

elm creek Watershed Management Commission

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Regular and Public Meeting Minutes June 10, 2020

I. A virtual meeting of the Elm Creek Watershed Management Commission was called to order at 11:31 a.m., Wednesday, June 10, 2020, by Chair Doug Baines.

Present were: Gerry Butcher, Champlin; Ken Guenther, Corcoran; Doug Baines, Dayton; Joe Trainor, Maple Grove; Elizabeth Weir, Medina; Catherine Cesnik, Plymouth; Kirsten Barta and Kris Guentzel, Hennepin County Dept. of Environment and Energy (HCEE); Jim Herbert, Barr Engineering; James Kujawa, Surface Water Solutions; and Amy Juntunen and Judie Anderson, JASS.

Not represented: Rogers.

Also present: Todd Tuominen, Champlin; Kevin Mattson, Corcoran; Nico Cantarero, Wenck Assocs., Dayton; Derek Asche and Mark Lahtinen, Maple Grove; Ben Scharenbroich, Plymouth; and Andrew Simmons and Brenna Koehler, Rogers.

A. Motion by Weir, second by Butcher to approve the **agenda**. * *Motion carried unanimously.*

B. Motion by Weir, second by Guenther to approve the **minutes*** of the May 13, 2020 regular meeting. *Motion carried unanimously.*

C. Motion by Guenther, second by Weir to approve the June **Treasurer's Report and Claims*** totaling \$28,470.14. *Motion carried unanimously.*

[The regular meeting was suspended at 11:33 a.m. in order to convene a public meeting.]

II. **Public Meeting - Minor Plan Amendment**.* The proposed Third Generation Plan amendment is for the purpose of updating the Capital Improvement Program (CIP)* to add three projects, remove one project, shift the timing on one project, and add specificity to two existing projects. Exhibits* for these projects were included in the meeting packet. The Technical Advisory Committee (TAC) reviewed the revisions and supports the minor plan amendment. This amendment does not approve projects for funding, simply approves the revisions to the CIP as presented. The members briefly discussed the projects.

A. **Open public meeting.** The public meeting was opened at 11:35 a.m.

1. **Comments received.** No comments have been received from the reviewing agencies or the member cities [through June 18, 2020].

2. **Comments from the public.** No one was present from the general public.

3. The **public meeting was closed** at 11:36 a.m.

B. **Commission Discussion.**

RULE D - STORMWATER MANAGEMENT
RULE E - EROSION AND SEDIMENT CONTROL
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION
RULE H - BRIDGE AND CULVERT CROSSINGS
RULE I - BUFFERS

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS

**included in meeting packet*

Motion by Weir, second by Guenther to adopt **Resolution 2020-01 Adopting a Minor Plan Amendment.*** *Motion carried unanimously.*

[The regular meeting was reconvened at 11:37 a.m.]

III. Open Forum.

IV. Action Items.

A. 2020-012 Wayzata High School Parking Lot, Plymouth.* This project is located on the east side of the Wayzata High School building just north of the entry at Peony Lane. The existing parking lot will be torn out and reconfigured to create an additional 73 parking places and provide a smoother and safer flow of traffic. It will disturb 3.5 acres and create an additional 0.71 acres of impervious area. This site plan triggers the Commission’s review requirements for Rules D and E. Staff’s review and findings dated May 11, 2020 are included in the meeting packet. Staff is recommending approval without conditions. Motion by Weir, second by Butcher to approve Staff’s recommendation. *Motion carried unanimously.*

B. Motion by Guenther, second by Weir to accept the **2019 Audit Report.*** *Motion carried unanimously.*

C. Motion by Butcher, second by Weir to approve the **2021 Operating Budget*** and **Member Assessments*** as presented. *Motion carried unanimously.*

V. Old Business.

VI. New Business.

VII. Communications.

A. Elm Creek Floodplain Mapping. Heather Hlavaty, Barr Engineering, has provided an update on this project. It may be found in the June Staff Report.* She estimates 45% of the budget has been expended to date.

