

Elm Creek Watershed Management Commission 2017 Treasurer's Report

		2017 Budget	Feb 2017	Mar 2017	April 2017	2017 Budget YTD
EXPENSES						
Administrative		90,000	7,300.66	7,917.86	10,178.43	25,396.95
Watershed-wide TMDL 2016						
Grant Writing		5,000				0.00
Website		6,000	96.25	192.50	178.75	467.50
Legal		2,000				0.00
Audit		5,000				0.00
Insurance		3,800		2,842.00		2,842.00
Miscellaneous/Contingency		2,000				0.00
Project Reviews	HCEE	98,000	18,197.68			0.00
Project Reviews	Consult	15,000			654.00	654.00
Project Reviews	Admin	11,000	1,025.29	1,132.64	544.23	2,702.16
WCA-Technical	HCEE	12,000	4,199.12			0.00
WCA	Legal	500		149.96	290.00	439.96
WCA	Admin	2,000	165.39	85.06	180.56	431.01
Stream Monitoring		24,177				0.00
Extensive Stream Monitoring		7,000				0.00
DO Longitudinal Survey		500				0.00
Source Assessment		2,000				0.00
TMDL Follow-up - TRPD, Admin		10,000				0.00
Rain Gauge		220	15.38	14.48	17.02	46.88
Rain Gauge Network		100				0.00
Lakes Monitoring - CAMP		1,200				0.00
Lakes Monitoring - TRPD						
Sentinel Lakes		2,470				0.00
Additional Lake		618				0.00
Aquatic Vegetation Surveys		1,029				0.00
Wetland Monitoring (WHEP)		4,000	4,000.00			0.00
Education		4,000	1,403.97	101.74	289.92	1,795.63
WMWA General Activities		4,000	3,750.00			3,750.00
WMWA Educators/Watershed Prep		4,500	4,500.00			4,500.00
WMWA Special Projects		1,500	1,500.00			1,500.00
Rain Garden Workshops		2,000				0.00
Education Grants		2,000				0.00
Macroinvertebrate Monitoring-River Watch		6,000	3,000.00			0.00
Projects ineligible for ad valorem		50,000				0.00
Studies / Project ID / SWA		35,000	374.46	1,018.56	84.61	1,477.63
Plan Amendments		5,000				0.00
Local Plan Review		2,000				0.00
<i>Transfer to (from) Encumbered Funds (see below)</i>						0.00
<i>Transfer to (from) Capital Projects (see CIP Tracking)</i>				21.18		21.18
<i>Transfer to (from) Cash Sureties (see below)</i>						0.00
<i>Transfer to (from) Grants (see below)</i>			17.00	150.93	84.86	235.79
<i>To Fund Balance</i>						0.00
TOTAL - Month			49,545.20	13,626.91	12,502.38	46,260.69
TOTAL Paid in 2017, incl 2016 Expenses		421,614.00	62,882.02	76,508.93	89,011.31	2017 Paid
			2016 Activity			

Elm Creek Watershed Management Commission 2017 Treasurer's Report

		2017 Budget	Feb 2017	Mar 2017	April 2017	2017 Budget YTD
INCOME						
<i>From Fund Balance</i>						
Project Review Fee		100,000	6,460.00			10,165.00
Return Project Fee						0.00
Water Monitoring - TRPD Co-op Agmt		6,500				0.00
WCA Fees		8,000	3,650.00			3,800.00
Return WCA Fee			(2,550.00)			(2,550.00)
Reimbursement for WCA Expense						0.00
Member Dues		219,700	18,664.42			154,160.55
Interest/Dividends Earned		100	199.98	245.66		630.09
<i>Transfer to (from) Capital Projects (see CIP Tracking)</i>						0.00
<i>Transfer to (from) Grants (see below)</i>			-	-	-	
Misc Income						0.00
Total - Month			26,424.40	245.66	0.00	166,205.64
TOTAL Funds Rec'd in 2017, incl 2016 Income		334,300.00	167,555.57	167,801.23	167,801.23	2017 Received
CASH SUMMARY		Balance Fwd				
Checking						
4M Fund		570,930.25	675,603.80	692,222.55	679,720.17	
Cash on Hand			675,603.80	692,222.55	679,720.17	
CASH SURETIES HELD		Balance Fwd				Activity 2017
WCA Escrows Received		46,000.00		30,000.00		30,000.00
WCA Escrow Reduced		0.00				0.00
Total Cash Sureties Held		46,000.00	46,000.00	76,000.00	76,000.00	
RESTRICTED / ENCUMBERED FUNDS		Balance Fwd				
<i>Restricted for CIPs</i>		129,049		-21.18		129,027.39
<i>Enc. Studies / Project Identification / SWA</i>		62,831				62,831.34
<i>Assigned Extensive Stream Monitoring</i>		1,000				1,000.00
Total Restricted / Encumbered Funds		191,880	191,879.91	191,858.73	191,858.73	
			Feb 2017	Mar 2017	April 2017	2017 Budget YTD
GRANTS						
Fish Lake CWLA		200,000				
Revenue						-
Expense				71.10	84.86	155.96
Balance			-	(71.10)	(84.86)	(155.96)
Rush Creek SWA		50,280				
Revenue						-
Expense			17.00	79.83		96.83
Balance			(17.00)	(79.83)	-	(96.83)
TOTAL GRANTS						
Revenue			-	-	-	-
Expense			17.00	150.93	84.86	252.79
Balance			(17.00)	(150.93)	(84.86)	(252.79)

