

## Elm Creek Watershed Management Commission 2017 Treasurer's Report

		2017 Budget	May 2017	June 2017	July 2017	2017 Budget YTD
<b>EXPENSES</b>						
Administrative		90,000	6,951.77	6,565.33	8,344.10	47,258.15
Watershed-wide TMDL 2016			57.00			
Grant Writing		5,000				0.00
Website		6,000	98.75	143.10	184.35	893.70
Legal		2,000				0.00
Audit		5,000				0.00
Insurance		3,800				2,842.00
Miscellaneous/Contingency		2,000				0.00
Project Reviews	HCEE	98,000	24,524.02			24,524.02
Project Reviews	Consult	15,000	254.00		1,501.40	2,409.40
Project Reviews	Admin	11,000	800.80	1,594.85	2,248.04	7,345.85
WCA-Technical	HCEE	12,000	1,903.78			1,903.78
WCA	Legal	500				439.96
WCA	Admin	2,000	134.94	107.82	186.64	860.41
Stream Monitoring		24,177				0.00
Extensive Stream Monitoring		7,000				0.00
DO Longitudinal Survey		500				0.00
Source Assessment		2,000				0.00
TMDL Follow-up - TRPD, Admin		10,000			305.25	305.25
Rain Gauge		220	16.89	16.67	19.26	99.70
Rain Gauge Network		100				0.00
Lakes Monitoring - CAMP		1,200				0.00
Lakes Monitoring - TRPD						
Sentinel Lakes		2,470				0.00
Additional Lake		618				0.00
Aquatic Vegetation Surveys		1,029				0.00
Wetland Monitoring (WHEP)		4,000				0.00
Education		4,000	227.10	88.20	70.63	2,181.56
WMWA General Activities		4,000				3,750.00
WMWA Educators/Watershed Prep		4,500				4,500.00
WMWA Special Projects		1,500				1,500.00
Rain Garden Workshops		2,000			2,294.25	2,294.25
Education Grants		2,000				0.00
Macroinvertebrate Monitoring-River Watch		6,000				0.00
Projects ineligible for ad valorem		50,000				0.00
Studies / Project ID / SWA		35,000	306.65		1.22	1,785.50
Plan Amendments		5,000	730.49	154.43	168.96	1,053.88
Local Plan Review		2,000				0.00
Transfer to (from) Encumbered Funds (see below)						0.00
Transfer to (from) Capital Projects (see CIP Tracking)						21.18
Transfer to (from) Cash Sureties (see below)						0.00
Transfer to (from) Grants (see below)			114.15	1,266.53	260.12	1,876.59
To Fund Balance						0.00
<b>TOTAL - Month</b>			<b>36,120.34</b>	<b>9,936.93</b>	<b>15,584.22</b>	<b>107,845.18</b>
<b>TOTAL Paid in 2017, incl 2016 Expenses</b>		<b>421,614.00</b>	<b>125,131.65</b>	<b>135,068.58</b>	<b>150,652.80</b>	<b>2017 Paid</b>