B. The Commission’s **2019 Annual Activity Report*** has been uploaded to the website. <http://www.elmcreekwatershed.org/annual-reports.html>

VIII. Education and Public Outreach.

A. WMWA. The **West Metro Water Alliance** will meet via Zoom at 8:30 a.m., Tuesday, July 14, 2020.

1. Website/Social Media. Catherine Cesnik, the WMWA Coordinator, is refreshing the WMWA website and updating content. Any input is appreciated. westmetrowateralliance.org/.

2. Cesnik has been reaching out to member cities over the past few months to better understand how WMWA can be a resource and to help fill education and outreach gaps. The WMWA steering committee particularly discussed options to collaborate on the new or enhanced education and outreach requirements in the draft MN NPDES General Permit.

B. Juntunen reported that creation of the **roots display** is on hold due to COVID-19. Other partners are choosing to wait to make their purchases since activities where it would be used are not occurring.

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IX. Grant Opportunities and Project Updates.

X. Other Business.

- A.** The **projects** listed on the following page are discussed in the June Staff Report.
- B. Adjournment.** There being no further business, the meeting was adjourned at 12:14 p.m.

Respectfully submitted,



Judie A. Anderson
Recording Secretary
JAA:tim

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Item No.	A	E	I RPFI	AR	Project No.	Project Name
			RP D			
					W Denotes wetland project	
ah.				AR	2014-015	Rogers Drive Extension, Rogers.
ai.				AR	2015-030	Kiddiegarten Child Care Center, Maple Grove.
aj.				AR	2016-002	The Markets at Rush Creek, Maple Grove.
ak.				AR	2016-005W	Ravinia Wetland Bank Plan, Corcoran.
al.				AR	2016-047	Hy-Vee North, Maple Grove.
am.				AR	2017-014	Laurel Creek, Rogers.
an.				AR	2017-029	Brayburn Trails, Dayton.
a.	A	E			2017-039	Rush Creek Apartments, Maple Grove.
b.					2017-050W	Ernie Mayers Wetland/floodplain violation, Corcoran.
c.					2018-020	North 101 Storage, Rogers.
ao.				AR	2018-026	Windrose, Maple Grove.
ap.				AR	2018-028	Tricare Third Addition, Maple Grove.
aq.				AR	2018-044	OSI Phase II, Medina.
d.					2018-046	Graco, Rogers
ar.				AR	2018-048	Faithbrook Church Phase 2, Dayton.
as.				AR	2019-001	Fernbrook View Apartments, Maple Grove.
at.				AR	2019-002	Parkside Villas, Champlin.
au.				AR	2019-021	Brenly Meadows, Rogers.
e.					2019-024	Boston Scientific, Maple Grove.
av.				AR	2019-027	Havenwood at Maple Grove.
f.					2019-030	Rolling Hills Acres, Corcoran.
aw.				AR	2019-032	OSI Expansion, Medina.
g.					2020-001	Outlot L, Markets at Rush Creek, Maple Grove.
h.					2020-002	Project 100, Maple Grove.
i.					2020-004	Elm Road Area Project, Maple Grove.
j.					2020-008	Ione Gardens, Dayton.
k.					2020-009	Stetler Barn, Medina.
l.					2020-010	Birchwood, Rogers.
m.		E			2020-011	Bellwether 4th/5th Addition, Corcoran.
n.	A	E			2020-012	Wayzata HS Parking Lot, Plymouth.
o.					2020-013	Territorial Greens Resident West, Maple Grove.
p.		E			2020-014	Territorial Greens Resident East, Maple Grove.
q.		E			2020-015	Dayton Interchange Business Center, Dayton.
r.		E			2020-016	Lennar Terr Road Development (Skye Meadows, Rogers).
s.					2020-017	Meadow View Townhomes, Medina.

A= Action item E = Enclosure provided I = Informational update will be provided at meeting RPFI - removed pending further information R = Will be removed RP= Information will be provided in revised meeting packet..... D = Project is denied AR awaiting recordation

RULE D - STORMWATER MANAGEMENT
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