Elm Creek Watershed Management Commission 2017 Treasurer's Report

Claims Presented	General Ledger Account No	February	March	April	TOTAL
Campbell Knutson - Legal	521000				362.50
Legal - WCA	579200			290.00	
Legal - Project Review (Admin)	578100			72.50	
Connexus - Rain Gauge	551100			17.02	17.02
Barr Engineering - Proj Rev Consultant	578050			654.00	654.00
Prairie Moon Nursery - Seeds/Education	590000			289.92	289.92
JASS					11,178.94
Administration	511000			6,476.46	
TAC Support	511000			933.93	
Annual Report	511000			2,768.04	
Website	581000			178.75	
Project Reviews	578100			471.73	
WCA	579000			180.56	
Education	590000				
CIPs General	563001			84.61	
CIPs Medina Tower Drive	563002				
CIPs Champlin Mill Pond Dam	563003				
CIPs Plymouth EC Restoration	563004				
CIPs Fish Lake Alum Trmt Ph 1	563009				
Grant Opportunities	511000				
Grant - Fish Lake CWLA	584001			84.86	
Grant - Rush Creek SWA	584002				
TOTAL CLAIMS					12,502.38

**Elm Creek Watershed Management Commission
2017 Treasurer's Report - Capital Improvement Project Tracking**

CIPs	Amount	%age	TOTAL 2014	TOTAL 2015	TOTAL 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	TOTAL 2017	TOTAL ALL YEARS
Ad Valorem 2014 - Medina Tower Drive	68,750	52.380									
Revenue			-	68,916.44	(37.13)					-	68,879.31
Expense			1,989.80	-	-					-	1,989.80
Balance			(1,989.80)	68,916.44	(37.13)					-	66,889.51
Ad Valorem 2014 - Champlin Mill Pond Dam	62,500	47.620									
Revenue			-	62,653.69	(33.75)					-	62,619.94
Expense			1,631.81	-	-					-	1,631.81
Balance			(1,631.81)	62,653.69	(33.75)					-	60,988.13
Ad Valorem 2015 - Plymouth Elm Creek Restoration	250,000.00	100.000									
Revenue				-	249,866.05					-	249,866.05
Expense				2,606.17	280.99					-	2,887.16
First Half Payment					122,112.84					-	122,112.84
Second Half Partial Payment					123,163.52					-	123,163.52
Balance				(2,606.17)	4,308.70					-	1,702.53
Ad Valorem 2016 - Fox Creek Phase 2 Bank Stabilization	80,312.00	16.296									
Revenue				-	-					-	-
Expense				-	106.32					-	106.32
Balance				-	(106.32)	-	-	-	-	-	(106.32)
Ad Valorem 2016 - Miss Rvr Shore Repair/Stabilization	75,000.00	15.219									
Revenue				-	-					-	-
Expense				-	106.32					-	106.32
Balance				-	(106.32)	-	-	-	-	-	(106.32)
Ad Valorem 2016 - EC Dam at Mill Pond	187,500.00	38.047									
Revenue				-	-					-	-
Expense				-	106.32					-	106.32
Balance				-	(106.32)	-	-	-	-	-	(106.32)
Ad Valorem 2016 - Rush Creek Main Stem Restoration	75,000.00	15.219									
Revenue				-	-					-	-
Expense				-	106.32					-	106.32
Balance				-	(106.32)	-	-	-	-	-	(106.32)
Ad Valorem 2016 - Fish Lake Alum Trmt Phase 1	75,000.00	15.219									
Revenue				-	-					-	-
Expense				-	106.32			21.18		21.18	127.50
Balance				-	(106.32)	-	-	(21.18)	-	(21.18)	(127.50)
TOTAL CIP											
Revenue			-	131,570.13	249,795.17	-	-	-	-	-	381,365.30
Expense			3,621.61	2,606.17	812.59	-	-	21.18	-	21.18	7,061.55
Payments					(245,276.36)					-	(245,276.36)
Balance			(3,621.61)	128,963.96	3,706.22	-	-	(21.18)	-	(21.18)	129,027.39

**CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000**

Elm Creek Watershed Management Commission
c/o Judie A. Anderson, Exec. Secty.
3235 Fernbrook Lane
Plymouth MN 55447

Page: 1
February 28, 2017
Account # 1448G

SUMMARY STATEMENT

PREVIOUS BALANCE	FEES	EXPENSES	CREDITS	PAYMENTS	BALANCE
1448-000 RE: GENERAL MATTERS					
	SERVICES RENDERED TO DATE:				
149.96	290.00	0.00	0.00	0.00	<u>\$439.96</u>

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

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Elm Creek Watershed Management Commission
c/o Judie A. Anderson, Exec. Secty.
3235 Fernbrook Lane
Plymouth MN 55447

Page: 1
February 28, 2017
Account # 1448-000G
199

RE: GENERAL MATTERS
SERVICES RENDERED TO DATE:

			HOURS		
02/01/2017	JJJ	Follow-ups re: Lennar LOC.	0.50		72.50
02/07/2017	JJJ	Lennar - Emails Judie, review draft LOC, advise changes.	0.50		72.50
02/13/2017	JJJ	Follow-ups Judie re: Restrictive Covenants language for Enclaves at Rush Creek.	0.50		72.50
02/14/2017	JJJ	Emails Judie, Jim re: Ravinia LOC.	<u>0.50</u>		<u>72.50</u>
		AMOUNT DUE	2.00		290.00
		TOTAL CURRENT WORK			290.00
		PREVIOUS BALANCE		<i>paid -</i>	\$149.96
		TOTAL AMOUNT DUE			<u>\$439.96</u> <i>290.00</i>

Legal General - —

Legal WCA (Ravinia) - 217.50
579200

Legal Project Review - 72.50
578100

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

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Elm Creek Watershed Management Commission
 c/o Judie A. Anderson, Exec. Secty.
 3235 Fernbrook Lane
 Plymouth MN 55447

Page: 1
 March 31, 2017
 Account # 1448G

SUMMARY STATEMENT

PREVIOUS BALANCE	FEES	EXPENSES	CREDITS	PAYMENTS	BALANCE
1448-000 RE: GENERAL MATTERS					
SERVICES RENDERED TO DATE:					
439.96	72.50	0.00	0.00	-149.96	<u>\$362.50</u>

Amounts due over 30 days will be subject to a finance charge of
 .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Elm Creek Watershed Management Commission
c/o Judie A. Anderson, Exec. Secty.
3235 Fernbrook Lane
Plymouth MN 55447

Page: 1
March 31, 2017
Account # 1448-000G
200

RE: GENERAL MATTERS
SERVICES RENDERED TO DATE:

			HOURS	
03/03/2017	JJJ	Lennar LOC - Emails Judie/Jim re: LOC format.	0.50	72.50
		AMOUNT DUE	0.50	72.50
		TOTAL CURRENT WORK		72.50
		PREVIOUS BALANCE		\$439.96
03/09/2017		Payment - thank you		-149.96
		TOTAL AMOUNT DUE		<u>\$362.50</u>

Legal WCA (Ravinia) 72.50
579200

Amounts due over 30 days will be subject to a finance charge of
.5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Account Number:
481113-238425
 ELM CREEK WATERSHED MGMT ORG

Monthly Statement

Service Address
 ELM CREEK RD
 DAYTON MN

Billing Summary **Billing Date: Mar 17, 2017**

Previous Balance	\$14.48
Payments - Thank You!	\$14.48
Balance Forward	\$0.00
New Charges	\$17.02
Total Amount Due	\$17.02

Payment must be received on or before April 13, 2017

Total Amount Due	Due Date
\$17.02	April 13, 2017

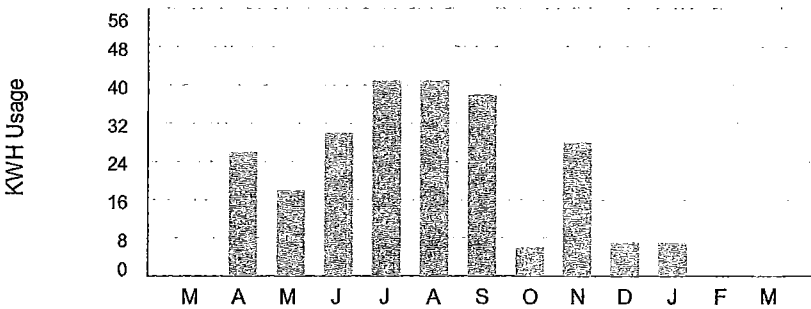
Message Center

Watch for your voting packet in the mail
 As a member of our cooperative, you have a vote in our annual elections. Your vote determines the directors on the Connexus Energy Board of Directors. Voting packets will be mailed in late March. Election results will be announced at the Annual Meeting on April 12.

