

elm creek

Watershed Management Commission

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Regular Meeting Minutes January 12, 2022

I. A virtual meeting of the Elm Creek Watershed Management Commission was called to order at 11:30 a.m., Wednesday, January 12, 2022, by Chair Doug Baines.

Present were: Bill Walraven, Champlin; Ken Guenther, Corcoran; Doug Baines, Dayton; Joe Trainor, Maple Grove; Terry Sharp, Medina; Catherine Cesnik, Plymouth; David Katzner, Rogers; and Amy Juntunen and Judie Anderson, JASS.

Also present: Heather Nelson, Champlin; Kevin Mattson, Corcoran; Nico Cantarero, Stantec, Dayton; Derek Asche and Mark Lahtinen, Maple Grove; Ben Scharenbroich, Plymouth; Andrew Simmons, Rogers; Ross Mullen, Ed Matthiesen, and Diane Spector, Stantec; James Kujawa, Surface Water Solutions; Rebecca Carlson, Resilience Resources; Kris Guentzel and Kevin Ellis, Hennepin County Environmental Services (HCEE); and Brian Vlach, Three Rivers Park District (TRPD).

A. Motion by Guenther, second by Walraven to approve the **agenda**.* *Motion carried unanimously.*

B. Motion by Walraven, second by Guenther to approve the **Minutes*** of the December 8, 2021, regular meeting. *Motion carried unanimously.*

C. Motion by Guenther, second by Walraven to approve the **January Treasurer's Report and Claims*** totaling \$74,112.87. *Motion carried unanimously.*

II. Open Forum.

III. Action Items.

A. Motion by Walraven, second by Sharp to not waive the **monetary limits on municipal tort liability coverage**. *Motion carried unanimously.*

B. **Project Review 2021-044 Balsam II Apartments, Dayton**.* This is a vacant 2.5-acre lot with an existing regional stormwater basin along its easterly property line. It is located on the east side of Balsam Lane approximately 600 feet north of S. Diamond Lake Road and 600 feet south of CR12. The applicant proposes to construct an apartment building with associated infrastructure as well as expand the regional pond on the east side of the site and add an infiltration basin in the parking area for volume management. The project triggered Rules D and E. In their findings dated December 22, 2021, Staff recommended approval with four conditions. Motion by Guenther, second by Walraven to approve this project per Staff's recommendations. *Motion carried unanimously.*

IV. Old Business.

A. Included in the meeting packet was a final copy of the **2021 Work Plan in Review**.* The Work Plan outlines the activities the Commission undertook in 2021. At the December meeting the Commissioners were requested to review the document and respond to the Administrative Office with any

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revisions, corrections, or additions. Motion by Walraven, second by Sharp to accept the final 2021 Work Plan as presented, pending any revisions received by January 14, 2022. *Motion carried unanimously.*

A **draft 2022 Work Plan** will be presented at the February meeting. Commissioners directed Staff to include within that document responses to recommendations contained in the 2021 PRAP report (item IV.B., below.)

B. The Commission has received the Board of Water and Soil Resources' (BWSR's) Final Report of its **Level II Performance Review**.* The review was performed in April and May of 2021. The Commission was evaluated in three areas:

1. Progress made toward goals stated in their watershed management plan.
2. Adherence to Level II standards as directed by statutes, policies, and guidelines.
3. Responses to surveys of board members, staff and partners assessing internal and external perceptions of performance, communication partnerships and delivery of conservation programs and customer service.

Using the data collected, BWSR made the following recommendations.

1. Develop clear prioritized, targeted, and measurable actions for future watershed management plans
2. Complete an internal analysis of the Commission's Capital Improvement Program
3. Conduct a review of the Commission's regulatory program requirements and standards
4. Assess and develop a coordinated communication and outreach strategy for engaging individual landowners

A subcommittee made up of Cesnik, Baines, Spector, Anderson and two members from the TAC have been tasked with reviewing the report and developing an action plan by which the Commission can respond to BWSR's recommendations. Their first meeting is scheduled for February 16.

