

elm creek

Watershed Management Commission

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Regular Meeting Minutes January 13, 2016

I. A regular meeting of the Elm Creek Watershed Management Commission was called to order at 11:30 a.m., Wednesday, January 13, 2016, in the Engineering Conference Room, Maple Grove City Hall, 12800 Arbor Lakes Parkway, Maple Grove, MN by Chairman Doug Baines.

Present were: Bill Walraven, Champlin; Jon Bottema, Corcoran; Doug Baines, Dayton; Joe Trainor, Maple Grove; Elizabeth Weir, Medina; Fred Moore, Plymouth; Kevin Jullie, Rogers; Ali Durgunoglu and James Kujawa, Hennepin County Department of Environment and Energy (HCEE); Jeff Weiss, Barr Engineering; Rich Brasch, Three Rivers Park District (TRPD); and Judie Anderson, JASS.

Also present: Todd Tuominen, Champlin; Mark Lahtinen, Maple Grove; Ben Scharenbroich and Jesse Larson, Plymouth; and Andrew Simmons, Rogers.

A. Motion by Walraven, second by Moore to approve the **revised agenda**.* *Motion carried unanimously.*

B. Motion by Walraven, second by Moore to approve the **minutes*** of the December 9, 2015 regular meeting. *Motion carried unanimously.*

C. Motion by Moore, second by Walraven to approve the **January Treasurer's Report and Claims*** totaling \$19,502.70, plus an additional claim* from HCEE in the amount of \$37,043.02. *Motion carried unanimously.*

D. Motion by Walraven, second by Trainor to approve the **nonwaiver of monetary limits*** on municipal tort liability insurance. *Motion carried unanimously.*

[Weir arrived 11:36 a.m.]

II. Open Forum.

Weir requested that Staff investigate the use of **Tire Derived Products**. Staff will disseminate a white paper from the Minnesota Pollution Control Agency (MPCA) and add this topic to the next Technical Advisory Committee (TAC) meeting agenda.

[Tuominen and Bottema arrived 11:40 a.m.]

III. Action Items.

A. **Project Review 2013-046 Woods of Medina, Medina**.* This is two parcels totaling 9.5 acres located east of CR 116 and south of Hackamore Road. The site is proposed to be developed into 16 single-family residential lots. The project triggers the Commission's standards for water quality, water quantity, grading and erosion controls and was reviewed under the Commission's Second Generation Standards. Original site plans did not meet the Commission's requirements. A final extension of the review deadline to January 13, 2016, was granted and acknowledged by the applicant. Staff received revised plans on December 29, 2015. In their findings dated January 11, 2016, Staff recommended approval of the revised project conditioned that:

1. A pond operations and maintenance agreement be provided, approved by the City and the Commission, and recorded on the title to the property. The recording must be done within 90 days of the final plat approval; and

2. A copy of the approved wetland replacement plan be provided.

*in meeting packet

Motion by Weir, second by Walraven to approve Staff's recommendations. *Motion carried unanimously*

B. Project Review 2014-038 Sawgrass, Corcoran. This proposal is to develop 249 single-family residential homes on a 103-acre agricultural site located north of CR 10, at the intersection of CR 50. A wetland replacement and banking plan also was submitted and reviewed under project 2014-040W. Staff has contacted the applicant regarding the status of this project. The applicant indicated that they no longer have any control or rights on the property and no new progress is anticipated in the near future. Staff recommends that this project be denied. Motion by Weir, second by Trainor to deny project 2014-038. *Motion carried unanimously.*

Should this project be reactivated in the future, a new application and project fees will be required and it will be reviewed under the Commission's Third Generation Plan Rules and Standards.

Project Review 2014-040W Sawgrass Wetland Replacement Plan, Corcoran, will also be removed from the agenda.

C. Project Review 2015-020 Strehler Estates, Corcoran.* This is an 80-acre parcel currently made up of cropland, meadow and woods. Located north of Strehler Road, approximately 0.75 miles east of CR 19, it is proposed to be developed into four rural residential lots. Site work will consist of grading a shared, private driveway (1,200 feet long) and construction of two stormwater ponds and drainage swales to those ponds. Site plans dated December 8 and December 22, 2015 were reviewed with a recommendation for approval. Motion by Weir, second by Jullie to approve this project contingent upon a conservation easement being recorded on the property title. *Motion carried unanimously.*

D. Project Review 2015-035 Kal Point, Medina. This is a 0.75 acre lot in the Clydesdale Marketplace development (Target). Mass grading and stormwater management was previously reviewed by the Commission under their Second Generation Plan rules. This project does not require Commission review. Motion by Moore, second by Weir to return the review fee to the applicant. *Motion carried unanimously.*

E. Project review-related topics were discussed. The Commissioners will consider creating an expiration date policy for project reviews. Staff will follow up with the cities regarding restrictions they place within their zoning laws. They will also follow up on creating a model manure management ordinance and buffer inspection/enforcement requirements.

IV. Watershed Management Plan.

A. Staff is contacting City staff regarding the status of projects listed on the CIP. Updates are due to Anderson by January 22.

