

# elm creek

## Watershed Management Commission

---

ADMINISTRATIVE OFFICE  
3235 Fernbrook Lane  
Plymouth, MN 55447  
PH: 763.553.1144  
FAX: 763.553.9326  
Email: judie@jass.biz  
www.elmcreekwatershed.org

TECHNICAL OFFICE  
Hennepin County  
Dept. of Environment and Energy  
701 Fourth Ave S Suite 700  
Minneapolis, MN 55415-1600  
PH: 612.596.1171  
FAX: 612.348.8532  
Email: Ali.Durgunoglu@co.hennepin.mn

### Regular Meeting Minutes March 11, 2015

A regular meeting of the Elm Creek Watershed Management Commission was called to order at 11:44 a.m., Wednesday, March 11, 2015, in the Mayor's Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN by Vice Chair Elizabeth Weir.

Present were: Gerry Butcher, Champlin; Jon Bottema, Corcoran; Tim McNeil, Dayton; Bill Kidder, Maple Grove; Elizabeth Weir, Medina; Fred Moore, Plymouth; Kevin Jullie, Rogers; Ali Durgunoglu and James Kujawa, Hennepin County Department of Environment and Energy (HCEE); Rich Brasch, Three Rivers Park District (TRPD); Diane Spector, Wenck Associates; and Judie Anderson and Amy Juntunen, JASS.

Also present: Todd Touminen, Champlin; Cindy Patnode and Susan Nelson, Wenck Associates, Corcoran; Rick Lestina, Maple Grove; Becky Wozney, Hakanson Anderson, Medina; Ben Scharenbroich, Plymouth; Zach Guttormson and Jennifer Edison, WSB, Rogers; Jeff Weiss, Barr Engineering; and Kate Drewry, DNR.

- I. Motion by Moore, second by Jullie to approve the **agenda**.*\* Motion carried unanimously.*
- II. Motion by Butcher, second by Jullie to approve the **minutes**\* of the February 11, 2015 regular meeting. *Motion carried unanimously.*
- III. Motion by Moore, second by Jullie to approve the **March Treasurer's Report and Claims**\* totaling \$9,788.61. *Motion carried unanimously.*
- IV. **Open Forum.**
- V. **Action Items.**

**A. 2014-016, Villas at Medina Country Club, Medina.\*** The applicant is proposing to subdivide the existing golf course into 48 single-family residential lots along CSAH 116 and their north property line. Preliminary PUD plans were received from the City. Staff provided preliminary comments via email on June 25, 2014. A complete application was received July 28, 2014. The City of Medina requested changes to the stormwater management plans. Revised plans were received February 3, 2015. This site will disturb approximately 21 acres and create approximately 10 acres of new impervious areas. The project was reviewed for stormwater management and erosion control based on the Commission's Second Generation Plan standards. In their findings dated March 6, 2015, Staff recommends approval contingent on receipt of an acceptable pond operation and maintenance plan being recorded on the property title. Motion by Moore, second by Jullie to approve project 2014-016 with the contingency noted by Staff. *Motion carried unanimously.*

**B. 2015-006, Veit Building and Parking Lot Addition, Rogers.\*** This site is located at the Veit Headquarters Building at 14000 Veit Place. It is bounded by I-94 to the north, Industrial Boulevard to the south and east, and Fox Creek/ DNR wetland #27-02920 to the west. The owner is proposing to extend the main building entrance with a 6,500 SF building expansion. The existing parking lot adjacent to the

\*in meeting packet

main building entrance will be reconfigured and relocated slightly east of its current location as a result of the building expansion. Because disturbance is greater than 1.0 acre, but less than 50% of the site, only the disturbed area (including all the impervious areas within the disturbed areas) will have to meet the Commission's stormwater management standards including its infiltration rule. In their review dated March 4, 2015, Staff recommends approval contingent on receipt of all documentation necessary for the infiltration basin and erosion and sediment control construction and sequencing for the infiltration basin. Motion by Moore, second by Jullie to approve project 2015-006 with the two contingencies noted by Staff. *Motion carried unanimously.*

**C. Technical, Wetland, Legal and Administrative Consultants.\*** Motion by Moore, second by Butcher to retain the current consultants for all positions. *Motion carried unanimously.* They are Hennepin County Dept. of Environment and Energy, technical; Barr Engineering, wetland; Campbell-Knutson, legal, and JASS, administrative.

