total this Invoice					\$2,650.00
Total this Report					\$2,650.00



Publishers, Inc.
 4095 Coon Rapids Blvd.
 Coon Rapids, MN 55433
 Address Service Requested

PLEASE CHECK BOX IF ADDRESS CHANGED
 & INDICATE NEW ADDRESS

INVOICE

ELM CREEK WATERSHED MGMT COMMISSION
 JUDIE ANDERSON
 3235 FERNBROOK LN
 PLYMOUTH, MN 55447

Invoice Date

8/24/2017

Invoice Number	Ad Number
522742	722292

Terms
Net 30

Check Number	Amount Paid

Amount \$407.56

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
419241	08/17/17	08/24/17	8/24/2017	Osseo Legals 952-392-6829

Please return the upper portion with your payment. To pay by credit card, please call 763-712-2494 or 877-326-3600

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Osseo MG Press	08/24/2017	722292	150	September 13 PH	L	1.0 X 11.33	2	407.56

Net Amount	407.56
Shipping	0.00
Tax	0.00
Amount Due	407.56

522742



Publishers, Inc.
 4095 Coon Rapids Blvd.
 Coon Rapids, MN 55433
 Bill Questions 763-712-2494
 Fax 763-712-2481



\$30 charge assessed for returned checks.
 Report errors within 5 days to ensure consideration.
 Unpaid balances over 30 days past due will incur a 1.5%
 finance charge per month (Minimum .50 per month).

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF HENNEPIN

Charlene Vold being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Osseo MG Champlin Dayton Press

with the known office of issue being located in the county of:

HENNEPIN

with additional circulation in the counties of:
HENNEPIN

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 2 successive week(s); the first insertion being on 08/17/2017 and the last insertion being on 08/24/2017.

MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Charlene Vold
Designated Agent

Subscribed and sworn to or affirmed before me on 08/24/2017 by Charlene Vold.

Darlene M MacPherson
Notary Public



Rate Information:

(1) Lowest classified rate paid by commercial users for comparable space:
\$17.90 per column inch

Ad ID 722292

ELM CREEK WATERSHED MANAGEMENT COMMISSION NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Elm Creek Watershed Management Commission will meet at Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN, on Wednesday, September 13, 2017, at approximately 11:30 a.m., or as soon thereafter as the matter may be heard, for a public hearing on the following improvement:

Project 2017-01: Fox Creek Streambank Stabilization Project Phase 3

Location: I-94/Hyacinth Drive, Rogers

Description: Correct stream bank erosion and improve stream habitat along 3,000 feet of stream bank.

Cost: Estimated project cost is \$450,000, with \$337,500 borne by City of Rogers and other sources. The Elm Creek Commission proposes to fund a matching \$112,500 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2017-03: Mill Pond Fishery and Habitat Restoration

Location: Mill Pond, Champlin

Description: Remove bed load in Mill Pond, improve depth and winter fish habitat, restore natural stream and lake biota, improve recreational opportunities.

Cost: Estimated project cost is \$5,000,000, with \$4,750,000 borne by City of Champlin and other sources. The Elm Creek Commission proposes to fund a matching \$250,000 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2017-04: Rain Garden at Independence Avenue

Location: Independence and Trussel Avenues, Reynolds Park, Champlin.

Description: Construct infiltration Pond/Rain Garden to treat stormwater from approximately 9 acres before discharging into Elm Creek

Cost: Estimated project cost is \$300,000, with \$225,000 borne by City of Champlin and other sources. The Elm Creek Commission proposes to fund a matching \$75,000 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

The Commission proposes to proceed under the authority granted by MN Statutes, Sec. 103B.251 to certify its share of the project cost to Hennepin County for payment by a tax levy on all taxable property located within the Elm Creek watershed. The watershed includes all or portions of the cities of Champlin, Corcoran, Dayton, Maple Grove, Medina, Plymouth, and Rogers. Maps of the watershed are available at the respective city halls or at www.elmcreekwatershed.org.