Motion by Guenthner, second by Katzner to accept the report. *Motion carried unanimously.*

V. New Business.

VI. Communications.

A. December Staff Report.* Staff reports provide updates on the development projects currently under review by Staff or awaiting final recordations. The projects listed in the table beginning on page 4 of these minutes are discussed in this month's report.

B. Hennepin County Staff Report.*

1. A draft of the **2022 Technical Services Agreement** with the Commission will be provided at the February meeting.
2. **Bechtold Road and Country Road 10, Corcoran.** Staff met with the landowners to map out where drainage issues are occurring and possible tile locations. Staff provided potential solutions and is now doing desktop analysis.
3. **Grants.** Information on grants to **increase pollinator habitat on residential properties** was also included in the report.

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VII. Education and Public Outreach.

A. The West Metro Water Alliance (WMWA) met on January 11, 2022. **Angie Hong** of the East Metro Water Resource Education Program (EMWREP) ([East Metro Water Education – Washington Conservation District \(mnwcd.org\)](http://EastMetroWaterEducation-WashingtonConservationDistrict.mnwcd.org)) was the guest speaker to present about her organization and how it is funded, organized, and works. **EMWREP** is a partnership of local governments in the eastern Metro area, mainly in Washington County but which is now expanding into Isanti and Anoka counties. EMREP was founded in 2006 with just seven partners and has grown to 25, including all eight of the WMOs in Washington County, The Washington Conservation District is the host organization and contributions from EMWREP partners pay for two full-time educators.

WMWA was particularly interested in learning how EMREP successfully grew and maintained the formal (and financial) participation of so many partners and how they were able to grow to become so successful. Most of the watershed districts in Hennepin County have their own education and outreach staff and education programs and have not been interested in participating formally with WMWA. The WMWA partners agreed to continue brainstorming on how WMWA can be of more value to them.

B. Blue Thumb/Metro Blooms. WMWA will be forwarding to the cities in the four member WMOs (Bassett Creek, Elm Creek, Shingle Creek, and West Mississippi) information about 2022 potential resilient yards workshops that Metro Blooms now offers virtually. City sponsorship may fulfil an MS4s obligation to provide workshops or other learning opportunities to their residents.

C. Flyer Update. The four WMOs had previously authorized updating several brochures on topics required by the updated NPDES permits. WMWA has engaged a graphic designer to reformat several brochures into a consistent look and feel on the following topics: pet waste, water softeners, and proper ice melt use. These will be available to all the MS4s in the WMOs to help meet their NPDES permit obligations.

D. Watershed PREP. The new contracted educator, Jessica Sahu Teli, is on board and is working with the retiring educator to start soliciting classroom opportunities for this spring. Given the current pandemic, she is prepared to do both in-person and virtual learning depending on the needs and desires of the individual school.

E. The **next meeting** will be held via Zoom at 8:30 a.m., February 8, 2022.

VIII. Grant Opportunities and Project Updates.

FY22-23 Watershed-based Implementation Funding Program.* For the coming year, the group of participants in each watershed allocation area will be called a partnership, e.g., the Elm Creek partnership, and meetings will be referred to as convene meetings. BWSR staff have confirmed that the convene process may now begin, and that the development of a work plan(s) may occur starting in June 2022. The TAC was charged with initiating the convene process at its February 2022 meeting.

IX. Other Business.

A. Commissioners were reminded that their cities' **appointments to the Commission** are due.

B. They were also reminded that a Nominating Committee will be named at the February meeting in anticipation of **election of officers** at the March meeting.

X. Adjournment. There being no further business, motion by Walraven, second by Guenther to adjourn. *Motion carried unanimously.* The meeting was adjourned at 12:21 p.m.