**D. Project Review Fee Schedule.\*** The Technical Advisory Committee (TAC) reviewed the proposed changes prior to this meeting and will present the information in a table format at the April TAC meeting.

**VI. Watershed Management Plan.**

**Incorporation of TMDL and WRAPS into Third Generation Plan.\*** Proposed revisions to the plan are listed in table 4.5 on page 4-17 and include new rules regarding the maximization of load reduction at the time of land use changes, as well as potential actions that may be added from the TMDL implementation plan re priority areas for projects. The three priority areas suggested are performing subwatershed assessments, stream corridor improvements beyond stabilization, and Ag BMPs near waterways. It is recommended to add a generic stream assessment and internal loading project to the CIP to avoid a major plan amendment. The TAC recommendation is for Spector to make the proposed revisions and send to TAC and Commission members for discussion at the April meeting. It will be decided at the April meeting whether the Commission is comfortable beginning the 60-day review process.

**VII. Elm Creek WRAPS.** The TMDL was electronically submitted to MPCA on March 4. Comments from MPCA are expected in mid-April. The TAC will review the comments received and incorporate necessary changes/responses to comments in the draft. The next step will be an EPA review which is expected to last 90 days. Another 30-day comment period follows the EPA review, after which the TMDL will be submitted to MPCA and EPA for final review. Staff projects that final approval after all review and comment periods will occur in December 2015.

**VIII. New Business.**

**IX. Communications.**

The **2014 Annual Activity Report\*** must be sent to BWSR by April 30. Commissioners were asked to review and provide any comments at the April meeting.

**X. Education.**

**A.** The next **WMWA** meeting will be held Tuesday, April 14, at Plymouth City Hall.

**B.** The **WMWA 2014 Annual Report\*** was included for informational purposes to Commissioners and member cities.

**XI. Grant Opportunities.**

**Federal Clean Water Act Section 319 Grant** applications are due April 3.\*

\*in meeting packet

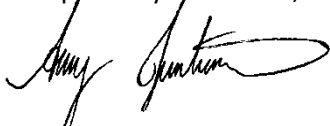
**XII. Other Business.** Anderson will coordinate with TAC members and set the next TAC meeting for April 8 at either 10:00 or 10:30 a.m.

**XIII.** The following **projects** are discussed in the March Staff Report.\* ("W" denotes wetland project.)

1. 2012-021W Kreps Wetland Violation, Corcoran.
2. 2013-038 River Hills, Dayton.
3. 2013-040 Rush Creek Landing, Dayton.
4. 2013-041 Jomico, Corcoran.\*
5. 2013-046 Woods of Medina, Medina.
6. 2014-006 Elm Creek Dam Reconstruction, Champlin.
7. 2014-007 Launch Park, Rogers.
8. 2014-009 Vincent Woods, Rogers.
9. 2014-015 Rogers Drive Extension, Rogers.
10. 2014-016 Villas at Medina Country Club, Medina.
11. 2014-017 Biolife Plasma Services, Maple Grove.
12. 2014-026 Woodland Hill Preserve, Medina.
13. 2014-027 The Reserve at Elm Creek, Champlin.
14. 2014-029 Creative Lawn and Landscapers, Rogers.
15. 2014-031 Stonegate at Rush Creek, Maple Gove.
16. 2014-033 Kinghorn Industrial Park Spec Building, Rogers.
17. 2014-036 Northern Dewatering Expansion, Rogers.
18. 2014-038 Sawgrass, Corcoran.
19. 2014-040W Sawgrass Wetland Replacement Plan, Corcoran.
20. 2014-041 Launch Park 2nd Addition (Lot 1, Block 1), Rogers.
21. 2014-042 Launch Park Addition (Outlot B), Rogers.
22. 2015-001 Hwy 47/Troy Lane School and Development Site, Plymouth.
23. 2015-003 Ebert potential wetland and floodplain violation, Corcoran.
24. 2015-004 Kinghorn Outlot A, Rogers.
25. 2015-005 Proehl Farm Wetland Delineation, Corcoran.
26. 2015-006 Veit Building and Parking Lot Addition, Rogers.
27. 2015-007 Parkway Preserve, Rogers.

**XIV. Adjournment.** There being no further business, motion by McNeil, second by Jullie to adjourn. *Motion carried unanimously.* The meeting was adjourned at 12:31 p.m.

Respectfully submitted,



Amy A. Juntunen  
Recording Secretary

AJ:tim

Z:\Elm Creek\Meetings\Meetings 2015\03 Reg Meeting Minutes.docx

\*in meeting packet