## Elm Creek Watershed Management Commission 2017 Treasurer's Report

		2017 Budget	May 2017	June 2017	July 2017	2017 Budget YTD
<b>INCOME</b>						
<i>From Fund Balance</i>						
Project Review Fee		100,000	13,393.50	11,414.00		46,860.00
Return Project Fee				(1,800.00)		(1,800.00)
Water Monitoring - TRPD Co-op Agmt		6,500				0.00
WCA Fees		8,000	300.00	600.00		5,000.00
Return WCA Fee						(2,550.00)
Reimbursement for WCA Expense						0.00
Member Dues		219,700		7,311.80		161,472.35
Interest/Dividends Earned		100	344.90	407.94		1,675.51
<i>Transfer to (from) Capital Projects (see CIP Tracking)</i>						0.00
<i>Transfer to (from) Grants (see below)</i>			125,140.00	-	-	
Misc Income						0.00
<b>Total - Month</b>			<b>139,178.40</b>	<b>17,933.74</b>	<b>0.00</b>	<b>210,657.86</b>
<b>TOTAL Funds Rec'd in 2017, incl 2016 Income</b>		<b>334,300.00</b>	<b>319,459.71</b>	<b>337,393.45</b>	<b>337,393.45</b>	<b>2017 Received</b>
<b>CASH SUMMARY</b>		<b>Balance Fwd</b>				
Checking						
4M Fund		570,930.25	795,258.31	803,255.12	787,670.90	
<b>Cash on Hand</b>			<b>795,258.31</b>	<b>803,255.12</b>	<b>787,670.90</b>	
<b>CASH SURETIES HELD</b>		<b>Balance Fwd</b>				<b>Activity 2017</b>
WCA Escrows Received		46,000.00				30,000.00
WCA Escrow Reduced		0.00				0.00
<b>Total Cash Sureties Held</b>		<b>46,000.00</b>	<b>76,000.00</b>	<b>76,000.00</b>	<b>76,000.00</b>	
<b>RESTRICTED / ENCUMBERED FUNDS</b>		<b>Balance Fwd</b>				
<i>Restricted for CIPs</i>		129,049				129,027.39
<i>Enc. Studies / Project Identification / SWA</i>		62,832				62,831.80
<i>Assigned Extensive Stream Monitoring</i>		1,000				1,000.00
<b>Total Restricted / Encumbered Funds</b>		<b>191,880</b>	<b>191,859.19</b>	<b>191,859.19</b>	<b>191,859.19</b>	
			<b>May 2017</b>	<b>June 2017</b>	<b>July 2017</b>	<b>2017 Budget YTD</b>
<b>GRANTS</b>						
<b>Fish Lake CWLA</b>		200,000				
Revenue			100,000.00			100,000.00
Expense			114.15	1,070.53	260.12	1,600.76
Balance			99,885.85	(1,070.53)	(260.12)	98,399.24
<b>Rush Creek SWA</b>		50,280				
Revenue			25,140.00			25,140.00
Expense				196.00		292.83
Balance			25,140.00	(196.00)	-	24,847.17
<b>TOTAL GRANTS</b>						
Revenue			125,140.00	-	-	<b>125,140.00</b>
Expense			114.15	1,266.53	260.12	<b>1,893.59</b>
Balance			<b>125,025.85</b>	<b>(1,266.53)</b>	<b>(260.12)</b>	<b>123,246.41</b>

## Elm Creek Watershed Management Commission 2017 Treasurer's Report

Claims Presented	General Ledger Account No	May	June	July	TOTAL
Campbell Knutson - Legal	521000				217.50
Legal - Fish Lake Grant	584001			217.50	
Connexus - Rain Gauge	551100			19.26	19.26
Barr Engineering - Proj Rev Consultant	578050			1,501.40	1,501.40
Shingle Creek WMO - Raingarden Workshops	590002			2,294.25	2,294.25
Wenck					0.00
Grant - Rush Creek SWA	584002				
Third Gen Plan Technical	542500				
Plan Amendment Technical	541500				
JASS					11,551.81
Administration	511000			8,286.71	
TAC Support	511000			57.39	
Annual Report	511000				
Website	581000			184.35	
Project Reviews	578100			2,248.04	
WCA	579000			186.64	
Plan Amendment	541500			168.96	
Education	590000			70.63	
Elm Creek TMDL	580800			305.25	
CIPs General	563001			1.22	
CIPs Medina Tower Drive	563002				
CIPs Champlin Mill Pond Dam	563003				
CIPs Plymouth EC Restoration	563004				
CIPs Fish Lake Alum Trmt Ph 1	563009				
Grant Opportunities	511000				
Grant - Fish Lake CWLA	584001			42.62	
Grant - Rush Creek SWA	584002				
<b>TOTAL CLAIMS</b>					<b>15,584.22</b>