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Respectfully submitted,



Judie A. Anderson
Recording Secretary
JAA:tim

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Item No.	A	E	I RPF		AR	Project No.	Project Name
			RP	DD			
						W=wetland project	
					AR	2014-015	Rogers Drive Extension, Rogers.
					AR	2015-030	Kiddiegarten Child Care Center, Maple Grove.
					AR	2016-005W	Ravinia Wetland Bank Plan, Corcoran.
					AR	2017-014	Laurel Creek, Rogers.
					AR	2017-029	Brayburn Trails, Dayton.
						2017-050W	Ernie Mayers Wetland/floodplain violation, Corcoran.
						2018-020	North 101 Storage, Rogers.
					AR	2018-046	Graco, Rogers.
					AR	2018-048	Faithbrook Church Phase 2, Dayton.
					AR	2019-002	Parkside Villas, Champlin.
					AR	2019-021	Brenly Meadows, Rogers.
					AR	2019-026	Interstate Power Systems, Rogers.
					AR	2019-027	Havenwood at Maple Grove.
					AR	2019-032	OSI Expansion, Medina.
					AR	2020-001	Outlot L, Markets at Rush Creek, Maple Grove.
					AR	2020-008	Ione Gardens, Dayton.
					AR	2020-009	Stetler Barn, Medina.
					AR	2020-017	Meadow View Townhomes, Medina.
					AR	2020-023	Ziegler Dayton Site Upgrades, Dayton.
					AR	2020-032	Enclave Rogers - Commerce Boulevard, Rogers.
					AR	2020-033	Weston Woods, Medina.
					AR	2020-036	Balsam Pointe, Dayton.
					AR	2021-007	Birchwood 2nd Addition, Rogers
						2021-012	The Oaks at Bauer Farms, Champlin.
						2021-013	Rush Creek Reserve, Corcoran.
						2021-015	66th Avenue/Gleason Parkway, Corcoran.
						2021-016	Territorial Lofts, Rogers.
						2021-018	Tavera Phase 1, Corcoran
						2021-019	Kwik Trip Store 1157, Dayton.
						2021-020	Crew Carwash, Maple Grove.
						2021-021	Territorial Triangle, Dayton.
						2021-023	Maple Grove Medial Office Building (MOB).
						2021-024	River Walk, Dayton
						2021-025	Hackamore Road Reconstruction, Medina/Corcoran.
						2021-026	Prairie Creek Subdivision, Medina.

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				2021-027	Xcel Energy Elm Creek Substation, Maple Grove
				2021-028	The Cubes at French Lake, Dayton
				2021-029	Tri-Care Grocery / Retail, Maple Grove
				2021-030	Tri-Care Grading and Roads, Maple Grove
				2021-031	Cook Lake Edgewater, Maple Grove
				2021-033	Weston Commons, Maple Grove
				2021-034	BAPS Hindu Temple, Medina.
				2021-035	Mister Car Wash - Rogers
				2021-036	D & D Service, Corcoran.
				2021-037	Marsh Pointe, Medina.
				2021-038	Bellwether 6th/Amberly, Corcoran.
				2021-039	1-94 Logistics Center, Rogers.
				2021-040	Napa Auto, Corcoran.
				2021-041	Carlson Ridge, Plymouth.
				2021-042	Risor Senior Living, Maple Grove
				2021-043	Northwood Community Church Maple Grove.
				2021-044	Balsam II Apartments, Dayton.
				2021-045	REO Plastics Phase 2 Addn ,Maple Grove
				2021-046	Len Busch Roses, Plymouth
				2021-047	CR10 Box Culvert Replacement, Corcoran
				2021-048	Bellwether-Newman West, Corcoran
				2021-049	Dayton Interchange Business Center, Dayton
				2021-050	Evanswood, Maple Grove
				2021-051	Fields of Nanterre Drainage Improvements, Plymouth
				2021-052	Norbella Senior Living, Rogers

= Action item E = Enclosure provided I = Informational update will be provided at meeting RPF - removed pending further information
R = Will be removed RP= Information will be provided in revised meeting packet..... D = Project is denied AR awaiting recordation

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