

elm creek Watershed Management Commission

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Regular Meeting Minutes May 13, 2020

I. A virtual meeting of the Elm Creek Watershed Management Commission was called to order at 11:30 a.m., Wednesday, May 13, 2020, by Chair Doug Baines.

Present were: Bill Walraven, Champlin; Ken Guenther, Corcoran; Doug Baines, Dayton; Joe Trainor, Maple Grove; Elizabeth Weir, Medina; Catherine Cesnik, Plymouth; Kevin Jullie, Rogers; Kirsten Barta and Kris Guentzel, Hennepin County Dept. of Environment and Energy (HCEE); Brian Vlach, Three Rivers Park District (TRPD); Joe Waln, Barr Engineering; James Kujawa, Surface Water Solutions; Brian Vlach, Three Rivers Park District; and Amy Juntunen and Judie Anderson, JASS.

Also present: Kevin Mattson, Corcoran; Nico Cantarero, Wenck Assocs., Dayton; Derek Asche and Mark Lahtinen, Maple Grove; Ben Scharenbroich, Plymouth; and Andrew Simmons, Rogers.

A. Motion by Weir, second by Guenther to approve the **agenda**.* *Motion carried unanimously.*

B. Motion by Weir, second by Guenther to approve the **minutes*** of the April 8, 2020 regular meeting. *Motion carried unanimously.*

C. Motion by Guenther, second by Weir to approve the May **Treasurer's Report and Claims*** totaling \$26,240.98. *Motion carried unanimously.*

II. **Open Forum.**

III. **Action Items.**

A. **Project Review 2017-039 Rush Creek Apartments, Maple Grove.*** This project is located in the southwest quadrant of the intersection of Bass Lake Road (CSAH 10) and Troy Lane (CSAH 101). The project area is 8.2 acres in size and proposes five apartment buildings (246 units) and a clubhouse. This project is being reviewed for conformance to Rules D, E, and I. Regional ponds within this area were approved during the Markets at Rush Creek development (2009-004) review. Compliance to the regional approvals is also a component of this review. Staff recommends the Commission accept their findings dated April 29, 2020 and approve this project contingent upon: (a) maintenance access to the stormwater ponds must be provided and (b) the O&M plan for the stormwater management systems (biofiltration basin) must be provided for the Commission's approval. Said plans must be recorded on the property title and a copy of the recorded document must be provided to the Commission. Motion by Weir, second by Jullie to approve this project subject to Staff's recommendations. *Motion carried unanimously.*

[Walraven arrived 11:45 a.m.]

B. **Project Review 2020-009 Stetler Barn, Medina.*** This site disturbs approximately 3.5 acres. It will need to meet Rules D, E, and I. Because of the limited available space for pasture, paddocks, and land

RULE D - STORMWATER MANAGEMENT
RULE E - EROSION AND SEDIMENT CONTROL
RULE F - FLOODPLAIN ALTERATION

RULE G - WETLAND ALTERATION
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RULE I - BUFFERS

CHAMPLIN - CORCORAN - DAYTON - MAPLE GROVE - MEDINA - PLYMOUTH - ROGERS

application of manure, understanding how these components will be managed will also be an important part of the review. A complete plan was received on April 22, 2020. Findings and recommendations dated May 4, 2020 are provided in this month's packet. Staff recommends the Commission approve this project contingent upon: (1) the landowner continuing to work with the U of M Extension Office and Hennepin County Rural Conservationist to finalize composting, pasture and paddock management plans and (2) a long-term pond/basin operation and maintenance plan and agreement with the City of Medina being approved by the City and the Commission. This agreement must be recorded on the land title with a copy of the recorded agreement provided to the Commission. Motion by Weir, second by Walraven to approve this project with the two conditions. *Motion carried unanimously.*

C. Project Review 2020-010 Birchwood, Rogers.* This project is located on the east side of CR 13 (Brockton Lane) one-quarter mile south of the intersection of CR 144 (141st Ave. N.) and CR 13. It consists of two parcels that total 21.15 acres. It is currently all cropland with a 1.0-acre farmstead in the southwest corner and a 1.17-acre farmed wetland in the northwest corner. The applicant is proposing to develop the site into 61 single-family residential lots and one amenity lot creating 7.73 acres of new impervious areas. The Commission's review is for conformance to Rules D, E, and I. Current plans comply with Rules E and I. Staff's current review and findings dated May 6, 2020, are included in this month's packet with an approval recommendation conditioned upon receipt of the NPDES SWPP Plan on this site. Motion by Weir, second by Guenthner to approve this project with this condition. *Motion carried unanimously.*

D. Project Review 2020-011 Bellwether 4th/5th Addition, Corcoran.* This project is located west of County Road 101 (Brockton Lane N) and south of Stieg Road. The project will construct 20 residential units as part of a larger residential and commercial development on 226 acres, including approximately 400 residential lots and 13 acres of commercial area. Plans for the larger development were approved in 2018 (Project #2018-032). This is an administrative review for the Commission to check that the additions are consistent with the plans approved in 2018 and remain in conformance with Rules D, E, F and I. Current plans do not comply with Rule F. Staff's review and findings dated May 7, 2020, are included in this month's packet with contingent administrative approval pending receipt of an updated stormwater management plan, updated SWPP plan and resolution of low floor elevations that fail to meet minimum freeboard requirements.