Persons who desire to be heard with reference to the proposed improvement will be heard at this meeting. Written comments may be submitted to Doug Baines, c/o JASS, 3235 Fernbrook Lane, Plymouth, MN 55447, or emailed

to judie@jass.biz. Auxiliary aids for persons with handicaps are available upon request at least 7 days in advance. Please contact Judie Anderson at 763-553-1144 to make arrangements.

/s/ Doug Baines, Chair
By order of the Elm Creek Watershed Management Commission
Published in
The Press
August 17, 24, 2017
722292

Invoice

September 6, 2017
Invoice No: 11705885

Judie Anderson
Elm Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447



Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1507-0003 Rush Creek Headwaters SWA

Professional Services Through August 31, 2017

Phase 01 Modeling and Field Work
Modeling and Field Work

Professional Personnel

	Hours	Rate	Amount	
Kaczmarek, Hagen	10.00	102.00	1,020.00	
Spector, Diane	1.50	185.00	277.50	
Strom, Jeffrey	11.70	137.00	1,602.90	
Weis, Rena	9.70	60.00	582.00	
Totals	32.90		3,482.40	
Total Labor				3,482.40
				Phase Total
				\$3,482.40

Phase 03 Meetings and Reporting
Meetings and Reporting

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	1.00	185.00	185.00	
Totals	1.00		185.00	
Total Labor				185.00
				Phase Total
				\$185.00

Total Invoice Amount \$3,667.40

	Current	Prior	Total
Billing Summary	3,667.40	914.70	4,582.10

Technical Memo



Responsive partner.
Exceptional outcomes.

To: Elm Creek WMO Commissioners
From: Diane Spector, Wenck Associates, Inc.
Date: September 7, 2017
Subject: Rush Creek Headwaters SWA Status Report

This report details Rush Creek Headwaters Subwatershed Assessment project progress through August 2017.

Budget status:

Budget*	\$56,700.00
Through 7/31/17	\$914.70
8/1/17 – 8/31/17	\$3,667.40
Balance	\$52,117.90

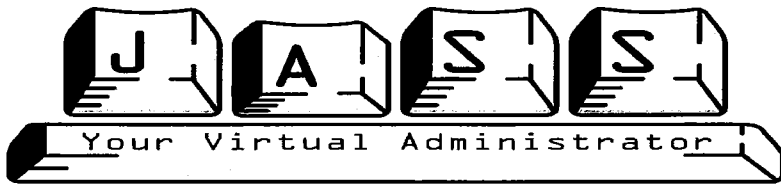
*For Wenck Associates services only, excluding JASS or Hennepin County services

Activities August 2017:

- Compilation of GIS inventory
- Hydroconditioning the Digital Elevation Model (DEM)

Expected September 2017 Activities:

- Attend one Core Team meeting
- Facilitate one TAC meeting
- Compile and review water quality and stream assessment data
- Compile map books for Study Area and each subunit
- Complete RUSLE and Probable Tile Drained Areas geo-analysis
- Begin analysis with ACPF and PTMApp tools
- Prepare website content