**Elm Creek Watershed Management Commission  
2017 Treasurer's Report - Capital Improvement Project Tracking**

CIPs	Amount	%age	TOTAL 2014	TOTAL 2015	TOTAL 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	TOTAL 2017	TOTAL ALL YEARS
Ad Valorem 2014 - Medina Tower Drive	68,750	52.380												
Revenue			-	68,916.44	(37.13)								-	68,879.31
Expense			1,989.80	-	-								-	1,989.80
Balance			(1,989.80)	68,916.44	(37.13)								-	66,889.51
Ad Valorem 2014 - Champlin Mill Pond Dam	62,500	47.620												
Revenue			-	62,653.69	(33.75)								-	62,619.94
Expense			1,631.81	-	-								-	1,631.81
Balance			(1,631.81)	62,653.69	(33.75)								-	60,988.13
Ad Valorem 2015 - Plymouth Elm Creek Restoration	250,000.00	100.000												
Revenue			-	-	249,866.05								-	249,866.05
Expense			-	2,606.17	280.99								-	2,887.16
First Half Payment					122,112.84								-	122,112.84
Second Half Partial Payment					123,163.52								-	123,163.52
Balance				(2,606.17)	4,308.70								-	1,702.53
Ad Valorem 2016 - Fox Creek Phase 2 Bank Stabilization	80,312.00	16.296												
Revenue			-	-	-								-	-
Expense			-	-	106.32								-	106.32
Balance			-	-	(106.32)	-	-	-	-	-	-	-	-	(106.32)
Ad Valorem 2016 - Miss Rvr Shore Repair/Stabilization	75,000.00	15.219												
Revenue			-	-	-								-	-
Expense			-	-	106.32								-	106.32
Balance			-	-	(106.32)	-	-	-	-	-	-	-	-	(106.32)
Ad Valorem 2016 - EC Dam at Mill Pond	187,500.00	38.047												
Revenue			-	-	-								-	-
Expense			-	-	106.32								-	106.32
Balance			-	-	(106.32)	-	-	-	-	-	-	-	-	(106.32)
Ad Valorem 2016 - Rush Creek Main Stem Restoration	75,000.00	15.219												
Revenue			-	-	-								-	-
Expense			-	-	106.32								-	106.32
Balance			-	-	(106.32)	-	-	-	-	-	-	-	-	(106.32)
Ad Valorem 2016 - Fish Lake Alum Trmt Phase 1	75,000.00	15.219												
Revenue			-	-	-								-	-
Expense			-	-	106.32			21.18					21.18	127.50
Balance			-	-	(106.32)	-	-	(21.18)	-	-	-	-	(21.18)	(127.50)
<b>TOTAL CIP</b>														
Revenue			-	131,570.13	249,795.17	-	-	-	-	-	-	-	-	381,365.30
Expense			3,621.61	2,606.17	812.59	-	-	21.18	-	-	-	-	21.18	7,061.55
Payments					(245,276.36)								-	(245,276.36)
Balance			(3,621.61)	128,963.96	3,706.22	-	-	(21.18)	-	-	-	-	(21.18)	129,027.39

**CAMPBELL KNUTSON**  
**Professional Association**  
**Attorneys at Law**  
**Federal Tax I.D. #41-1562130**  
**Grand Oak Office Center I**  
**860 Blue Gentian Road, Suite 290**  
**Eagan, Minnesota 55121**  
**(651) 452-5000**

Elm Creek Watershed Management Commission  
c/o Judie A. Anderson, Exec. Secty.  
3235 Fernbrook Lane  
Plymouth MN 55447

Page: 1  
June 30, 2017  
Account # 1448G

SUMMARY STATEMENT

PREVIOUS BALANCE	FEEES	EXPENSES	CREDITS	PAYMENTS	BALANCE
1448-000 RE: GENERAL MATTERS					
	SERVICES RENDERED TO DATE:				
783.00	217.50	0.00	0.00	-783.00	<u>\$217.50</u>

Amounts due over 30 days will be subject to a finance charge of  
.5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

**CAMPBELL KNUTSON**  
**Professional Association**  
**Attorneys at Law**  
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Elm Creek Watershed Management Commission  
c/o Judie A. Anderson, Exec. Secty.  
3235 Fernbrook Lane  
Plymouth MN 55447

Page: 1  
June 30, 2017  
Account # 1448-000G  
202

RE: GENERAL MATTERS  
SERVICES RENDERED TO DATE:

			HOURS	
06/02/2017	JJJ	Meeting at JASS re: assurances agreement for Alum Grant, follow-ups, emails with Rich.	1.50	217.50
		AMOUNT DUE	1.50	217.50
		TOTAL CURRENT WORK		217.50
		PREVIOUS BALANCE		\$783.00
06/19/2017		Payment - thank you		-783.00
		TOTAL AMOUNT DUE		<u>\$217.50</u>

Amounts due over 30 days will be subject to a finance charge of  
.5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Account Number:  
481113-238425

ELM CREEK WATERSHED MGMT ORG

### Monthly Statement

Service Address  
ELM CREEK RD  
DAYTON MN

Total Amount Due	Due Date
\$19.26	July 13, 2017

#### Billing Summary

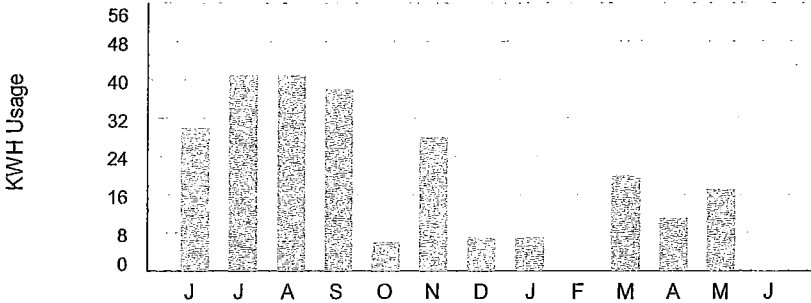
Billing Date: Jun 16, 2017

Previous Balance	\$16.67
Payments - Thank You!	\$16.67
<b>Balance Forward</b>	<b>\$0.00</b>
<b>New Charges</b>	<b>\$19.26</b>
<b>Total Amount Due</b>	<b>\$19.26</b>

