

# elm creek

## Watershed Management Commission

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### Regular Meeting Minutes February 11, 2015

A regular meeting of the Elm Creek Watershed Management Commission was called to order at 11:30 a.m., Wednesday, February 11, 2015, in the Mayor's Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN by Chair Doug Baines.

Present were: Bill Walraven, Champlin; Cindy Patnode, Corcoran; Doug Baines, Dayton; Elizabeth Weir, Medina; Kevin Jullie, Rogers; Ali Durgunoglu and James Kujawa, Hennepin County Department of Environment and Energy (HCEE); Rich Brasch, Three Rivers Park District (TRPD); and Judie Anderson and Amy Juntunen, JASS.

Not represented: Maple Grove and Plymouth.

Also present: Susan Nelson, Wenck Associates, Corcoran; Ben Scharenbroich, Plymouth; Zach Guttormson, Rogers; George Schneider, Maple Grove; and Steve Christopher, BWSR.

- I. Motion by Walraven, second by Weir to approve the **revised agenda**.\* *Motion carried unanimously.*
- II. Motion by Patnode, second by Walraven to approve the **minutes** of the January 14, 2015 regular meeting. *Motion carried unanimously.*
- III. Motion by Walraven, second by Jullie to approve the **February Treasurer's Report and Claims**\* totaling \$39,524.57. *Motion carried unanimously.*
- IV. **Open Forum.**
- V. **Action Items.**
  - A. **Election of Officers.** The following individuals have been nominated as officers for the coming year: Doug Baines, Chairman; Elizabeth Weir, Vice Chairman; Bill Walraven, Secretary, and Fred Moore, Plymouth, Treasurer. There being no further nominations, motion by Weir, second by Patnode to elect the foregoing slate of candidates. *Motion carried unanimously.*
  - B. **Solicitation of Interest Proposals.\*\*** The Commission is required to bi-annually solicit for interest proposals for administrative, legal, and technical services. The list of respondents included current providers as well as some companies Staff is unfamiliar with. Commissioners directed Staff to review respondents' information and make a recommendation at the March meeting.
  - C. **Annual Appointments.** Motion by Patnode, second by Weir to approve the following annual appointments: Deputy Treasurer – Judie Anderson; auditor – Johnson & Co.; official depositories – US Bank and the 4M Fund; and official newspaper – *Sun Post* and *pressnews.com*. *Motion carried unanimously.*
  - D. **2015 Work Plan.\*** Staff received no comments from Commissioners on the 2014 work plan provided at the January meeting. Staff used the 2014 work plan to model the 2015 work plan. TRPD will monitor Rice, Diamond, Weaver and Fish Lakes. The Mill Pond will be drained for a project in 2015 and will not be monitored. Patnode noted that she has contacted someone interested in providing CAMP monitoring for Lake Jubert. Laura and Sylvan Lakes will also be monitored through CAMP if volunteers are available. TRPD will also monitor at historic stations on Rush (RT) and Diamond Creeks (DC), as well as the USGS monitoring site on Elm Creek. Staff will contact Mary Karius at Hennepin County regarding the Wetland/Stream Health Evaluation Programs (WHEP/SHEP) and River Watch monitoring. Monitoring through these programs is dependent on volunteer availability. Commissioners should contact Staff if there is interest in monitoring a specific wetland or stream.

\*in meeting packet

**E. Water Quality Education Grant Application – Dragonfly Workshop.\*** The applicant meets the qualifications for funding of up to \$1,000 for a dragonfly nymph identification workshop. While dragonflies need good water quality, this education relates more to public interest. The applicant is working with TRPD to make the program repeatable and the applicant will provide the Commission with participation information and a copy of the presentation. Motion by Weir, second by Patnode to approve the grant application. *Motion carried unanimously.*

**VI. New Business.**

**VII. Watershed Management Plan.**

The **updated CIP spreadsheet\*\*** was provided to Commissioners. Medina has indicated that they currently have no projects for the CIP. Champlin has expressed interest in adding projects to the CIP spreadsheet. Adding new projects to the CIP will require a Major Plan Amendment or inclusion in the Third Generation Plan. Champlin's projects will be considered for the 2016 CIP. The spreadsheet was updated with Rogers' project timelines. Funding for the Plymouth project has been increased to \$250,000. Staff recommends sending the Plymouth project to the TAC for review. A public hearing would be held in April if the project is recommended for approval.