Sign up for outage alerts

Power outage and restoration information is now at your fingertips. Sign up to get outage updates via text, email or both. Before you can sign up, you first need to register your account at connexusenergy.com.

Energy Comparison ■ Previous Months' Usage ■ Current Month's Usage



How to contact us

Member Services / Moving - 763-323-2650
 Outages and Emergencies - 763-323-2660
 Hearing/Speech Impaired Call - 711 or 800-627-3529
 Email: info@connexusenergy.com
www.connexusenergy.com
 Gopher State One Call - 811
 14601 Ramsey Boulevard, Ramsey, MN 55303

▼ Please detach at perforation and return this portion with a check or money order made payable to Connexus Energy ▼

TRA3-D-008650/001108 AGUGR9 S1-ET-M1-C00003 1



Account Number: 481113-238425
Total Amount Due \$17.02
Payment Due By April 13, 2017

008650 1 AB 0.400 000576/008650/001108 032 01 AGUGR9
 ELM CREEK WATERSHED MGMT ORG
 3235 FERNBROOK LN N
 PLYMOUTH MN 55447-5325



Connexus Energy
 PO Box 1808
 Minneapolis, MN 55480-1808





INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Ms. Judie Anderson
 Elm Creek Watershed Management
 JASS-Watershed Administrators
 3235 Fernbrook Lane
 Plymouth, MN 55447

March 09, 2017
 Invoice No: 23270F55.03 - 79

Total this Invoice	\$654.00
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Regarding: Development Reviews

This invoice is for professional services related to Elm Creek Watershed Management Commission project reviews, which included the following tasks:

Task 163 – Kinghorn 4th Addition (2016-040)

- Review revised plans
- Phone calls with City and Developer to resolve outstanding issues
- Send approval letter

Professional Services from November 26, 2016 to February 24, 2017

Job:	JOB3	Project Review
Task:	163	Kinghorn 4th Addition

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist II				
Weiss, Jeffrey	4.70	125.00	587.50	
Support Personnel II				
Wiborg, Victoria	.70	95.00	66.50	
	5.40		654.00	
Subtotal Labor				654.00
		Task Subtotal		\$654.00
		Job Subtotal		\$654.00
		Total this Invoice		\$654.00

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Jeff Weiss Phone: 952-832-2706 or E-Mail: jweiss@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



Prairie Moon Nursery

32115 Prairie Lane
Winona, MN 55987
Toll Free 866-417-8156 Fax 507-454-5238
www.prairiemoon.com

Invoice

Date	Page	Number
03/21/2017	1	1707917300

Bill To

SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION
3235 FERNBROOK LN
PLYMOUTH MN 55447
US

Ship To

Attn: JUDIE ANDERSON
SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION
3235 FERNBROOK LN
PLYMOUTH MN 55447
US

Account	Ordered	Shipped	Customer PO#	Telephone	Salesman	Terms	Ship Method
109570	03/20/17	03/21/17	2017 PACKETS	763.553.1144	General	NET 30	SPEEDEE SHIP

Item #	Description	UM	QOR	OBO	QSH	Price	Amount
AST10F-S-P	Aster laevis (Smooth Blue Aster) PM1215F	PK	25	0	25	2.00	50.00
LUP02F-S-P	Lupinus perennis (Wild Lupine) PM1981F	PK	25	0	25	2.00	50.00
LOB06F-S-P	Lobelia siphilitica (Great Bl Lobelia) PX2565F	PK	25	0	25	2.00	50.00
ASC16F-S-P	Asclepias tuberosa (Butterfly PM1137F)	PK	100	0	100	2.00	200.00
LIA06F-S-P	Liatris ligulistylis (Meadow Blazing Star) PX2892F	PK	25	0	25	2.00	50.00
AQU02F-S-P	Aquilegia canadensis (Columbin PM1089U)	PK	25	0	25	2.00	50.00
BOL04F-S-P	Boltonia decurrens (Decurrent Aster) PX46Z	PK	25	0	25	2.00	50.00
CAL51F-S-P	Callirhoe bushii (Bush's Poppy Mallow) HF3115F	PK	25	0	25	2.00	50.00
DOD02F-S-P	Dodecatheon amethystinum (Amet Shooting Star) PJ1929F	PK	25	0	25	2.00	50.00
AND06G-S-P	Schizachyrium scoparium (Littl Bluestem) PM3482F	PK	25	0	25	2.00	50.00