Payment must be received on or before July 13, 2017

#### Message Center

#### Energy Comparison Previous Months' Usage Current Month's Usage



#### How to contact us

Member Services / Moving - 763-323-2650  
 Outages and Emergencies - 763-323-2660  
 Hearing/Speech Impaired Call - 711 or 800-627-3529  
 Email: info@connexusenergy.com  
 www.connexusenergy.com  
 Gopher State One Call - 811  
 14601 Ramsey Boulevard, Ramsey, MN 55303

▼ Please detach at perforation and return this portion with a check or money order made payable to Connexus Energy ▼

TRA3-D-008666/001250 AGUQZD S1-ET-M1-C00002 12



Account Number: 481113-238425  
 Total Amount Due \$19.26  
 Payment Due By July 13, 2017

008666 1 AB 0.400 001080/008666/001250 036 01 AGUQZD  
 ELM CREEK WATERSHED MGMT ORG  
 3235 FERNBROOK LN N  
 PLYMOUTH MN 55447-5325

Connexus Energy  
 PO Box 1808  
 Minneapolis, MN 55480-1808

00001926 0004811130238425 000000 00000 000000000000 0000004



# INVOICE

**Barr Engineering Co.**  
**4300 MarketPointe Drive, Suite 200**  
**Minneapolis, MN 55435**  
**Phone: 952-832-2600; Fax: 952-832-2601**  
**FEIN #: 41-0905995 Inc: 1966**

Ms. Judie Anderson  
 Elm Creek Watershed Management  
 JASS-Watershed Administrators  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

June 16, 2017  
 Invoice No: 23270F55.05 - 1

<b>Total this Invoice</b>	<b>\$1,501.40</b>
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### Regarding: Elm Creek Wetland Mitigation Monitoring

This invoice is for professional services related to Elm Creek Wetland Mitigation Monitoring project, which included the following tasks:

#### Job 001 – Ravinia Wetland Mitigation

##### Task 001 –2017 Monitoring and Report

- Project set up and planning.
- Review permitting documents, participate in site review and follow-up communications
- Communication regarding GIS data, as-built surveys and additional grading.
- Calculating approximate cost of recording wells
- Communications with Jim Kujawa at Hennepin County

#### Professional Services from April 17, 2017 to May 19, 2017

Job: 001 Ravinia Wetland Mitigation

Task: 001 2017 Monitoring and Report

#### Labor Charges

		Hours	Rate	Amount
Engineer / Scientist / Specialist III				
Weiss, Jeffrey	4/18/2017	1.00	125.00	125.00
Engineer / Scientist / Specialist II				
Burgner, Brian	5/4/2017	3.50	95.00	332.50
Wold, Karen	4/17/2017	.20	120.00	24.00
Wold, Karen	4/18/2017	.50	120.00	60.00
Wold, Karen	4/19/2017	.30	120.00	36.00
Wold, Karen	4/24/2017	.20	120.00	24.00
Wold, Karen	5/4/2017	4.50	120.00	540.00
Wold, Karen	5/5/2017	.20	120.00	24.00
Wold, Karen	5/8/2017	.50	120.00	60.00
Wold, Karen	5/9/2017	.60	120.00	72.00
Wold, Karen	5/11/2017	.60	120.00	72.00
Wold, Karen	5/15/2017	.20	120.00	24.00
Support Personnel II				
Wiborg, Victoria	4/19/2017	.50	95.00	47.50

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



Support Personnel I				
Rasmussen, Kayla	4/19/2017	.20	70.00	14.00
		13.00		1,455.00
<b>Subtotal Labor</b>				<b>1,455.00</b>

<b>Unit Charges</b>				
Vehicle (Mileage)		40.0 miles @ 0.535		21.40
Vehicle - 2WD Field		0.5 days @ 50.00		25.00
<b>Subtotal Units</b>				<b>46.40</b>

**Task Subtotal \$1,501.40**

**Job Subtotal \$1,501.40**

**Total this Invoice \$1,501.40**

	Current	Prior	Total	Received	A/R Balance
<b>Invoiced to Date</b>	<b>1,501.40</b>	<b>0.00</b>	<b>1,501.40</b>	<b>0.00</b>	<b>1,501.40</b>

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Jeff Weiss, Phone: 952-832-2706 or E-Mail: [jweiss@barr.com](mailto:jweiss@barr.com).