E. Preliminary 2021 Operating Budget.* The members reviewed the proposed budget and requested that additional information be provided to the Technical Advisory Committee (TAC) prior to their May 21, 2020 meeting. The TAC will make a recommendation to the Commission at its June 10, 2020 meeting. The Commission must adopt an operating budget and transmit it to the member cities by July 1, 2020. The proposed Member Assessments* were also included in the meeting packet.

IV. Old Business.

V. New Business.

The Commission will conduct a **Public Meeting** to amend its Third Generation Watershed Management Plan to adopt revisions to its 2020 Capital Improvement Program (CIP) as recommended by the Technical Advisory Committee. Three projects will be added, one project will be removed, two projects will be given more specificity, and one project will be moved to 2021. The Public Meeting will be conducted as part of the June 10, 2020 meeting. Notice of the Public Meeting will be published in the *Osseo-Maple Grove-Champlin-Dayton Press* May 28 and June 4.

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VI. Communications.

A. Buffer Review. Barta provided an update in the May Staff Report.* Field visits will be allowed/taking place probably in June.

B. Elm Creek Floodplain Mapping. Heather Hlavaty, Barr Engineering, provided an update on this project. It may be found in the May Staff Report.* She estimates 42% of the budget has been expended to date.

C. The Commission's **2019 Annual Activity Report*** is being uploaded to the website. <http://www.elmcreekwatershed.org/annual-reports.html>

VII. Education and Public Outreach.

A. WMWA. The **West Metro Water Alliance** will meet via Zoom at 8:30 a.m., Tuesday, June 9, 2020.

1. Website/Social Media. Catherine Cesnik, the WMWA Coordinator, is refreshing the WMWA website and updating content. Any input is appreciated. westmetrowateralliance.org/. She has also taken over social media posting duties.

2. Cesnik will be reaching out to member cities over the next few months to better understand how WMWA can be a resource and to help fill education and outreach gaps. With COVID 19, she has had trouble reaching folks, but will move forward using email and other socially-distant means. The WMWA steering committee particularly discussed options to collaborate on the new or enhanced education and outreach requirements in the draft MN NPDES General Permit.

B. Juntunen reported that a vendor to create the **roots display** has been identified. The cost will be \$2,482 each with a purchase of four units. Juntunen is coordinating with other partners – Blue Thumb, Rice Creek Watershed District, City of Rochester, and the East Metro Water Resources Education Program – to purchase four units.

VIII. Grant Opportunities and Project Updates.

IX. Other Business.

A. The **projects** listed on the following page are discussed in the May Staff Report.

B. Adjournment. There being no further business, the meeting was adjourned at 12:52 p.m.

Respectfully submitted,



Judie A. Anderson
Recording Secretary
JAA:tim

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Item No.	A	E	I RPFI	AR	Project No.	Project Name
			RP D			
					W Denotes wetland project	
ah.				AR	2014-015	Rogers Drive Extension, Rogers.
ai.				AR	2015-030	Kiddiegarten Child Care Center, Maple Grove.
aj.				AR	2016-002	The Markets at Rush Creek, Maple Grove.
ak.				AR	2016-005W	Ravinia Wetland Bank Plan, Corcoran.
al.				AR	2016-047	Hy-Vee North, Maple Grove.
am.				AR	2017-014	Laurel Creek, Rogers.
an.				AR	2017-029	Brayburn Trails, Dayton.
a.	A	E			2017-039	Rush Creek Apartments, Maple Grove.
b.					2017-050W	Ernie Mayers Wetland/floodplain violation, Corcoran.
c.					2018-020	North 101 Storage, Rogers.
ao.				AR	2018-026	Windrose, Maple Grove.
ap.				AR	2018-028	Tricare Third Addition, Maple Grove.
aq.				AR	2018-044	OSI Phase II, Medina.
d.					2018-046	Graco, Rogers
ar.				AR	2018-048	Faithbrook Church Phase 2, Dayton.
as.				AR	2019-001	Fernbrook View Apartments, Maple Grove.
at.				AR	2019-002	Parkside Villas, Champlin.
au.				AR	2019-021	Brenly Meadows, Rogers.
e.					2019-024	Boston Scientific, Maple Grove.
av.				AR	2019-027	Havenwood at Maple Grove.
f.					2019-030	Rolling Hills Acres, Corcoran.
aw.				AR	2019-032	OSI Expansion, Medina.
g.					2020-001	Outlot L, Markets at Rush Creek, Maple Grove.
h.					2020-002	Project 100, Maple Grove.
i.					2020-004	Elm Road Area Project, Maple Grove.
j.			R		2020-006	Zachary Villas of Dayton
k.			R		2020-007	Pineview/Oakview Lanes North Improvements, Dayton.
l.					2020-008	Ione Gardens, Dayton.
m.	A	E			2020-009	Stetler Barn, Medina.
n.	A	E			2020-010	Birchwood, Rogers.
o.	A	E			2020-011	Bellwether 4th/5th Addition, Corcoran.
p.					2020-012	Wayzata HS Parking Lot, Plymouth.

A= Action item E = Enclosure provided I = Informational update will be provided at meeting RPFI - removed pending further information
 R = Will be removed RP= Information will be provided in revised meeting packet..... D = Project is denied AR awaiting recordation

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