Motion by Weir, second by Walraven to send the revised 2015 CIP to the TAC for review and recommendations. *Motion carried unanimously.*

**VIII. Elm Creek WRAPS.** The TMDL report is available and 99% complete. The TMDL needs to be reviewed and approved by US EPA and MPCA. The restoration and protection plan draft should be available in four to five weeks. Comments should be sent to Brasch. It was suggested that a separate meeting be held with the stakeholders re the Maple Hills Estates waste treatment plant due to the reduction recommended.

In the past, Kent Torve has requested an additional stream monitoring station in Corcoran. The Commission currently has two monitoring sites in Corcoran, at the borders with Maple Grove and Rogers. No new locations will be added at this time.

**IX. Communications.**

**A. A new call to protect water and wildlife, StarTribune, January 17, 2015.\*** The proposed buffer rules are in compliance with the Third Generation Plan and only apply to state protected waters such as Elm, Diamond and Rush Creeks.

**B. MECA 2015 Annual Erosion Control and Stormwater Management Conference and Tradeshow.\*** The conference takes place in Duluth. Kujawa has attended in the past and recommended the conference.

**C. Farmers adapt to big rains but send trouble downstream.\*** Patnode noted that her husband had read the article as a farmer and doesn't disagree with the article re downstream issues, but says farmers are drain tiling to ensure the crops don't wash away, due to the cost of installing crops.

**D.** Brasch attended the **Aquatic Invaders Summit** and gave a brief overview.

**X. Education.**

**A.** The next **WMWA** meeting will be held Tuesday, March 10, at Plymouth City Hall.

**B.** Motion by Walraven, second by Patnode to approve the **WMWA Administrative Services Agreement\*** for the Commission's share of \$9,750. *Motion carried unanimously.* One change to previous years is that the entire amount will be billed and funds not used will be carried over to future years.

**C.** Motion by Weir, second by Walraven to approve the **WMWA Education and Outreach Plan\*** as presented. *Motion carried unanimously.*

**XI. Grant Opportunities.**

**Clean Water Partnership grant\*** applications are due March 6. In the future, the Commission may decide to help cities identify potential projects for cooperation and grant funding since cities are not applying for grants on their own.

**XII. Other Business.** Baines and Walraven will not be attending the March meeting due to travel plans.

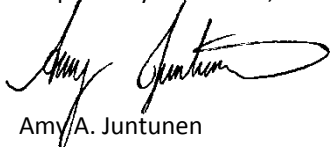
**XIII.** The following **projects** are discussed in the February Staff Report.\* ("W" denotes wetland project.)

\*in meeting packet

1. 2012-021W Kreps Wetland Violation, Corcoran.
2. 2013-038 River Hills, Dayton.
3. 2013-040 Rush Creek Landing, Dayton.
4. 2013-041 Jomico, Corcoran.\*
5. 2013-046 Woods of Medina, Medina.
6. 2013-053 Ravinia, Corcoran.
7. 2014-006 Elm Creek Dam Reconstruction, Champlin.
8. 2014-007 Launch Park, Rogers.
9. 2014-009 Vincent Woods, Rogers.
10. 2014-015 Rogers Drive Extension, Rogers.
11. 2014-016 Villas at Medina Country Club, Medina.
12. 2014-017 Biolife Plasma Services, Maple Grove.
13. 2014-026 Woodland Hill Preserve, Medina.
14. 2014-027 The Reserve at Elm Creek, Champlin.
15. 2014-029 Creative Lawn and Landscapers, Rogers.
16. 2014-031 Stonegate at Rush Creek, Maple Gove.
17. 2014-033 Kinghorn Industrial Park Spec Building, Rogers.
18. 2014-034 Augusta Prairie, Rogers.
19. 2014-036 Northern Dewatering Expansion, Rogers.
20. 2014-038 Sawgrass, Corcoran.
21. 2014-040W Sawgrass Wetland Replacement Plan, Corcoran.
22. 2014-041 Launch Park 2nd Addition (Lot 1, Block 1), Rogers.
23. 2014-042 Launch Park Addition (Outlot B), Rogers.
24. 2014-044 Tower Drive, Medina.
25. 2014-045 Elm Creek Stream Restoration, Plymouth.
26. 2015-001 Hwy 47/Troy Lane School and Development Site, Plymouth.
27. 2015-002 French Lake Industrial Center AUAR, Dayton.
28. 2015-003 Ebert potential wetland and floodplain violation, Corcoran.
29. 2015-004 Kinghorn Outlot A, Rogers.

**XIV. Adjournment.** There being no further business, motion by Weir, second by Walraven to adjourn. *Motion carried unanimously.* The meeting was adjourned at 12:28 p.m.

Respectfully submitted,



Amy A. Juntunen  
Recording Secretary  
AAJ:tim

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\*in meeting packet