3235 Fernbrook Lane
Plymouth MN 55447

Elm Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

12-Sep-17

Total by
Project Area

Administrative	10.74	55.00	590.70	
Administrative	53.33	60.00	3,199.80	
Admin - Offsite	3.35	65.00	217.75	
Office Support	5.00	200.00	1,000.00	
Storage Unit	1.00	192.23	192.23	
Data Processing/File Mgmt	1.67	55.00	91.85	
File Management	1.84	60.00	110.40	
Archiving	0.25	55.00	13.75	
Admin - Reimbursable Expense	562.75	1.00	562.75	5,979.230
Website	0.08	55.00	4.40	
Website	1.67	60.00	100.20	
Website - Reimbursable Expense		1.00	0.00	
Web Domain, hosting		1.00	0.00	104.600
Annual Reporting	2.33	55.00	128.15	
Annual Reporting		60.00	0.00	
Annual Report - Reimbursable Expense		1.00	0.00	128.150
Project Reviews - Secre	0.17	55.00	9.35	
Project Reviews - Admin	11.00	60.00	660.00	
Project Reviews - Admin - File Mgmt	0.25	55.00	13.75	
Project Reviews - Reimbursable Expense	308.59	1.00	308.59	991.690
WCA - Secre		55.00	0.00	
WCA - Admin	0.25	60.00	15.00	
WCA - Reimbursable Expense	122.22	1.00	122.22	137.220
Education - Admin		60.00	0.00	
Education - Admin Offsite		65.00	0.00	
Education - Reimbursable Expense	4.50	1.00	4.50	4.500
CIPs - General - Secretarial	0.58	55.00	31.90	
CIPs - Administrative	10.26	60.00	615.60	
CIPs- Offsite Admin		65.00	0.00	
CIPs - reimbursables	161.59	1.00	161.59	809.090
Rush Creek SWA - Admin	1.68	60.00	100.80	
Rush Creek SWA - offset	2.73	65.00	177.45	
Rush Creek SWA - reimbursable expense	38.83	1.00	38.83	317.080
Fish Lake CWLA - Admin	0.33	55.00	18.15	
Fish Lake CWLA - Admin	1.35	60.00	81.00	
Fish Lake CWLA - Reimbursables	28.41	1.00	28.41	127.560
Plan Amendment - Secre		55.00	0.00	
Plan Amendment - Admin	3.25	60.00	195.00	
Plan Amendment - Offiste		65.00	0.00	
Plan amendment - reimbursable	10.48	1.00	10.48	205.480
Invoice Total				8,804.600

September 13, 2017

Addition to Treasurer's Report

Freshwater Society expense approved at August meeting.

Road Salt Symposium Sponsorship	\$500.00
<u>MOOS Lecture Series Sponsorship</u>	<u>\$500.00</u>
Total Check	\$1,000.00

BUDGET WITH FRESHWATER SOCIETY IN MIND

Freshwater Society works closely with many Minnesota watershed organizations to protect and conserve the quality and quantity of our freshwater resources. Our most prominent alliance is through the Master Water Stewards program, which supports 195 citizen volunteers whose on-the-ground projects are infiltrating two million gallons of stormwater each year.

As you plan your budget for the coming year, consider these ways to partner with Freshwater Society:

MASTER WATER STEWARDS

Now entering its sixth year, we continue to enhance training for citizen volunteers, who work on a neighborhood scale to advance your watershed's goals. Tuition is \$2,500 per candidate and we recommend providing cost-share funds for their capstone projects.

SPONSORSHIP OPPORTUNITIES

Freshwater Society hosts several well-attended education events each year. Your financial sponsorship supports high-caliber speakers and helps us distribute the most current science and policy information, to advance our collective knowledge on watershed management and freshwater resources. Sponsorship levels start at \$500.

Road Salt Symposium This annual event brings together municipal and maintenance staff, decision-makers, watershed organization staff, and private salt applicators to learn about cutting-edge practices that reduce salt use.

MOOS Lecture Series We host two lectures each year (fall/spring) featuring national experts who address current hot topics that advance local knowledge of water resource policies and best practices.

State of Water Conference This bi-annual conference attracts employees of state and local governments plus a contingent lake association members and nonprofits. It's a showcase of applied research and case studies demonstrating local action to protect our waters.

CONSULTATION SERVICES

Freshwater Society works directly with organizations and groups to facilitate collaborations and create action plans that meet their goals.

Facilitation Services (cost varies) Using proven participatory engagement methods to help you move from conversation to action, our trained facilitators work with you to develop a process that meets the needs of your organization.

Community Leadership for Clean Water (cost varies) We work with lake associations and community groups you select to help them understand opportunities, procedures, and their role in effectively caring for their lakes, rivers, and wetlands.

To discuss these partnership opportunities, please contact Steve Woods at 651-313-5811, swoods@freshwater.org or Leslie Yetka at 651-313-5813, lyetka@freshwater.org.