3235 Fernbrook Lane Plymouth, MN 55447

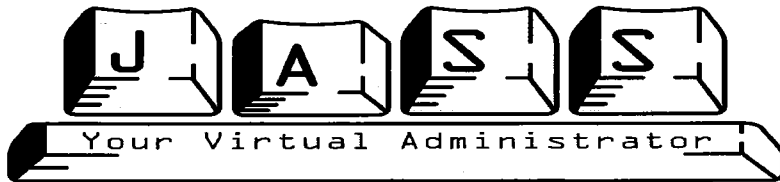
Bassett Creek Watershed Management Commission  
 City of Crystal  
 City of Champlin  
 Elm Creek Watershed Management Commission  
 City of Plymouth  
 Shingle Creek Watershed Management Commission  
 West Mississippi Watershed Management Commission  
 City of Brooklyn Park

28-Jun-17

2017 Invoice - Metro Blooms Raingarden Workshops

	2017 Budget		2017 Actual	
	Workshops	Partner Share	Workshops	Partner Share
<b>Joint watershed sponsorship Metro Blooms Rain Garden Workshops</b>				
<b>Combined Workshops</b>				
Metro Blooms	13,360.00			
Spring workshops - 3			8,772.75	
Fall workshop - Brooklyn Park			2,924.25	
Administration and Promotion	1,140.00		480.00	
Bassett Creek Commission		3,000.00		2,294.25
Elm Creek Commission		3,000.00		2,294.25
Shingle Creek Commission		3,000.00		2,294.25
West Mississippi Commission		3,000.00		2,294.25
<b>2017 Workshops</b>				
City of Crystal - May 4 - in partnership w/Golden Valley, New Hope, Robbinsdale		750.00		750.00
City of Champlin - April 6		750.00		750.00
City of Plymouth - April 11		750.00		750.00
City of Brooklyn Park - fall 2017 - invoiced by Metro Blooms			(750.00)	
	14,500.00	14,250.00	11,427.00	11,427.00

*Please make your check payable to the Shingle Creek Watershed Management Commission. Thank you.*



3235 Fernbrook Lane  
Plymouth MN 55447

Elm Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

11-Jul-17

Total by  
Project Area

Administrative	14.20	55.00	781.00	
Administrative	59.17	60.00	3,550.20	
Admin - Offsite	8.02	65.00	521.30	
Office Support	5.00	200.00	1,000.00	
Storage Unit	1.00	192.23	192.23	
Data Processing/File Mgmt	8.33	55.00	458.15	
File Management	14.88	60.00	892.80	
Archiving	5.10	55.00	280.50	
Admin - Reimbursable Expense	610.53	1.00	610.53	8,286.710
Admin - TAC support		55.00	0.00	
Admin - TAC support	0.92	60.00	55.20	
Admin - TAC support offsite		65.00	0.00	
TAC Support - Reimbursable Expense	2.19	1.00	2.19	57.390
Website	1.17	55.00	64.35	
Website	2.00	60.00	120.00	
Website - Reimbursable Expense		1.00	0.00	
Web Domain, hosting		1.00	0.00	184.350
Project Reviews - Admin	13.82	60.00	829.20	
Project Reviews - Admin - File Mgmt	16.30	55.00	896.50	
Project Reviews - Reimbursable Expense	522.34	1.00	522.34	2,248.040
WCA - Secre		55.00	0.00	
WCA - Admin	0.92	60.00	55.20	
WCA - Reimbursable Expense	131.44	1.00	131.44	186.640
Education - Secretarial	0.33	55.00	18.15	
Education - Admin	0.75	60.00	45.00	
Education - Admin Offsite		65.00	0.00	
Education - Reimbursable Expense	7.48	1.00	7.48	70.630
TMDL - Admin		60.00	0.00	
TMDL - Reimbursable Expense	305.25	1.00	305.25	305.250
CIPs - General - Secretarial		55.00	0.00	
CIPs - Administrative		60.00	0.00	
CIPs- Offsite Admin		65.00	0.00	
CIPs - reimbursables	1.22	1.00	1.22	1.220
Fish Lake CWLA - Admin		55.00	0.00	
Fish Lake CWLA - Admin	0.28	60.00	16.80	
Fish Lake CWLA - Reimbursables	25.82	1.00	25.82	42.620
Plan Amendment - Secre	0.08	55.00	4.40	
Plan Amendment - Admin	2.58	60.00	154.80	
Plan Amendment - Offiste		65.00	0.00	
Plan amendment - reimbursable	9.76	1.00	9.76	168.960
<b>Invoice Total</b>				<b>11,551.810</b>