< Invoice Number 1707917300 Continued on Page 2 >



Prairie Moon Nursery

32115 Prairie Lane
Winona, MN 55987
Toll Free 866-417-8156 Fax 507-454-5238
www.prairiemoon.com

Invoice

Date	Page	Number
03/21/2017	2	1707917300

Bill To

SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION
3235 FERNBROOK LN
PLYMOUTH MN 55447
US

Ship To

Attn: JUDIE ANDERSON
SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION
3235 FERNBROOK LN
PLYMOUTH MN 55447
US

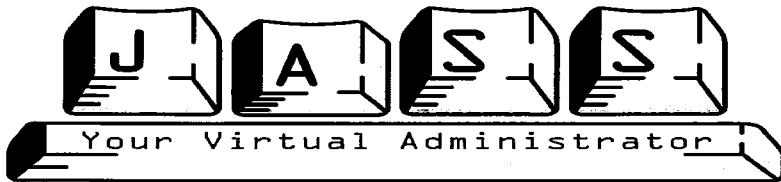
Account	Ordered	Shipped	Customer PO#	Telephone	Salesman	Terms	Ship Method
109570	03/20/17	03/21/17	2017 PACKETS	763.553.1144	General	NET 30	SPEEDEE SHIP

Item #	Description	UM	QOR	QBO	QSH	Price	Amount
AND02G-S-P	Andropogon gerardii (Big Blues PK PM1328F		25	0	25	2.00	50.00
ECH08F-S-P	Echinacea purpurea (Purple Coneflower) PM3462F	PK	25	0	25	2.00	50.00
HYS02G-S-P	Elymus hystrix (Bottlebrush Gr PK PX2025N		25	0	25	2.00	50.00

EC - 289.92
SC - 289.91
WM - 289.91

Merchandise	Shipping	Add Amt	Other	Credits	Tax	Invoice Total
800.00	10.00	0.00	0.00	0.00	59.74	869.74

Thank you!



3235 Fernbrook Lane
Plymouth MN 55447

Elm Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

22-Apr-17

Total by
Project Area

Administrative		50.00	0.00	
Administrative	17.39	55.00	956.45	
Administrative	57.83	60.00	3,469.80	
Admin - Offsite	2.07	65.00	134.55	
Office Support	5.00	200.00	1,000.00	
Storage Unit	1.00	192.23	192.23	
Data Processing/File Mgmt	0.33	55.00	18.15	
File Management		60.00	0.00	
Archiving		60.00	0.00	
Admin - Reimbursable Expense	705.28	1.00	705.28	6,476.460
Admin - TAC support		55.00	0.00	
Admin - TAC support	8.57	60.00	514.20	
Admin - TAC support offsite	2.58	65.00	167.70	
TAC Support - Reimbursable Expense	252.03	1.00	252.03	933.930
Website	3.25	55.00	178.75	
Website		60.00	0.00	
Website - Reimbursable Expense		1.00	0.00	
Web Domain, hosting		1.00	0.00	178.750
Annual Reporting	2.24	55.00	123.20	
Annual Reporting	38.35	60.00	2,301.00	
Annual Report - Reimbursable Expense	343.84	1.00	343.84	2,768.040
Project Reviews - Secre		55.00	0.00	
Project Reviews - Admin	2.58	60.00	154.80	
Project Reviews - Admin - File Mgmt		55.00	0.00	
Project Reviews - Reimbursable Expense	316.93	1.00	316.93	471.730
WCA - Secre		55.00	0.00	
WCA - Admin	0.92	60.00	55.20	
WCA - Reimbursable Expense	125.36	1.00	125.36	180.560
CIPs - General - Secretarial		55.00	0.00	
CIPs - Administrative		60.00	0.00	
CIPs- Offsite Admin		65.00	0.00	
CIPs - reimbursables	84.61	1.00	84.61	84.610
Fish Lake CWLA - Admin		55.00	0.00	
Fish Lake CWLA - Admin	0.58	60.00	34.80	
Fish Lake CWLA - Reimbursables	50.06	1.00	50.06	84.860

Invoice Total

11,178.940