B. Motion by Weir, second by Trainor to accept the **2015 Work Plan** with insertion of the pending information. *Motion carried unanimously.*

C. Commissioners were requested to review the **draft 2016 Work Plan** and provide comment at the February meeting. Development of the draft manure management ordinance will be added to the 2016 work plan.

V. Elm Creek Watershedwide TMDL. The draft TMDL report and supporting appendices are available for informal review on the Commission's website. Comments are requested to Brasch by February 22. Staff will review the comments to determine whether a TAC meeting is necessary. Education of City Councils regarding the TMDL will be needed as Councils have had turnover since the TMDL was last discussed. Staff will re-send the link to the report.

[Trainor departed 12:39 p.m.]

VI. New Business.

VII. Communications.

A. Letter from Metropolitan Council that includes a link to the Council's **2040 Water Resources Policy Plan.** * The Plan lays out when and how regional sewer service will be provided to planning areas as well as policies and implementation strategies pertinent to water supply, surface water planning and management, and other wastewater issues.

B. Summaries of the 2015 Clean Water Summit, NEMO on the Water Workshop, and Salt-Sand-Snow: Winter Road and Parking Lot Management Workshop.*

*in meeting packet

C. Scharenbroich noted the upcoming League of Minnesota Cities Webinar, "**Cities and Buffers – What You Need to Know.**" January 26, 2016. He will email the notice for Staff distribution.

VIII. Education.

A. The next **WMWA** meeting is scheduled for Tuesday, February 9, 2016, at Plymouth City Hall. Commissioners are encouraged to attend. Members continue to work on the new WMWA website, westmetrowateralliance.org, and the special project, *Pledge to Plant for Pollinators and Clean Water.*

B. **Clean Water Minnesota** is a collaborative outreach project of WaterShed Partners. They provide resources, training and support to partners as they work with homeowners in the metro area to keep water clean and healthy. Clean Water Minnesota is requesting a contribution to further their work. Member communities can claim the Commission's contribution towards meeting their MS4 public education requirements. Motion by Weir, second by Jullie to approve a contribution of \$1,000 from the Education budget to Clean Water Minnesota. *Motion carried unanimously.*

C. The **15th Annual Road Salt Symposium** will be held February 4, 2016 at the Minnesota Landscape Arboretum. It is sponsored, in part, by the Freshwater Society and the Shingle Creek/West Mississippi Watershed Management Commissions.

IX. Grant Opportunities.

X. Other Business.

A. The following **projects** are discussed in the January Staff Report.* ("W" denotes wetland project.)

1. 2012-021W Kreps Wetland Violation, Corcoran.
2. 2013-040 Rush Creek Landing, Dayton.*
3. 2013-041 Jomico, Corcoran.
4. 2013-046 Woods of Medina, Medina.*
5. 2014-015 Rogers Drive Extension, Rogers.
6. 2014-027 The Reserve at Elm Creek, Champlin.
7. 2014-029 Creative Lawn and Landscapes, Rogers.
8. 2014-033 Kinghorn Industrial Park Spec Building, Rogers.
9. 2014-038 Sawgrass, Corcoran.
10. 2014-040W Sawgrass Wetland Replacement Plan, Corcoran.
11. 2014-042 Launch Park Addition (Outlot B), Rogers.
12. 2015-001 Highway 47/Troy Lane School, Plymouth.
13. 2015-004 Kinghorn Outlet A, Rogers.
14. 2015-006 Veit Building and Parking Lot Addition, Rogers.
15. 2015-007 Parkway Preserve, Rogers.
16. 2015-013 Wayzata High School, Plymouth.
17. 2015-016 Brockton PUD, Plymouth.
18. 2015-017 The Pines at Blesi Farms, Dayton.
19. 2015-020 Strehler Estates, Corcoran.*
20. 2015-021 The Pines at Elm Creek, Plymouth.
21. 2015-025 OP3 Outdoor Storage, Rogers.
22. 2015-027W Park Place Storage Condominiums, Corcoran
23. 2015-028 Sundance Woods Phase II, Dayton.
24. 2015-029 Enclave at Rush Creek, Maple Grove.
25. 2015-030 Kiddiegarten Child Care Center, Maple Grove.*
26. 2015-031 Meister Ditch Cleaning, Corcoran
27. 2015-032 Rogers High School Auditorium Addition, Rogers.
28. 2015-033W Corcoran Community Solar Garden – Oakdale Lane.
29. 2015-035 Kal Point, Medina
30. 2015-037W 2015 Downtown Utility and Street Project Corcoran.

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- 31. 2015-038 Wealshire of Medina.
- 32. 2015-039 The Enclave at Dunlavin Woods, Maple Grove.

B. Nomination of officers will occur at the February meeting. **Election of officers** will occur at the March meeting.

C. Raingarden workshops are being scheduled. Champlin will host a workshop on May 12, Plymouth in late April or early May. Other communities wishing to host a workshop should contact Anderson.

D. Adjournment. There being no further business, motion by Weir, second by Jullie to adjourn. *Motion carried unanimously.* The meeting was adjourned at 12:57 p.m.

Respectfully submitted,



Recording Secretary
JAA:tim

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